YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution BRIHAN MAHARASHTRA COLLEGE OF COMMERCE

- Name of the Head of the institution DR CHANDRAKANT N RAWAL

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone No. of the Principal 02030866202

- Alternate phone No. 02030866202

- Mobile No. (Principal) 9890132166

- Registered e-mail ID (Principal) bmccpune04@gmail.com

- Address 845,Shivajinagar,Deccan Gymkhana.

- City/Town Pune

- State/UT Maharashtra

- Pin Code 411004

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) 12/07/2017

- Type of Institution Co-education

- Location Urban

- Financial Status   **Grants-in aid**

- Name of the IQAC Co-ordinator/Director   **Dr.Varsha Deshpande**

- Phone No.   **02067656283**

- Mobile No: **9767056611**

- IQAC e-mail ID   **iqac.bmcc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.bmcc.ac.in/?page_id=498#AQAR

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.bmcc.ac.in/?page_id=498#Academics-Calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.15**	**2009**	**31/12/2009**	**30/12/2014**
Cycle 3	**A**	**3.16**	**2015**	**01/05/2015**	**30/04/2022**

6.Date of Establishment of IQAC   **01/08/2005**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	**UGC_-autonomous college**	**UGC**	**12/07/2017**	**Nil**
Institution	**College with Potential for Excellence**	**UGC**	**01/04/2015**	**15000000**

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI

[View File](#)

9.No. of IQAC meetings held during the year   **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?

Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Orientation of National Education Policy by Prof A.B Deshpande for the staff members 2) Credit Structure enhanced to 132 points from existing 127 points 3) Gender sensitization on activities conducted for all the students 4) Engaging the students positively amidst the pandemic through online industry interaction 5) Health and wellness awareness programs arranged through Staff Academy.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Launching of Apprenticeship based degree programme	BMS in E-Commerce Operations in collaboration with Logistics Sector Skill Council
Promotion of Research	Seed money provided to faculty members for research under the D G Karve chair
Strengthening of Placement Activities	Seamless conduct of all the activities viz, training, grooming and personal interviews through the Microsoft Teams Platform.
Workshop/ seminars conducted for faculty upgradation	Workshop on IPR conducted, NAAC FDP in association with RUSA
Strenghthening of IT infrastructure	Installation of Interactive Panels in all the classrooms in the campus

13.Was the AQAR placed before the statutory body?　Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	21/10/2021

14.Was the institutional data submitted to AISHE ?　Yes

- Year

Part A

Data of the Institution

1.Name of the Institution	BRIHAN MAHARASHTRA COLLEGE OF COMMERCE
• Name of the Head of the institution	DR CHANDRAKANT N RAWAL
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02030866202
• Alternate phone No.	02030866202
• Mobile No. (Principal)	9890132166
• Registered e-mail ID (Principal)	bmccpune04@gmail.com
• Address	845,Shivajinagar,Deccan Gymkhana.
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411004
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	12/07/2017
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr.Varsha Deshpande

• Phone No.	**02067656283**
• Mobile No:	**9767056611**
• IQAC e-mail ID	**iqac.bmcc@gmail.com**

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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bmcc.ac.in/?page_id=498#Academics-Calendar

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6.Date of Establishment of IQAC	**01/08/2005**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

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8.Provide details regarding the composition of the IQAC:

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9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	21/10/2021

14.Was the institutional data submitted to AISHE ? — Yes

- Year

Year	Date of Submission
2020-21	07/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	**8**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.Student

2.1	**3114**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File]

2.2	**1123**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.3	**3591**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**356**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	**39**
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	**42**
Number of sanctioned posts for the year:	

4.Institution

4.1	**1000**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	**40**
Total number of Classrooms and Seminar halls	

4.3	**404**
Total number of computers on campus for academic purposes	

4.4	**162**
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College was granted Autonomy in 2017-18. The curriculum was revamped in this year taking into account the local, national and global developments. The curriculum includes a wide array of topics from local to international level across eight degree programs conducted in the institution. For instance, study of local entrepreneurship, marketing strategies at rural, regional and national level, logistics and supply chain management, International Financial Reporting Standards (IFRS), national and international laws, universally applicable strategies in Human Resource Management,programming languages in C programming, C++, Java, Advance Java and Python and so on. The delivered curriculum is aptly reflected in thePOs and COs of various programmes. The outcomes of co-curricular activities conducted throughout the academic year also are reflected in the POs and COs. The value added courses offered by the institution like GST, Excel, Tally, Soft Skills impart the industry relevant technical skills and help to make the students become a good local and global citizen of the world.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**No File Uploaded**
Details of syllabus revision during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

356

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. The curriculum of Business Management. Foundation Course in Commerce and Business Entrepreneurshipincludes topics on Business Ethics, Corporate Social Responsibility, Corporate Governance, Green Management and so on.

Business Communication and Human Resource Management courses include various aspects like Cultural Diversity, Gender sensitisation, .

Meditation program by 'Heartfulness'-a voluntary organisation helps the students in developing good human values.

The curriculum of Economics course imparts knowledge in Public Welfare and Public Finance.

The Principles of Finance course includes Financial Ethics.

A separate paper on Environmental Science is taught through all the degree programs.

Courses in accounting, Taxation and Law prescribe the dos and don'ts in the respective professions.

Soft Skills course, focuses on developing life skills and holistic development.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

42

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1535

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

343

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	[View File](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3114

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

589

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college organizes following activities for the students:

- **For Advanced Learners:**

Various initiatives are taken by all the faculty members for the all rounded growth of advanced learners so that they can achieve

their aspirations and higher goals.

- The faculty members provide counseling to such students for advanced courses like CMA-USA, ACCA etc. on the basis of their 12th standard percentage at the time of first year admissions.
- Such students are encouraged to write research papers, participate into debate, quiz, poster making, business plan preparation. Advanced learners are given opportunities to organize various programmes.
- Advanced learners are identified in respective experiential learning departments like Sports, NCC, NSS, heritage collective, Cultural etc.

- For Slow Learners:

Various initiatives are taken by faculty members for enhancing the capacities of the slow learners. :

- Remedial coaching is done under Students Welfare Board for providing extra guidance to the needy students.
- BCA department organizes bridge course for those who have shifted from Science background.
- Faculty members take the revision of the subject, powerpoint presentations, orals are conducted to enhance stage daring of the students.
- These students are also given opportunities to participate in various programmes where they learn from their seniors and peers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/06/2021	3114	39

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Since it was a pandemic year, all the student centric activities were conducted online.

Activities like virtual investments with actual prices, balance sheet handling, virtual visits, online guest lectures etc. have made learning meaningful for students.

Participative classroom sessions such as TED talk analysis, business plan presentations, group discussions, debates, roleplays, film appreciation, management games provided a wholesome environment for the robust development of students.

Problem solving classroom activities include lateral thinking exercises, design thinking, solving problems the Birbal Way and case study analysis.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Microsoft Teams is used deliver lectures in online mode.

Microsoft teams license was purchased to cater online teaching. Unique id was generated and communicated to teachers and students to maintain privacy and security. Special training sessions were organised for teachers to create class wise and subject wise teams , configure lectures , download attendance , file sharing , quiz , vivas etc.

Online Workshops and Seminars: Microsoft team's live mode was used to conduct workshops and seminars to overcome the limit of 250 participants in meeting mode.

E-library option in ERP system was used to share notes online

College has purchased e books from Pearson and Mc Graw Hill ., E-journal, N-list ,periodicals are available to all stake holders.

Online Examination: ERP system was used to conduct External Examination (MCQ patten) and result.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.bmcc.ac.in/?page_id=613#1655115135588-076dcfce-1ba7
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendars and lesson plans are prepared by the IQAC , HODs and COE in consultation with all the faculty members under the chairmanship of the Principal. At the beginning of the academic year, a meeting is conducted in which all the staff members state, discuss and decide the timeline for curriculum delivery, co-curricular activities and conduct of semester examinations. National holidays and vacation are also considered and a calendar is prepared. It is placed in the statutory body meeting and after approval it is hosted on the website.

Year 2020-21, being a pandemic year, had all the semesters in the online mode.The academic calendar was prepared keeping the situation in mind. The year began in the month of September 2020 and all the activities/ lectures were conducted in adherence to the academic calendar and lesson plans.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

39

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

17

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

17

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

37

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

62

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Exam procedure followed by the college is as follows

- **Configuration of the exam in Software by the Exam Admin**
- **Then the online exam form for students is started.**
- **After the exam, the subject-wise student list is allocated to a teacher for answer sheet evaluation and mark entry is prepared.**
- **After the mark entry, all marks are locked from the faculty**

- end and from the exam login as well and the result is processed
- CGPA is calculated and Ledger is generated,
- Once the ledger is generated it is checked and verified by the exam admin
- Grade Card is generated, and the result is displayed on the student login
- After the result is declared, a timeline is given to the students for any internal evaluation discrepancies to be solved
- For revaluation, form is configured for any external exam discrepancies.
- The received forms are scrutinized by the exam department and bifurcated subject-wise. Then the concerned subject faculty are given the answer sheet for revaluation
- After the revaluation answer sheets are received from the faculties changes are made accordingly in the student's mark-sheet through the system and the result of those students are declared.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Syllabus framing due to autonomy began in 2017-2018 wherein teachers included writing objectives of the syllabus, the references of changed syllabus and course outcome.

The college received the draft about course outcomes and program outcomes from NAAC before the pandemic. Professors started the initial work and decided about basic ground work for the same.

Initially there were differences in course outcomes as some professors as per their discretion included two or three course outcomes. The manual was received from NAAC, gave uniformity and in the HoD's meeting it was decided that there will be in total six course outcomes and nine program outcomes for each course and program respectively.

A rough draft was prepared which was manually circulated to students. Later the course outcomes and program outcomes were shown to the experts and to Mastersoft for technical assistance. After the suggestions from experts, the course outcomes and program outcomes were reformulated and respective Board of Studies approved the course outcomes with some minor changes.

After finalizing program outcomes, they were attached to the syllabus and it was then uploaded on teams/ website to make it accessible to students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The POs of all the courses in BMCC were discussed , deliberated again and finalized and communicated to all the faculty members. The POs were aligned to the core mission and vision of Deccan Education Society and BMCC. The faculty members share the same with the students along with the syllabus during their initial lectures and later the same is uploaded on Microsoft Teams in their respective teams.

All the activities of the college including the cocurricular activities are consciously directed towards attainment of the POs. Feedback taken from the students after the activities and sessions help in understanding the level of attainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

584

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.bmcc.ac.in/?page_id=498#Survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Brihan Maharashtra college of Commerce has always created a positive atmosphere for promotion of research activities. The college values integrity in conducting research in an ethical manner and ensures high quality and reliable data for achieving the short-and long-term goals of the society. Out of 37 full time members of the faculty, 18 are doctorate holders. There are 10 recognized research guides in BMCC Research Centre that functions under SPPU, Pune. Principal Dr. D. G. Karve Research Chair has been developed in the college in order to promote specialized research for the benefit of the society. The Research Chair basically aims to promote specialized socially viable research by providing initial seed funding to research students as well as faculty researchers and to encourage industry integrated research activities. Staff members and students are always encouraged for writing research papers and for attending and presenting research articles in reputed conferences within and outside the country. There is a dedicated Research Gateway Lab for research scholars. Plagiarism software is also available in the college.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

9

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

07

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	[View File](#)

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Brihan Maharashtra College of Commerce encourages students to not only absorb knowledge but also to be enterprising and creative. The activities undertaken by all the departments of the college have created an ecosystem for innovation, creativity, transfer of knowledge and entrepreneurship. BMCC Research Centre and faculties encourage and support students to publish articles in reputed journals and present papers at different national and international conferences for creation and transfer of knowledge. The students are also encouraged to take up research projects under the supervision of their teachers. Many of our ex-students have successfully launched their own start-ups. These budding and established alumni entrepreneurs are invited to come and interact with present students from time to time in order to motivate them and promote their entrepreneurial aspirations. The college organises National and International Conferences which provide opportunities for students to not only gain new knowledge but also to create and transfer knowledge. With the support of all its departments, it facilitates participative learning and research which encourages student involvement in teaching-learning process. Students also learn qualities leadership skills, critical thinking, decision making and teamwork through these activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	View File
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

23

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The year 2020-21 was a pandemic year. However, the students did not let the situation deter their spirit of continuing the activities highlighting social issues. The students used the online medium in the maximum possible way to create awareness about Covid-19 pandemic in their best capacity. The students prepared masks at their home and uploaded guidance videos on making masks. The masks prepared by the students on such a large scale where then distributed to frontline workers, covid warriors and the public. The pandemic made everyone realise the importance of fitness and mental well-being. The students made useful videos on yoga, detecting the early symptoms of COVID-19, home remedies to protect oneself from COVID-19 and uploaded the same on social media handles of the institution. Students were involved in making one short video through which the importance and positive points of Aarogya Setu application was explained and motivated all the viewers to download the application for betterment of self and the country. The students attended the blood donation camps organised by SPPU and local authorities at their respective locations. The students carried out a massive awareness campaign to encourage Vaccination for Covid-19.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated

programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

24

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

524

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

343

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

BMCC is a pioneering commerce college, established in 1943 by Deccan Education Society. It has vast infrastructure, details of which are as under-

Building I (BMTRC) –has three computer laboratories, one language laboratory, one audio visual hall, commerce laboratory, research centre, IQAC and NAAC offices, exam department, NCC girls, Foreign Students Association and the Past Students Association offices.

Building II (BBA)- has eighteen big sized classrooms with a capacity of 100 seats each, one computer laboratory and two classrooms, conference room and an administrative office.

Library Building- is a 14,500 sq. two storied building. It has two reading halls, with seating capacity of 60 and 550 respectively. The UGC Network Research Centre with 20 computers and internet facility is also made available in this building.

Computer Labs - there are nine computer laboratories with projectors. These are used in shifts by junior and senior college to learn programming languages, Tally, Office software and e-learning material. There is a separate laboratory for learning languages. All students have free access to internet, e-books and journals in library.

Classrooms - there are 34 classrooms on the campus. All classrooms are Lan enabled, have interactive digital panel supporting the teaching-learning process effectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bmcc.ac.in/?page_id=613#infrastructure

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

College has three auditoriums namely Tata Hall, Cyrus Poonawalla Hall and BMTRC A/V hall. All have audio visual facilities. Tata Hall has a seating capacity of 550 people. Cyrus Hall can accommodate 160 people and BMTRC hall has the capacity of 50 people. Curricular and co- curricular activities are conducted here.

Gymkhana facilities for students are well maintained and utilized. Indoor game facilities are also available to the students here like Table Tennis, Carom, Chess and Gymnasium.

BMCC has two big and spacious playgrounds including a basketball court ground for all the outdoor games/activities/practices. Various outdoor sports activities are regularly held on the main ground for example-Cricket, Football, Volleyball, Handball, Kabaddi, Kho-kho, Athletics and P.T. parades. The ground is also used for graceful parades and programmes of Independence Day and Republic Day.

Students' recreation centre is also available in the form of Pittie Hall.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	View File
Paste link for additional information	https://www.bmcc.ac.in/?page_id=613#infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

128.04

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Brihan Maharashtra College of Commerce has a central library building. It was established in November 1973. It is a colossal, two storied, specious library building having area of about 11500 sq. mtr. . Library holdings consists of a finest collection of total 123300 volumes and 10000 bound periodicals. Library has well-preserved collection of 2488 valuable Reference Books and the collection of 10,000 bound volumes of journals.

Library consist of a digital depository of 423 rare books of Commerce. Library subscribes to INFLIBNET N-List e-ShodhSindhu (free access to 6000+ e-journals and 1,64,3000+ e-books.) and Shodhganga Membership (providing access to numerous Ph.D. Theses) and books from leading publishers viz. McGraw Hill India (25 nos.). It subscribes to Sage Online Journals (05) every year. A collection of 380 valuable Competitive Exam books is made available to students in a separate section and 30 books are available in PDF.

Library is fully automated with ILMS software MasterSoft - LIBMAN - Library Management System (Link -libcloud.mastersofterp.in Version 11.0)

The library also has the following ICT Facilities and services:

1. **A well-equipped 'Research Gateway' for researchers**
2. **'Resource Centre for Visually Challenged'**
3. **Resource Sharing with other libraries**
4. **'UGC E-Resource Centre'**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

4.30

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

4

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has a predefined approved IT policy, which includes separate policies for staff members, students, research scholars, IT hardware and IT software.

The IT security policy covers IT Assets, Password Control, Email, Internet, Antivirus, ERP systems, and CCTV. College IT policy consists of annual maintenance of hardware and software and up-gradation of hardware and software.

IT policy also consists of regular maintenance of CCTV cameras on the campus.

The College has purchased a Saphosh firewall that takes care of the entire net browsing control. The College has provided Wi-Fi facilities on the campus for students.

There are about 10 routers installed throughout the campus. Each student and staff member is given their separate firewall access and their login ID and password.

The college has purchased the official version of Microsoft office 365 suite and has given licenses to all students and faculty members - by login in they can use tools provided by Microsoft. Also, during the pandemic, the college had never stopped providing education to students. It used Microsoft Teams meeting - as a learning tool for the students. The college has also used the Mastersoft learning management tool with its enterprise resource management system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3114	**323**

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

42.18

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The annual maintenance contracts are in place and are renewed every year like security and housekeeping facilities. Furthermore, maintenance of classrooms, computers, computer labs, sports complex and library are regularly done. Along with this, DES also facilitates the annual maintenance contract for computer laboratories, language lab, Wi-Fi connectivity and some specific equipment like xerox machine on campus. We have a special library software which also has a separate annual maintenance contract.

For sports complex we have annual stock taking and there are procedures set up for the same. All the sports equipment which are worn out or spoiled/broken by the students are purchased again. We also have a regular classroom maintenance like polishing the benches, painting the classrooms, cleaning the classrooms etc. DES has prescribed procedures and systems like inviting quotations, conducting comparative statement, negotiating with the vendors, and then issuing purchase order to them.

For utilisation of in-house physical facilities, we have students booking register wherein the students communicate to the respective heads and then the sports facilities are made available to them during those time slots. We also have special library users' group, and there are various schemes which are set up with their help.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

348

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.bmcc.ac.in/?page_id=3816
Details of capability development and schemes	View File
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

328

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

146

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

76

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

08

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

SPPU instructs the college to hold the student council. A letter from the university is sent to colleges to make the council which will have representation from NSS, NCC, Cultural Group, Student Development Board (Earn and Learn), six toppers from various

programmes and one Principal's Nominee. So, 10 to 12 candidates make up the council.

For the previous year, the role of the student council was limited to academics only as activities were not held on the campus due to the pandemic. Also since there were no instructions from the University during the lockdown, we continued with the General Secretary and the student's council of 2019-20 for 2020-21.

We also have our student representation on the various Board of Studies, the Academic Council, Internal Quality Assurance Cell, Prevention of Sexual Harassment Committee, Anti Ragging Committee and Gymkhana Committee of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

3

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Yes, the college has a registered, authentic Alumni Association under the Trust Act of 1881 with around 1500 alumni. This association has a President and a secretary and works on a no profit basis.

BMCC is proud to have an illustrious alumnus from all walks of life. The association collaborates with BMCC in many activities like funding of class wise programmes, Individual donations in

cash and kind etc.

The Alumni have representation on various bodies of the college like the IQAC, Board of Studies, Academic Council and Governing body.

The Alumni Association has been contributing to the college in various forms like:

• leading entrepreneurs, businessmen, academicians, professionals and theatre personalities interact with students on a variety of curricular /co-curricular activities.

• Providing internship to students in their respective fields.

• arranging resource persons for workshops and seminars

• Sponsoring a few college activities.

An award called the Pride of BMCC, to felicitate the distinguishing alumni has been instituted by BMCC and the alumni association. It is awarded every year in the annual gathering of the association.

For the year 2020-21 online registration of past students has been undertaken by the association.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	**A. ? 15 Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the

vision and mission of the Institution

- **Vision and mission statement of the College are in tune with Higher Education policy of the Nation which lays emphasis on access, inclusiveness, affordability, employability, and quality of education. The College is consciously taking steps for implementation of these policies of Higher Education. Vision for future is material, intellectual and moral development of students.**
- **Vision and mission statements of the College are translated into activities by the management and leadership of the College.**
- **Role of top management in designing and implementing quality policy and institutional decision making is facilitated by empowering the Principal, Vice Principal, IQAC, Academic Council, Board of Studies and the Head of Departments to implement annual plans in line with central goal.**
- **The meetings of the Heads of the Departments are held regularly. The Suggestions are made for different policies and plans of the institution in these meetings. The interaction during these meetings is very vital to the success of these plans.**
- **CDC Meetings - The meetings of the College Development Committee are also important in this connection in that it has representatives of both teaching and non-teaching staff.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Involvement of Leadership in ensures the following: -

- **Policy statement and action plansPolicy statements are usually decided by the Deccan Education Society (parent body); The Head of the Unit i. e. the Principal participates in deciding the policy statements.**
- **Formulation of action plans and incorporation it in strategic plans - Principal is responsible for implementation of a plan; therefore, the Principal and the**

IQAC are involved in formulation of action plans.

- Interaction with stakeholders - The management of BMCC has a constant dialogue with the leadership at the college level, i.e., Principal, Vice-Principal, Heads of the Departments and Registrar.
- Re-enforcing the culture of excellence

College leadership is on a constant look out for the pockets of excellence in the society and is always looking for the ways and means to reinforce qualitative culture whether it is Curricular aspects, Teaching-Learning-Evaluation, Research-Innovation-Extension, Infrastructure & Learning Resources, Student Support and Progression, etc.

- Top management of the college provides such leadership to the faculty which fosters the development of good academic environment in the college.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Perspective plan of 2017- 2022 is operational and 2022-2027 plan is in process. The perspective institutional plan is prepared every five years.After detailed discussion with the IQAC, the review of the perspective plan for 2021-2025 was undertaken in meetings of the management, teachers, administrative staff and students before drafting a final plan. The aspects considered for inclusion in the plan are- introduction of new programmes, addition of physical and technical infrastructure, examination reforms, evaluation ,additional programs, certification of courses ,research base ,industrial linkages , implementing programs and activities related to conservation of the environment and other reach out activities.

From the academic year 2020-21, in tune with perspective plan a new degree programme titled BMS in E-commerce operations with logistics and supply chain management was launched in association with the Logistics Sector Skills Council which comes under the Ministry for Skill Development and Entrepreneurship. Since logistics and supply chain is an upcoming field, with many opportunities for career progression, the institution decided to launch it immediately.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college is governed by the Deccan Education Society. The Governing Body (GB), Principal, Academic council, College Development Committee (CDC) and IQAC provide a roadmap and general guidelines for quality policy to create a conducive environment for teaching-learning.The CDC along with IQAC members monitors and evaluates all mechanisms of academic and administrative processes. The Principal, Vice-Principals and IQAC along with CDC are involved in formulating and communicating the policies and action plans to all the stakeholders. The faculty is actively involved in academic decision-making process through the "Departmental Committees".The college authority has appointed and empowered Vice Principals and Heads of the Departments with adequate autonomy in academic and administrative processes. The IQAC ensures that the quality standards and benchmarks that are set, are achieved efficiently and effectively. For every quality initiative, operational features are well stated before implementation. Principal is the head of the institution. Various statutory committees are formed as per the UGC guidelines and they report to the Principal. It consists of Grievance cell, Anti ragging cell, prevention of sexual harassment cell and ombudsman cell.

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	<u>View File</u>
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	<u>View File</u>
Any additional information	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

BMCC, as an institute, gives utmost importance to its teaching and non-teaching staff, which is evident in the activities conducted by the institute over the years.

Teaching staff -

- **Faculty members were encouraged and sponsored to attend online Faculty Development Programmes, orientation programmes, workshops, and seminars during the pandemic.**
- **E -books / journals were made available to faculty members and students.**
- **Deployment of Laptops to Full-time teachers.**
- **Medical insurance facility is provided to the fulltime faculties and premium is borne by the society.**
- **DES Credit society provides loans at a cheaper rate to beneficiaries.**
- **During the pandemic, Microsoft Teams ID were created, and**

> training was imparted to all teachers. As a result of this teachers became tech savvy and could conduct online classes smoothly.
- Interactive panels were installed in each classroom. Training sessions were conducted for teachers.

Non-teaching staff

- The facility of festival advance against salary, is available for the non-teaching staff.
- Online seminars, webinars, and workshops are arranged for non-teaching staff in which participation is in full strength.
- Medical insurance facility is provided to the non-teaching staff and premium is borne by the society. Insurance cards were issued to them under which, medical reimbursements were claimed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	**No File Uploaded**
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

35

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Accounts of the institution are regularly audited by the Statutory Auditors appointed by D E Society. Accountant General's Office audits the accounts of college. Internal audit programmes are undertaken through Chartered Accountants appointed by the Finance Department in the Central Office of the Parent Institution. Monthly report of the accounts is submitted to the parent body for perusal.

The Institution has inbuilt mechanism to perform timely checks on the expenditure made through college funds as well as through various funding schemes.

The queries raised by the auditors have been duly resolved by the accounts department.

Apart from this, there is Planning and Implementation Group of each Scheme like the CPE which is funded under UGC. Regular meetings of these groups help in maintaining the status of expenditure under each budget head as sanctioned. Fund allotment

and disbursement through schemes is regularly checked and recommended to the Accounts Office by the Principal. Timely submission of the audited Statement of Expenditure, Utilization Certificate, Certificate of Assets Acquired, Purchase of Library Books and Journals is executed well within the time framework and submitted to the funding agency

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

30.75

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

BMCC was established in 1943, in Pune by the Deccan Education Society. Due to its legacy and goodwill, funds in form of endowment and donations are received from well-wishers, parents, ex- students, and teachers. These funds are mobilised mainly at Deccan Education Society level.

Endowment funds are utilised to give scholarships to the meritorious students and winners in different types of competitions. Donation funds are utilised for the purpose of construction, repairs and maintenance, purchase of furniture, equipment's including computer, software licences, books, required infrastructure etc. for the college.

Budgetary control system is followed by the parent institute for each individual unit institute. Each unit institute then prepares budget before 31st March for the next financial year and sends the

budget expenditure report for detail scrutiny to the parent institute on a yearly basis. Budget scrutiny is done for each budget by the expert team. This system helps to control unnecessary expenditures by the unit institutes and optimises the allocation of resources.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The following recommendations for Quality Enhancement given by the NAAC Peer Team in 2015 have been complied:

1. **Autonomous Status – The College was granted Autonomous status from the Academic Year 2017-18 for ten years. Three consecutive batches have successfully completed the degree programs since 2019-20.**
2. **Wifi facility on Campus:- 40 Wifi access points of Grandstream Company. have been installed in various departments.**
3. **Placement activities:- BMCC has always had good placements through Campus Recruitment Drives. Since 2019-20 a Placement Officer is appointed to co-ordinate the placement activities.**
4. **Feedback Mechanism: Feedback is taken online regularly on Teaching learning Process, Infrastructure ,Curriculum, SSS (Student Satisfaction Survey) as suggested by NAAC**

The following initiatives were taken by the IQAC since 2017-18

1. **Launching of new degree programs**
2. **All Classrooms and Seminar Halls in BMCC have Intellectual Interactive Panels (IIPs).**
3. **Laptops, Desktops IP Phones, Echo cancellers, Cameras, Printers, Projectors also have been purchased. BMCC has a**

modern and advanced IT infrastructure.

4. **D.G.Karve Chair:** The chair is instituted to promote research in Commerce. From time to time research Projects have been sanctioned under the D G Karve Chair.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1) Regular feedback from the students is taken on teachers, syllabus as well as teaching learning process: Regular online feedback is taken from students on teachers and general facilities available on campus through the ERP (Master soft). The data is analysed and made available to individual teachers through their log in. The analyzed data is made available on the website of the institution. Similarly, Student Satisfaction Survey is conducted since 2019-20. It is available on the website.

2) Workshops and FDPs conducted for the teachers from time to time to enhance their teaching methodologies as well as upgrade their domain knowledge. FDPs/Seminar on IPR, IT, improving the domain knowledge in Commerce to achieve quality enhancementreach the set benchmarks in NAAC instrument, etc. are organized by the college.

3) Institutional ERP (Mastersoft) organizes regular workshop /training programmes to support teaching- learning process and incorporate ICT enabled techniques to the maximum extent possible. Workshops were conducted by Micrososft Teams for teachers during the lockdown in 2020 to facilitate smooth transition to online teaching system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.bmcc.ac.in/?page_id=498#AQAR
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following measures were taken by the Institution for the promotion of gender equity during the year 2020-21:

1) Girls Empowerment Cell : The cell is continuously participating in the enrichment programmes specially designed for girl students. The activities include the guest lecture on International Women's Day'- "Gender Sensitization". To keep and help the girl students happy and mentally healthy Counselling Session & Guest Lecture was conducted on 'Menstrual Health and Sustainable Alternatives'. The list includes 'Career Counselling and Maintaining Good Mental Health at Workplace' and 'How to Remove Our Weaknesses'.

2) Counselling sessions: During the period of COVID 19 many students faced difficulties in coping up with mental issues. To extend the hand to them the organization has made a counsellor to the students and staff. Students got benefited from the same when dealing with issues like depression, relationship problems, anxiety, career counselling.

3) Hostel activities: 60 students got admitted in the ladies' hostel in 2020-21. COVID protocol is being followed for the safety of the students. Students actively participated in the programmes like '12 Suryanamaskar' on the occasion of Rathasaptami. Such initiatives helped them to cope up with challenges faced in COVID difficult time.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management The composting unit is installed for organic waste generated in college campus. Earlier practice was open dumping and handing it over to Swachh/ Pune Municipal Corporation. Composting is a method which involves degradation of organic matter to convert into compost. Under Waste Composition, Garden Waste: 10 kg/day and Wet waste: 5 + 5 kg/ day at boys and girls hostel is done. The college provides modification in pits and space for organic waste management plant. It collects and looks after the transport of segregated organic waste to doorstep of wet and garden waste composting project. The output is 4 kg per day i.e. 1460 kg of compost generated annually. The attempt is to provide holistic solutions in a view of environment conservation and awareness to develop better and environment friendly practices to manage the waste.The college proposes to operate and maintains composting plant with the help of Poornam Eco vision. An MoU for the same is expected in the academic year 21-22.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Cultural and Regional initiatives:

- **The students participation in various cultural activities like dance, drama, music.**
- **Celebration of 'Cultural Harmony National Integration Week'**
- **Cross Cultural Sensitization activities**

Linguistic initiatives:

- **Under 'Language Lab', various activities are conducted.**
- **German Day Celebration ,'World Mother Tongue day' (21st February) programmes**
- **In Arthavyavahar, (College's in-house magazine) the articles and poems in English as well as in Marathi (Local Language) are written by students as well as teaching and non-teaching staff.**

Socio-economic/ Communal initiatives:

-
- **Financial and other help provided during covid times and other disasters talk about the socioeconomic contribution of the college.**
- **12 cadets with our Girls Battalion collected grocery, clothes, cash, and necessary items**

Environmental initiatives:

- **Nature Club' students contributed research articles on various topics related to 'Effects of Covid on environment, wildlife and biodiversity.'**

- Go Green practices/ initiatives are encouraged in the college.
- In all our programmes, all our guests are welcomed by giving Tulsi saplings.
- 'Film screening' based on environmental awareness is organized by 'Kirloskar Vasundhara International Film Festival'(KVIFF).

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

India being the country of diversity has various socio-cultural, economical, linguistic and ethnic backgrounds. Fundamental rights and duties of the citizens are vital for the country's unity. Imbibing these in the students is the pivotal role of the academic institution.

D G Karve, the first principal of the college, stated the mission of the college as "To make a citizen of India as fully endowed materially, intellectually and morally as the citizens of the most advanced country of the world is our collective aim." In consonance with the mission statement, the institution celebrates Indian Constitution Day on 26th of November every year. The college staff and students assemble to read the preamble to the Indian Constitution. Herein, they solemnly affirm their responsibility in discharging their duties in the right spirit of the Constitution and as envisioned by the Constitution Drafting Committee. An essay and elocution competition is held every year for students with regards to different aspects of the Constitutional Rights and Duties. Similarly, an expert in Constitutional Law is invited to give a guest lecture.

Sanvidhan Sanman Sohala 26th Jan 2021 Cycle Rally from the SPPU University Campus till Pune Station covering the distance of 18kms

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Brihan Maharashra College of Commerce [Autonomous] celebrates multiple national and international commemorative days throughout the year. The idea is to inculcate a feeling of national pride among the students ans staff with special reference to the invaluable contribution of the great leaders and freedom fighters of the nation. The library commemorates the birth and death anniversary of prominent leaders in the form of guest lectures or talks by faculty and students. The students need to be sensitized towards cultural diversity and awareness of the rich cultural heritage of the nation. With this objective the Heritage

Collective department organises the annual event 'Astitva' to promote the essence and glory of the Indian traditions and cultural diversity. The prominent festivals are also celebrated throughout the year. Apartment from the Independence day and Republic day ceremony, many other national and international days like Women's Day, National Youth Day, World environment Day, Indian Constitution Day and many others.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://www.bmcc.ac.in/?page_id=498#best

File Description	Documents
Best practices in the Institutional website	https://www.bmcc.ac.in/?page_id=498#best
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The mission statement of BMCC, aims at holistic development of our students through academic and related activities.To cite a few examples,

1) Academics: Various degree programmes like B.Com, BBA, BBA IB, BBA CA, BMS in e-commerce operations, M.Com, PGDIB and PGDBF are offered. all the degree programmes offer good number of specialisation for the students. For eg. At B.Com level subjects

like Banking, Business Administration, Costing, Entrepreneurship, Marketing and Business Statistics are available. A unique feature is the Language Lab in a commerce college which offers courses in German, French, Spanish, BEC (Cambridge University).

2) Meditation and Yoga is offerred as a compulsory one credit course to all the First Year students.

3) Activities like NSS, NCC , Nature's Club, Moot Court, Heritage Collective, Girls Empowerment Cell etc. contribute towards the holistic development of the students.

4) Continuous interaction with our illustrious alumni proves to be inspirational for our students to take up challenges at different stages in the walk of life.

5) Inter-collegiate/ National/State level events teach the students the much required technical and soft skills like MS-Excel, Tally ERP, teamwork, event mangement, communication, presentation etc.

These events help make the institution distinct.

File Description	Documents
Appropriate link in the institutional website	https://www.bmcc.ac.in/?page_id=498#Institutional-Distinctiveness
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1) MoUs with Industry - Collaboration for live projects/student research/creating database

2) Entrepreneurship development - Incubation centre

3) B.Com (honours) degree programme

4) Faculty training programmes

5) Up gradation of IT infrastructure and Training for use of IT infrastructure.

6) Upgradation of automation in the library