

Deccan Education Society's

Brihan Maharashtra College of Commerce, Pune-04.

IQAC

Minutes of the Meeting

Meeting Date: 07.08.2017

Meeting Time: 11:00 am

Meeting held at: Principal's Office

Minutes of the meeting of the IQAC on 7th August ,2017

A meeting of the IQAC in-house members was conducted on 7th August ,2017 at 11:00 am in the Principal's Office.

Following members were present:

Dr.C.N.Rawal

Dr.S.V.Waghmare

Dr.Ashish Puranik

Mrs.Bharti Upadhye

Mrs. Vinaya Hasamnis.

Prof. Deepak Powdel

Following activities were planned and discussed for the academic year 2017-18:

ACADEMIC

Incubation centre:It was suggested that an incubation centre be set up in the college and activities that would help in its formation be organised

a) A meeting of students with entrepreneurs to be arranged for interaction. Parents ,past students and innovative entrepreneurs to be invited for the same. This meeting is to be coordinated by Dr Shilpi Lokre, Sonal Apte

b) **A day with Entrepreneur** – A follow up to the above activity will be “ a day with an entrepreneur,” - an activity to allow students to spend a day with entrepreneur in area of their choice and understand the scope of work and the varied skills that are required in running a business is to be arranged .

c) One of our past students has approached the college for conducting a course on developing android applications This course may be conducted or BCA students and eventually linked with the incubation centre. This programme will be coordinated by Vinaya Hasamnis and Dr.Ashish Puranik

d) An EDP in collaboration with MCED to be arranged for our students in the next academic year. Resource persons will guide the students from identification of opportunities to starting the business. A proposal for this course is to be prepared. This course will be coordinated by Dr. S.P.Gangurde.

e) The Students' Cooperative store is to be revived. This is to be coordinated by Prof. Bhosale. A plan of action for the same is to be prepared.

2. An illustrative list of various **skill courses** to be designed as add on courses in the autonomous structure of BMCC were discussed and following courses were suggested.

- a) Soft –skills and Personality development
- b) Life skills
- c) Value Education
- d) Sports Management
- e) Stock Market
- f) Import –Export trade
- g) Journalism –commercial and financial
- h) Digital Marketing
- i) MS Office,Excel and Advanced Excel
- l) Indirect Taxes
- m) SAP
- n) Android programming
- o) Econometrics
- p) BEC –Business English course of Cambridge University
- q) Foreign language
- j) Tally
- k) Direct Taxes

It was suggested that besides the above courses, a course in Basic English must be designed for foreign students and vernacular medium students.

Possibility of starting Chinese Language course through Language lab to be explored.

Japanese language course to be offered to BCA students and a proposal for collaboration with Fujitsu company in Chakan for placement of our students be considered. This is to be coordinated by Vinaya Hasamnis .

Value Education and Life skills courses to be designed in consultation with ISCON, Ramkrishna Math and Bahai Academy. Dr.Lanjekar to be the coordinator for this course.

A Course on Research Methodology for Ph.D students to be conducted in the academic year 2017-18.This course work will be coordinated by Dr.Prashant Sathe.

3. Teachers 'Training programme:

a) It was decided that one FDP is to be arranged in the month of February ,the details of which will be worked out by Dr.Varsha Deshpande and Dr Ashish Puranik.

b) A Refresher course for faculty members of BMCC and other than BMCC is to be arranged and one of the senior faculty members will be the coordinator for the programme.

c) Indiastat.com – a software with database of various industries to be installed by availing institutional membership and a training program to be arranged for the faculty.Dr. Puranik will coordinate the program

4.Commerce Laboratory : New models on smart city, Go - Green ,NSE etc. to be got done from students for display in the lab.

- a) NSE courses to be run through the lab.
- b) Revenue generating activities like filing of income tax returns, assisting in application of PAN cards, undertaking accounting work for businesses to be done by students.
- c) Business plans competition to be arranged.
- d) Student volunteers to be encouraged to guide students, senior citizens on various apps for going cashless.
- e) A database of various industries to be prepared so as to facilitate arrangement of visits for students.
- f) A website committee to be formed
Prof. Deepak Powdel to give a detailed budget for these activities .
Junior college teachers to be involved in Commerce Lab activities.

5. Placement Cell to be strengthened. It was suggested that :

- a) M.Com students to be given entrepreneurship through placement cell.
- b) Placement Module of Vriddhi software to be used for placement cell. One assistant placement officer to be appointed.
Prof. Deepak Powdel to give a budget for the same.

6. Examination section : It was proposed that the following be provided for exam section:

- a) Exam section to be provided with additional one /two peons .
- b) 5-6 computers to be provided in the section
- c) CCTV to be installed in the section
- d) Evaluation pattern can include , besides written examination, open book system, online MCQ tests, tutorials . Software for conducting Online tests to be installed on computers.
- e) Internship for M.Com students to be a part of the course.

It was suggested that a list of above requirements be prepared by Dr.Waghmare and Dr.Puranik to be put forth in the Local Managing Committee meeting of the college.

Further,Infrastructural requirements in Gymkhana, Admin office, and in other departments were discussed and it was decided that a detailed list should be prepared by Dr.Puranik and Dr.Varsha Deshpande and it will be forwarded to the management for approval.

The meeting concluded with vote of thanks.

Action Taken Report

S.no	Activity	Action taken
1.	Incubation centre	Interaction with entrepreneurs conducted
2.	Add-on /skill courses	List of courses finalized and approved by BOS
3.	Faculty development programme approved by UGC to be conducted	To be applied
4.	Placement cell to be strengthened	In process
5.	Commerce laboratory	In process
6.	Examination cell	Support staff provided Computers provided
7.	Infrastructure requirements	Requirements forwarded to the Management-Partly approved and partly in process