



**Deccan Education Society's
BRIHAN MAHARASHTRA COLLEGE OF COMMERCE, PUNE-4
(Autonomous)**

Minutes of the BMCC CDC Meeting on 06.01.2021

Minutes of the twelfth meeting of College Development Committee of BMCC (Autonomous), Pune held on Wednesday 6th January 2021 at 11.00am on Microsoft Teams (Virtual Meeting). The following members were attended online meeting.

Sr. No	Name & Designation
1	CA Shri. S. S. Phadke, Chairman
2	Dr. V. V. Acharya, Member
3	CS. Shri. M. A. Athavale, Member
4	Dr. J. R. Lanjekar, Vice Principal
5	Dr. A. M. Puranik, Vice Principal
6	Shri. S. S. Sable, Nominee (Past Student)
7	Dr. S. V. Waghmare, Teaching Representative
8	Dr. Smt. R. D. Gokhale, Teaching Representative
9	Prof. Y. P. Mahajan, HOD
10	Smt. M. T. Pawar, Non-Teaching Representative
11	Dr. Smt. V. H. Deshpande, IQAC , Coordinator, Invitee
12	Prof. Smt. Bharati Upadhye, Invitee
13	Shri.A.A.Salampure, Office Superintendent
14	Dr.Seema U.Purohit, Secretary, CDC

Leave of absence was granted to the following members: -

Sr.No	Name & Designation
1	Shri. Jagadish Kadam, Member
2	Shri. Badrinath Murty, Nominee (Industry)
3	Smt. Shilpa Patwardhan, Nominee (Educational Institutes)
4	Dr. Dileep Deodhar, Nominee(Social Services)
5	Prof. Smt. P. R. Rajguru, Teaching Representative

The minutes of the last meeting held on 21.05.2020 were confirmed and signed by the Chairman. The Report of actions taken of the meeting held on 21.05.2020 was read by the Principal Dr. C. N. Rawal and was accepted.

Suggestions from Chairman: -

- 1) Send a list of pending work.
- 2)

Action Taken 21.05.2019 CDC Meeting.

Resol ution No.	Item	Action Taken
	Leave of absence	Approved
	Action Taken for 10.02.2020	Noted.
1	Confirmation of the minutes of the previous meeting held on 10.02.2020	Minutes were approved unanimously



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2	Read Note from Smt.P.R.Rajguru, College Examination Officer, BMCC regarding exam to be conducted and declaration of results.	We have conducted examination for all the courses as per the guidelines issued by SPPU and Government of Maharashtra.	
3	Note from Smt.Bharati Upadhye regarding admission process to be followed for the year 2020-2021.	All admissions were conducted online. Installment payment of fees was allowed for all the courses in BMCC. (B.Com., M.Com. and all professional courses).	
4	Approval for Repairs and maintenance: - (Reconstruction of the wall beside the playground, in front of main building).	Sent letter to DES Estate Committee on 22.06.2020 Ref.No.04/20-21. Due to the pandemic situation as per instructions from Finance Committee. The item of repairs and maintenance for the playground was postponed. According to the, latest circular received from SPPU for conducting offline classes and physical activities, the above said item will be re-initiated.	
5	Appointments for the teachers for the academic year 2020-2021. (CHB/Adhoc posts)	Item sent to DES GB through PB for further procedure. Teachers are appointed on CHB /Adhoc posts, and concern subject teachers have started conducting their lectures online.	
	Name of the Subject		Number of posts
	Banking		1
	M. Law		1
	Economics		1
	Statistics		1
	Commerce		2
Commerce (will be vacant w.e.f. 01.06.2020)	1 (in Place of Dr. Bengale w.e.f. 01.06.2020)		
Librarian	1	Communicated about the vacancy to DES for further procedure.	
6	Retirement of Dr. Chandrkant Nathalal Rawal, Principal BMCC.w.e.f.31.12.2020 (Date of Birth: - 8.12.1958) - Noted.	Item sent to DES GB through PB for further procedure. Principal, Dr.C.N. Rawal has retired on 31.12.2020)	

Item Regarding Finance Committee: - (वित्त विभाग) (2.5)

Office note from Smt.Swati Dodke, Head Clerk dated 19.12.2020 regarding, closing of unused Bank Account.

BMCC/CDCR-01/06.01.2021: Resolved that, it be recommended to GB through Finance Committee that the Principal BMCC be authorized to close the following non-operating bank accounts. If there is any balance in the account, the amount should be transferred to another bank account, as per the direction of Principal, BMCC. The details of the transferred bank accounts are as follows:-

BMCC Senior-Grantable

Sr. No.	Name of the Bank	A/C no.	Type of Account
1.	Axis Bank	913010026421959	Saving
2.	Bank of Baroda	98110100007084	Saving

The amount in the above bank accounts have been transferred to the following accounts.

No.	Particulars	Details
1	Bank Name	HDFC Bank
2	Branch	F. C. Road, Pune



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3	Beneficiary Name	D E SOCIETYS PRINCIPAL BMCC
4	A/C No.	50100302294590
5	IFSC Code	HDFC0000103

BMCC Junior -Grantable

Sr. No.	Name of the Bank	A/C no.	Type of Account
1.	Bank of Baroda	98110100008452	Saving

The amount in the above bank accounts have been transferred to the following accounts.

No.	Particulars	Details
1	Bank Name	HDFC Bank
2	Branch	F. C. Road, Pune
3	Beneficiary Name	D E SOCIETYS PRINCIPAL BMCC
4	A/C No.	50100302294485
5	IFSC Code	HDFC0000103

BMCC Junior-Non Grant

Sr. No.	Name of the Bank	A/C no.	Type of Account
1.	Bank of Baroda	98110100009525	Saving

The amount in the above bank accounts have been transferred to the following accounts.

No.	Particulars	Details
1	Bank Name	HDFC Bank
2	Branch	F. C. Road, Pune
3	Beneficiary Name	D E SOCIETYS PRINCIPAL BMCC
4	A/C No.	50100302296107
5	IFSC Code	HDFC0000103

DES Central A/c (BMCC)

Sr. No.	Name of the Bank	A/C no.	Type of Account
1.	Bank of Baroda	98110100007651	Saving

The amount in the above bank accounts have been transferred to the following accounts.

No.	Particulars	Details
1	Bank Name	HDFC Bank
2	Branch	F. C. Road, Pune
3	Beneficiary Name	D E SOCIETYS PRINCIPAL BMCC
4	A/C No.	50100302295703
5	IFSC Code	HDFC0000103

BMCC Non-Grant Unit

Sr. No.	Name of the Bank	A/C no.	Type of Account
1.	Axis Bank	913010026422237	Saving
2.	Bank of Baroda	98110100008453	Saving



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The amount in the above bank accounts have been transferred to the following accounts.

No.	Particulars	Details
1	Bank Name	HDFC Bank
2	Branch	F. C. Road, Pune
3	Beneficiary Name	D E SOCIETYS PRINCIPAL BMCC
4	A/C No.	50100302297050
5	IFSC Code	HDFC0000103

Internal Complaint Committee:-

BMCC/CDCR-02/06.01.2021: Resolved that, it be recommended to GB BMCC, that the Principal, BMCC be authorized to constitute Internal Complaint Committee, consisting of following members for the period of three years from 2020-21 to 2022-23 as per UGC Gazette notification about Vishakha guideline dated 2nd May 2016/ Vishakha 12 1998.

- 1) Dr.Varsha H.Deshpande, Chairman,
- 2) Smt.Priti R.Rajguru, Teaching Member
- 3) Dr.Rajashree D.Gokhale, Teaching Member
- 4) Smt.Manjiri T.Pawar, Non-Teaching member
- 5) Shri.Omkar V.Kaldhonkar, Non-Teaching member
- 6) Adv.Pranita Jadhav, Social Worker.
- 7) Nitika Sharma, Research Student
- 8) Riya Bedear, (M.Com.)Students
- 9) Asmita Rasal, B.Com. student
- 10) Anushka Pawar, BBA(CA) student

Items Regarding Estate Committee (इस्टेट समितीकडे पाठविण्याचे विषय)((2.7):-

Office note from Dr.Varsha H.Deshpande, IQAC co-ordinator, regarding Wifi Campus.

BMCC/CDCR-03/06.01.2021: Resolved that, it be recommended to GB, BMCC that the Principal, BMCC be authorized to prepare a line drawing in consultation with IT department & invite quotation from IT Department for fibre optical Ring Cabel for BMCC Campus including all the buildings (Main Building, Library Building, BBA Building, BMTRC, Jr. College, Ladies Common Room, Boys Hostel, Girls Hostel, Pittee Hall).

Office note from Dr.Varsha H.Deshpande, IQAC co-ordinator, regarding Elevator for BBA Building.

BMCC/CDCR-04/06.01.2021: Estate Committee has already informed that the elevator work is already sanctioned by GB and the proposal for the elevator is pending with heritage Committee.

Retirement of Shri.Prakash Mahadev Jadhav, Peon, Sr. College Grant in aid section. (Date of retirement:31.01.2021)

BMCC/CDCR-05/06.01.2021: Resolved that, it be recommended to G.B. through P.B. that Shri.Prakash Mahadev Jadhav, working as Peon in Sr.College Grant in Aid section in BMCC be allowed to retire due to superannuation from the services of the Deccan Education Society, with effect from 31.01.2021 after office hours on completion of 60 years of his age (Date of Birth 24.01.1961) and further resolved that the Secretary, DES be requested to take further necessary consequent steps regarding pension and close his Provident Fund Account (PF Account no. PR/HEG/1552) and pay his Provident Fund amount after deducting dues, if any



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Office note from Smt.Bharati Upadhye, Co-ordinator, BBA, BBA(IB) course regarding Post creation for B.Voc and BMS courses.

Preamble: - From the Academic Year 2020-21, BMCC has started BMS (E-Commerce Management) & from 2021-22 BMCC will start B.Voc in Film making and dramatics. Most of the trainers in the skill courses are other than regular faculty members of BMCC. Timetable, co-ordination, examinations, lectures, students' attendance, Lab availability and monitoring all the skill courses in time, is a hectic task. Hence, separate teaching and non-teaching staff is required.

BMCC/CDCR-06/06.01.2021: Resolved that, it be recommend to GB (DES) through GB(BMCC) that the secretary DES be authorized, to create the following posts to be appointed separately for BMCC, as per the existing DES norms.

For BMS Course

Sr.No.	Name of Post	No of posts.	Required qualifications
1	Full Time Faculty -02	02	M.Com. / MBA with NET, SET.
2	Visiting faculty-04	04	M.Com. / MBA with NET, SET.
3	Non-Teaching staff		
	Clerical -01	01	Graduate and Computer knowledge
	Peon -01	01	12 th Pass and Computer knowledge

For B.Voc Course Teaching and non-teaching staff

Sr.No.	Name of Post	No of posts.	Required qualifications
1	HOD	01	minimum 25-30 years professional experience
2	Visiting faculty	08	minimum 15-20 years professional experience
3	Regular Faculty	01	minimum 15 years professional experience
Non-Teaching			
1	Technical Assistant	01	Minimum 10 years' experience
2	Technical Attendants	02	Minimum 2-3 years' experience of shooting/ editing.
3	Admin In charge	01	Graduate and Computer knowledge
4	Office Boy	01	12 th Pass and Computer knowledge

Discussion on 26th January 2021 Republic Day program.

BMCC/CDCR-07/06.01.2021: Resolved that, the Principal BMCC be authorised to arrange Republic Day program as per the guidelines of Government of Maharashtra.

Application from Dr.Yashodhan Prakash Mahajan, Assistant Teacher regarding permission for taking admission in LLB course.

BMCC/CDCR-08/06.01.2021: Resolved that, the Principal BMCC be authorised to take details information regarding timing and course requirement of LLB from Dr.Y.P.Mahajan.

Office note from Dr.Varsha H.Deshpande, IQAC Co-ordinator, regarding workshop for NAAC.

BMCC/CDCR-09/06.01.2021: Resolved that, the Principal, BMCC be authorized to arrange online state or national level Seminar on new NAAC guidelines & invite all the teachers from DES colleges.

Office note from Dr.P.V.Sathe, Co-ordinator, BMCC Research Centre regarding :

- i) Research Centre Workshop for Ph.D. Guides.
- ii) Research Methodology orientation program.
- iii) Course Work for Ph.D. Students.



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BMCC/CDCR-10/06.01.2021: Resolved that, the Principal BMCC be authorized to prepare detail note for above item. (Objectives, target audience, agenda and expenditure required to be included in the note.)

Suggestions from Shri.Sagar Phadke Sir, Chairman CDC

- (i) Proposed Objectives for Research Centre. Do Research Centre have its own Research Publication ? List of the Research Centre Activity.
- (ii) Explore the possibility of starting research on applicability of Artificial Intelligent (AI) and Machine learning for Commerce, Business and Management Courses.
- (iii) Possibility of Collaboration with ICAI.

Satellite Centre in BMCC

BMCC/CDCR-11/06.01.2021: Resolved that, it be recommended to GB through PB that, the Principal, BMCC, be authorised to start a satellite Centre of BMCC at Velhe which is situated in the radius of 100-200 km, as per the guidelines from VC, SPPU. Further, resolved that Dr.Jagadish Lanjekar, Vice Principal, BMCC will be Professor In Charge and Prof.Vijay Salunke will work as a Co-ordinator. The activities in the satellite centre will be conducted as per the list attached in Appendix-1.

Review report from, Smt.Nilofer Agnihotri, Placement officer, BMCC regarding placement work.

BMCC/CDCR-12/06.01.2021: Resolved that, the Review Report by Smt.Nilofer Agnihotri, Placement Officer, BMCC is accepted and noted. Shri.Sagar Phadke, Chairman CDC has given the following suggestions:-

- i) Two months report from Placement officer is to be submitted to the Chairman CDC.
- ii) Prepare Training calendar, as per the Need.
- iii) Take Reverse Feedback from students and industry.
- iv) Constitute committee of students to prepare placement brochure.

Office note from Dr.S.V.Waghmare, Vice Principal & In charge BMCC Library regarding purchasing new steel cupboard for library.

BMCC/CDCR-13/06.01.2021: Resolved that, the Principal BMCC be authorised to Prepare rigorous note for next CDC on Library Automation. Shri.Sagar Phadke, Chairman CDC has given the following suggestions:-

- i) Make list for: - How many teachers and students have visited the library. (Library Footfall)
- ii) Library Review: - organize one success story session once in a month or within 15days for all the students. Arrange talk by students and one lecture by professor on the current trends regarding any subject based on the books read by them.

BMCC/CDCR-14/06.01.2021: Resolved that the action taken by the Principal, BMCC in consultation with the Chairman CDC, in sanctioning **Medical Leaves** to the following employees be and is hereby confirmed.

Sr No	Name & Designation	From	To	Total No. of days	Credit leaves as on 30.06.2020
1	Smt.S.M.Ranade, Head Clerk, (DES Scale)	7.02.2020	13.02.2020	07	351
2	Shri.P.M.Jadhav, Class IV employee	27.02.2020	29.02.2020	03	01
		02.07.2020	31.07.2020	30	
		27.08.2020	26.09.2020	31	
3	Shri.D.D.Kharose, Class IV employee	11.03.020	14.03.2020	04	160
		24.08.2020	28.08.2020	05	



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4	Smt.V.M.Kondhalkar, Jr.Clerk	27.07.2020	30.07.2020	04	54
		02.09.2020	23.09.2020	22	
5	Smt.G.N.Borhude, Sr.Clerk	7.09.2020	10.10.2020	34	54
6	Shri.L.A.Bagve, Class IV employee	7.09.2020	12.09.2020	06	200
7	Shri.N.H.Pawar, Sr.Clerk	16.09.2020	21.09.2020	06	183
8	Shri.V.A.Salunke, Assistant Teacher	12.09.2020	9.10.2020	28	14
9	Shri.G.B.Pawar, Library Attendant	23.09.2020	26.09.2020	04	19
		21.12.2020	23.12.2020	03	
10	Shri.V.C.Padhiyar, Class IV employee	25.09.2020	7.10.2020	13	97
11	Shri.S. B. Moghe, Class IV employee (DES Scale)	28.09.2020	03.10.2020	06	40
12	Shri.Y.R.Sathe, Class IV employee	12.10.2020	15.10.2020	04	184
13	Shri.R.T.Suryawanshi, Class IV employee	19.10.2020	28.10.2020	10	26
14	Dr.A.M.Puranik, Associate Professor	14.12.2020	24.12.2020	11	145
15	Dr.Smt.R.D.Gokhale, Assistant Processor	17.12.2020	30.12.2020	14	221
16	Dr.R.P.Kuchekar, Associate Professor	21.09.2020	3.10.2020	13	394

BMCC/CDCR-15/06.01.2021: Resolved that the action taken by the Principal BMCC, in consultation with the Chairman, CDC in sanctioning the Earned Leave to the following employees be and is hereby approved.

Sr. No	Name & Designation	From	To	Total No. of days	Credit leaves as on 30.06.2020
1	Shri.S. B. Moghe, Class IV employee (DES Scale)	27.01.2020	29.01.2020	03	25
	Shri.S. B. Moghe, Class IV employee (DES Scale)	31.01.2020	04.02.2020	05	
2	Smt. Bharati Bandopant Pathare ,Junior Clerk (DES Scale)	30.01.2020	03.02.2020	05	58
3	Shri.D.N.Edake, Head Clerk	12.02.2020	15.02.2020	04	291
		13.08.2020	21.08.2020	09	
4	Vijay J. Gaikwad, , Class IV employee (DES Scale)	13.02.2020	15.02.2020	02	44
		23.12.2020	26.12.2020	04	
5	Smt.V.M.Kondhalkar, Jr.Clerk	17.02.2020	25.02.2020	09	210
		3.3.2020	15.03.2020	13	
		17.12.2020	21.12.2020	05	



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6	Smt.G.N.Borhude, Sr.Clerk	24.2.2020	28.02.2020	05	272
		4.03.2020	07.03.2020	04	
		29.10.2020	31.10.2020	03	
		11.11.2020	13.11.2020	03	
7	Shri.S.P.Vitkar, Library Attendant	26.02.2020	29.02.2020	04	142
8	Prashant Bhimrao Nalavade, Junior Clerk	27.02.2020	29.02.2020	03	36
		14.10.2020	27.10.2020	14	
9	Shri.S.P.Sapkal, Lib. Attendant	5.03.2020	7.03.2020	03	173
		12.03.2020	14.03.2020	08	
		22.12.2020	29.12.2020	03	
10	Sachin Patil, Sr.Clerk (DES Scale)	09.03.2020	11.03.2020	03	55
11	Shri.S.G.Gaikwad, Class IV employee	12.03.2020	14.03.2020	03	300
12	Shri.P.D.Shigvan, Class IV employee	13.03.2020	17.03.2020	05	275
		12.10.2020	16.10.2020	05	
		30.10.2020	10.11.2020	12	
		7.12.2020	10.12.2020	04	
13	Shri.L.A.Bagve, Class IV employee	16.03.2020	21.03.2020	06	300
14	Shri.S.L.Lokhande, Class IV employee	23.06.2020	26.06.2020	04	300
15	Shri.N.H.Pawar, Sr.Clerk	27.06.2020	4.07.2020	08	259
		24.08.2020	31.08.2020	08	
		8.09.2020	14.09.2020	07	
16	Smt.M.T.Pawar, Stenographer	25.08.2020	27.08.2020	03	258
		11.11.2020	13.11.2020	03	
17	Shri.S.G.Gosavi, Registrar	27.07.2020	8.08.2020	13	300
18	Shri.C.S.Sane, Class IV employee	7.09.2020	10.09.2020	04	296
19	Shri.G.P.Dalvi, Lib. Attendant	12.10.2020	14.10.2020	03	174
20	Shri.C.D.Chavan, Lib. Attendant	19.10.2020	24.10.2020	06	282
21	Shri.R.T.Tambat, Lib. Attendant	19.10.2020	24.10.2020	06	202
22	Swati Dodke, Head Clerk (DES Scale)	30.10.2020	01.11.2020	03	282
23	Shri.P.B.Salunke, Jr.Clerk	9.11.2020	13.11.2020	05	295
24	Siddharth Walsange, Cass IV employee(DES Scale)	09.11.2020	11.11.2020	03	48
25	Siddharth Walsange, Cass IV employee(DES Scale)	02.12.2020	04.12.2020	03	45



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26	Smt.P.J.Naik, Jr.Clerk	11.11.2020	13.11.2020	03	139
27	Kiran Sharad Deshpande, Vikas Adhikari (DES Scale)	23.11.2020	28.11.2020	06	270
28	Shri.P.M.Jadhav, Class IV employee	24.11.2020	28.11.2020	05	283
		2.11.2020	5.11.2020	04	
29	Shri.D.D.Kharose, Class IV employee	26.11.2020	28.11.2020	03	256
30	Smt. Minakshi A. Marathe, Junior Clerk (DES Scale)	01.12.2020	05.12.2020	05	58
31	Shri.S.S.Supalkar, Jr.Clerk	5.01.2021	9.01.2021	05	300

BMCC/CDCR-16/06.01.2021: Resolved that the action taken by the Principal BMCC, in consultation with the Chairman, CDC in sanctioning the **Duty Leaves** of the following employees be is and hereby approved.

Sr. No	Name & Designation	From	To	Total No. of days	Reason
1	Prof.K.S.Bhosale	27.02.2020	7.03.2020	10	Participate FDP at SPPU
2	Dr.A.M.Puranik	10.02.2020	11.02.2020	02	Nagpur visit for ERP company for DES.
3	Dr.A.M.Puranik	17.02.2020	1.03.2020	14	Refresher Course in ICT/MOOCs at (UGC)-HRDC
4	Shri.G.B.Pawar, Lib. Attendant	5.12.2020 12.12.2020	6.12.2020 & 13.12.2020	04	Election duty (BLO work)
5	Shri.R.T.Tambat, Lib. Attendant	5.12.2020 12.12.2020	6.12.2020 & 13.12.2020	04	Election duty (BLO work)
6	Smt.P.P.Kulkarni, Library Clerk	5.12.2020 12.12.2020	6.12.2020 & 13.12.2020	04	Election duty (BLO work)
7	Shri.R.P.Mhetre, Lib. Attendant	5.12.2020 12.12.2020	6.12.2020 & 13.12.2020	04	Election duty (BLO work)

The meeting concluded with vote of thanks to the Chair.

(Shri.Sagar Phadke)
Chairman CDC, BMCC

(Dr.Seema U.Purohit)
Principal & Secretary CDC, BMCC