

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution	Brihan Maharashtra College of Commerce
1.2 Address Line 1	845, Shivajinagar,
Address Line 2	Deccan Gymkhana.
City/Town	Pune
State	Maharashtra
Pin Code	411004
Institution e-mail address	bmccpune04@gmail.com
Contact Nos.	020-30866202-07
Name of the Head of the Institution:	Dr.Chandrakant.N.Rawal

Tel. No. with STD Code:

020-30866203

Mobile:

9890132166

Name of the IQAC Co-ordinator:

Dr.Varsha Deshpande

Mobile:

9767056611

IQAC e-mail address:

iqac.bmcc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN 10318

1.4 Website address:

www.bmcc.ac.in

Web-link of the AQAR:

www.bmcc.ac.in/pdf/iqar_10_11.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2004	5 years
2	2 nd Cycle	A	3.15	2009	5 years
3	3 rd Cycle	A	3.16	2015	5 years
4	4 th Cycle	-	-	-	

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

01/08/2005

1.7 AQAR for the year (*for example 2010-11*)

2017-2018

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR__2015-16__submitted to NAAC on_12/02/2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.

1.11 Name of the Affiliating University (for the Colleges)

Savitribai Phule Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

01

Community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

08

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Encouraged development of various skills along with academics amongst students
- Exposure to the corporate world through domestic, national ,international visits.
- Exposure to international business education.
- Encouraged enhancement of teaching quality through International conference, FDPs and workshops
- Promotion of diversity and inclusiveness through facilities.
- Promotion of research culture amongst students.
- Promoted environmental awareness through student activities .

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/Outcome
<p>1.Implementing Autonomy granted by the UGC</p> <p>2. Credit courses introduced through Language Lab.</p> <p>3. Experiential Learning Department established.</p> <p>4. Promoting use of ICT in teaching –learning.</p> <p>5.Installation of ERP system in the college by Deccan Education Society</p> <p>6.Development of management skills</p> <p>7.Encouraging development of analysis and critical thinking skills</p>	<p>1.Revamped the syllabus and evaluation pattern.</p> <p>2. German, Spanish, Business English (Cambridge University) Basic English course run through Language lab.</p> <p>3.NSS,NCC,Student Welfare Department,Cultural activities, Sports activities were included in Experiential Learning Board for credit purposes.</p> <p>4.Smart Boards installed in classrooms and training provided.</p> <p>5.Entrance exams, MCQs test, admission and evaluation was done through ERP</p> <p>6.Flagship Activities of BMCC like Astitva, Troika conducted successfully</p> <p>7.Students participated in case study competition organised by International Management Association (IMA) and won the first prize</p> <p>8.Study tour to Europe and Dubai was</p>

8.Exposure to international educational institutions	organised for students
9.Promotion of research among students and teachers	9. A team of students under the guidance of faculty participated in research project competition organised by MCCIA and won the first prize. Faculty members participated as resource persons in conferences/published papers /presented papers

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

 Management Syndicate Any other body

Provide the details of the action taken

1. The IQAC team prepared the first draft of AQAR by collecting inputs from faculty, academic departments and administrative office.

2. The draft was then discussed with the Principal who gave his valuable suggestions.

3. AQAR was then placed in a meeting with the CDC (College Development Committee) and after incorporating the suggestions made by management, it was kept accessible for all the teaching and non-teaching staff.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01			
PG	01			

UG	05		03	
PG Diploma	02		02	
Advanced Diploma				
Diploma				
Certificate			01	
Others				
Total	10		06	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06 (including FY B.Com in autonomous structure)
Trimester	
Annual	02

1.3 Feedback from stakeholders *Alumni Parents Employers

Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college has been granted autonomy by the UGC since 2017-18

Statutory bodies like the BOS, Academic council, Governing body were constituted.

Industry experts, academicians, alumni are a part of these bodies. Regular meetings were conducted.

Inputs were taken from these experts and FY B.Com syllabus and SY B.Com syllabus was rigorously discussed and finalised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	13	06	01	8

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	7	0	0	0	1	0	0	0	8

2.4 No. of Guest and Visiting faculty and Temporary faculty

16	06	---
----	----	-----

Non-Grant: Teaching associates: 9

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	06	04
Presented papers	02	03	02
Resource Persons		01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college faculty has been introducing a number of innovative teaching practices to make the presentation of the syllabus interesting to the students. Besides case studies, surveys, group discussions, this year's innovative practices in teaching learning were-

- E-content modules- 54 modules were developed by faculty in various subjects of Commerce.
- MOOCs for IT and Business communication under UGC scheme were developed by the faculty
- Visit to J.W Marriot was arranged for students of Services Specialisation to understand the systems /processes deployed in hospitality industry
- Retail trade – A project on retail trade was done by students to understand the various aspects of the trade by visiting places like Dharavi etc.
- Activity based learning was undertaken by students of banking. Theoretical concepts learnt in classroom were actually experienced by transacting in banks.

2.7 Total No. of actual teaching days during this academic year

247

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- College Examination Officer appointed
- Online entrance test through ERP for BBA/BBM is conducted at entry level.
- Online MCQs test was conducted for FY students as part of internal evaluation.
- Continuous evaluation system introduced for First year B.Com
- photocopy of assessed answer papers can be made available on receiving the application
- Results and marksheets generated through ERP software.

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	04	01
----	----	----

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage : For academic year 2016-17

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.COM	569	17.5	45	13.7	11.5	87.7
M.COM	87	12.64	51.72	22.98	3.44	90.78
BBA	148	18.24	34.46	19.58	25.55	84.3
BBM(IB)	269	18.21	24.16	15.61	30.11	88.09
BCA	258	8.13	12.79	17.82	36.04	74.78
PGDBF	63	17.46	44.44	17.46	7.93	87.29
PGDIB	64	7.81	40.62	32.81	18.75	99.99

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Contribution: The IQAC, prepares an academic calendar at the beginning of the year through interaction/meetings with faculty members and other members. Teaching – learning, co-curricular and extension activities are discussed and finalized in these meetings. New methodologies and innovative practices are encouraged. Further, faculty is encouraged to avail the facility of journals, e-journals and reference books in the library to update their knowledge and pass it on to the students in a timely manner. Various visits to industries and interaction with corporate world are also organised. These activities help in grooming our students as all-round personalities and as citizens of global society. The outcome can be seen in the form of various industries approaching us for campus recruitment.

Monitoring: Through meetings with the HODS, the IQAC discusses the impact of their teaching on students. Informal discussion with the students also helps in monitoring the teaching learning process.

Evaluation: At the college level, term end examination is conducted for under graduate courses and Mid-semester exam for M.Com classes. Assessment of these papers and analysis of results is done by the faculty and discussed in IQAC meetings.

There is a formal system of collection of feedback from students on the college and the teachers. Analysis of such feedback helps in evaluation of performance.

Also, results of the annual examination conducted by the University help us in understanding the performance of the students and effectively the teaching learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	
HRD programmes (FDP organized by sadhu Vaswani Institute of Management studies on Development of leadership skills)	1
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative and technical Staff	32	03	-	-

Non-Grant section

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	01	-	-
Technical Staff	02		-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college has a conducive environment for research in the form of adequate infrastructure and human resources. These resources viz. research facilities and expert guidance are easily accessible to research students. Research culture amongst students is promoted right from undergraduate level in the form of practicals and surveys, interviews which are published in our in-house journals. At M.Com level, students undertake projects based on their specialisation in subjects like Business Administration, Accountancy and Cost and Works Accounting. Teachers regularly guide them through meetings and one to one interaction.

Workshops to guide the students on analysis of data and on maintenance and enhancement of quality in research are arranged.

IQAC and Research cell promotes registration of faculty for Ph.d and provides guidance by experts.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			-	
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	01	-
Non-Peer Review Journals	01	01	01
e-Journals	02	-	-
Conference proceedings	04	03	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	
Major projects				
Minor Projects (4)				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01			02
Sponsoring agencies	BMCC	BMCC			BMCC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	
International	Applied	-
	Granted	
Commercialised	Applied	-
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-						

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. **BMCC and media partner Maharashtra Times** conducted career guidance lecture series for students and parents. This event saw a huge response from students and parents. Professionals from varied fields guided the students on opportunities in their respective fields.
2. **Collection drives** for books, clothes were organised. The goods were handed over to NGOs
3. A lecture for students on sensitization for Leucoderma was arranged.
4. District level chess competition in association with V.B.Chess Academy was organised.
5. Entertainment programmes were arranged by our cultural group in Oldage homes
6. **Screening of films on social issues:** A film on Swacchha Bharat was arranged for the students. Also a film titled FIR JINDAGI was screened on World Organ Donation day . An enrolment drive for students to work for social cause was arranged on the same day. Students enrolled themselves under specific drives of their choice.
7. **International Mother Language Day:** The Heritage Collective of our college organised the International Mother language Day to give students an exposure to a variety of languages and help them understand the importance of every language. We may have different religions, cultures, languages,etc. but we all belong to one human race and that is our real identity- this was the message that was put across to all the students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.5 acres			12.5acres
Class rooms	43		Management	43
Laboratories				
Seminar Halls	2			2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		71,276	UGC and BMCC	71,276
Value of the equipment purchased during the year (Rs. in Lakhs)		4,26,250	UGC and BMCC	4,26,250
Others (Furniture)		45,00,000		45,00,000

4.2 Computerization of administration and library

<p>Administration: 1. Installation of ERP system.</p> <p>2. Admissions done online</p> <p>3. All Examination forms are filled online.</p> <p>4. Administrative office is fully computerised.</p> <p>5. Examination results declared online</p> <p>Library: 1. Issue of identity cards</p> <p>2. Online access to e-journals/books</p> <p>3. Online access to libraries in sister concerns.</p>
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8379	2796419	480	44430	8859	2796899
Reference Books	81419	10209892	940	536000	82359	10745892
e-Books	97000	5000			97000	5000
Journals	106	138000	98	132000	204	270000
e-Journals	6000+	5500	11	11000	6011	16500
Digital Database			18	23400	18	23400
CD & Video	167	42300	36	23560	203	65860
Others (specify) Brail	63	-----	-----	-----	-----	-----

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	244	150	30			56	08	
Added	130	100				18		12
Total	374	250	30			74	08	12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet through LAN provided in many classrooms.
- ERP training given to faculty for noting attendance of students in classroom
- Faculty training provided in use of MS Office
- Cyber security awareness program , sponsored by Quickheal was conducted successfully. Quickheal trained 34 students to make presentations in different schools . Many presentations were made by our students and in all 19000 students attended these presentations across schools in Pune
- Computers with internet access are given to all departments.

4.6 Amount spent on maintenance in lakhs:

i) ICT	6,44,000
ii) Campus Infrastructure and facilities	14,92,194
iii) Equipments	1,62,000
iv) others	3,20,769
Total:	20,09,776

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Principal of our college conducts meetings with the IQAC team , faculty .non teaching staff and student council regularly to generate awareness amongst all about the support services that are to be provided to the students.

System of address by Principal is invariably followed on the first day of college .Students are informed about the importance of rules of discipline and other norms of behavior included in the prospectus.

College website also helps in creating awareness of such services. All activities and events are uploaded on the website.

Further, IQAC encourages teacher interaction with students in classrooms to help students in understanding the various activities undertaken in the college.

Notices in classrooms and on boards are displayed from time to time

Thereafter, the IQAC members and faculty meet along with the students to monitor and evaluate the progress of the activity. Students feedback is also taken.

5.2 Efforts made by the institution for tracking the progression

In order to see that the students progress, various institutional programmes are conducted by the “students welfare and Rural students development programme.”

Programmes by student welfare: 1. Special guidance scheme 2. Self Defence workshop for girls 3. Earn and learn scheme 4. Soft skills development programme 5. Disaster management workshop 6. Inter –University Youth festival 7. Adventure camp

Programmes by Rural students development cell: 1.Spoken English course of 15 days .2 Study tour 3.Participation in Rice plantation with farmers. 4. Lecture on Rural Entrepreneurship 5. Teaching activity by students on Teachers Day

As a result of these programmes an overall development on the part of the students is noticeable: 1. Academic progress 2.High Confidence level 3. Better Organisational , managerial, leadership and coordination qualities 4. Effective communication

In this way, progression of students can be tracked through the measures mentioned above

5.3 (a) Total Number of students

UG	PG	PH.D	Others
1758	206	12	

(b) No. of students outside the state

58

(c) No. of international students

22

Men

Women

No	%
948	48

No	%
1028	52

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1175	179	50	348	23	1775	1115	224	52	341	26	1758

Demand ratio 100:23

Dropout % 2.03

Non-grant

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
612	74	02	131	05	819	697	59	08	117	05	886

a) Total Number of students	UG	PG	PH.D	Others
	921	119	-	-

b) No. of students outside the state

c) No. of international students

d) Men Women

No	%
695	67

No	%
345	33

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college organises awareness programme for new students at First Year of under graduate and post graduate level in all types of competitive examinations like CPT, UPSC,MPSC,Banking, NET/SET etc., through lectures conducted by Competitive exam cell and Rural students association and other forums.

The students are also guided on interview and group discussion techniques.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Academic counselling As regards academic counseling, the faculty participates actively by introducing the areas of specialization in the light of the current scenario, where a student can excel in his career. The scheme of Class mentors, which in turn acts as mentoring for students at the personal level, helps them discover the talent and channelize in the appropriate career.

Counseling by teachers and experts is done at the time of admission for selecting the optional subject (electives) at the degree and post-graduate level.

Psychological counseling is also done with the help of outside expert faculties for the students and parents.

Personal Counseling The college has about 50% population of girl students. There is a separate guidance and counseling centre for women students called the 'Vidyarthini Manch'. The object of the Manch is to have an overall development of the girls through their participation in different activities and to help them solve their personal problems, if any.

No. of students benefitted

120

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	200	43	50

5.8 Details of gender sensitization programmes

Gender sensitization is done through Cells like Vidyarthini Forum, NSS and Students Welfare Association and through activities like, publications, films and documentary screening, rallies, street plays etc.

A lecture on Sexual Harassment Act was organised by the college to help the faculty and students understand the various aspects of the act.

This was followed by a demonstration self- defense techniques for girl students.

One day workshop -Nirbhaya Kanya Abhiyan in association with SPPU was also organised by the college

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	65	31216
Financial support from government	92	126588
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NO

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement of the Management: To facilitate education by starting, affiliating or incorporating at different places, as circumstances permit, schools and colleges under private management or by any other ways best adapted to the wants of the people and provide the same at affordable cost to all classes of the society.

Mission Statement of the college: “To make a citizen of India as fully endowed materially , intellectually and morally as the citizen of the most advanced country of the world is our collective aim”

6.2 Does the Institution has a management Information System

Yes, the college has an ERP system through which teaching –learning evaluation and examination is conducted.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- BMCC is an autonomous institution from 2017-18
- So syllabus for the first year of all degree programmes was revamped.
- As per the guidelines given by UGC , BOS,Academic Council, General Body were formed .
- Academicians, industry experts and other stake holders are co- opted in these bodies. Inputs from these experts were taken and the syllabus was designed.

6.3.2 Teaching and Learning

The following strategies are implemented to enhance the quality of teaching –learning process:

1. Value added courses introduced through Experiential learning board
2. Alumni engagement: A meet with alumni of our college was arranged for interaction with students. They shared their own experiences in the field and discussed new avenues for career.
3. Guest lectures of recently passed out students organised.
4. Field visits organised.
5. **Use of ICT** is encouraged. Well -equipped computer labs are available. Internet through LAN is available in classrooms. Audio-visual aids are used to discuss case studies. New statistical analysis softwares have been installed for data analysis and to encourage research
6. **Add-on Activities** like Library Users Group, Revision batches, remedial batches, Placement cell
7. **E-Learning:** Modules for MOOCs were developed by our faculty. Two courses – Business Communication and ----- were designated by UGC to the college.
8. **Enrichment Programs** like soft skills program, leadership training, film appreciation, guest lectures on recent trends, Exposure to international academic culture through visits to foreign campuses.
9. **Innovative practices** like moot courts, role plays, film appreciation, e-content development, legal case studies etc.

6.3.3 Examination and Evaluation

- Regular meetings of the Chief Examination Officer with the examination committee for effective implementation of evaluation procedures are conducted.
- Continuous evaluation pattern intrudes this year.
- CET (online) conducted for self –financing courses.
- All examination related work- from filling up Examination form to issuing marks sheet done through ERP
- Timely assessment of answer papers .

6.3.4 Research and Development

The basic philosophy of the department is to generate interest in research among students and faculty to develop analytical skills in researchers pursuing their research work. Following efforts are made to inculcate and encourage research aptitude :

1. **Scientific spirit of enquiry in research:** Students are required to apply scientific spirit of enquiry while writing their study projects or M. Phil. or Ph D dissertations. They are encouraged to look at social issues with a scientific frame of mind.
2. **Institutional Budget:** The institutional budget has a provision for library development, research publications, In-house publications, payment of registration fees, TA and DA for the teachers to attend seminars and conferences.
3. **Institutional membership** - College has taken institutional membership of renowned libraries like British Library, Jaykar Granthalaya (University of Pune) for the benefit of research students of the College.
4. **Study Leave, Duty Leave, Adjustment in Teaching Schedule** – Study leave is granted to teachers under the UGC-Teacher Fellowship Programme, from time to time. Duty leave to teachers is granted for surveys related to research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. New accounting lab established
2. Classrooms equipped with smart boards
3. Server dedicated for the institution installed.

6.3.6 Human Resource Management

- Regular meetings of the staff with Management
- Special programmes /workshops for faculty and non –teaching staff
- Family get-togethers of all staff members.

6.3.7 Faculty and Staff recruitment

BMCC adheres to the rules and regulations laid down by the University and State Government regarding recruitment of faculty and staff.

Care is taken to retain the faculty and staff with the institution through measures like opportunities for career advancement,,confirmation of service after completion of requisite period,incentives for research,conducive atmosphere for classroom teaching ,outstanding library and an overall conducive environment.

6.3.8 Industry Interaction / Collaboration

Industry interaction is achieved through:

1. MoU with Bombay Stock Exchange for a course at TY level
2. MoU with Quickheal-Cyber Awareness Literacy Cell.
3. MoUs with ACCA and CMA for conducting the courses .
4. Field visits and internships
5. Inputs from industrialists/corporates during revision of syllabus.
6. Interviews of entrepreneurs and surveys by students.

6.3.9 Admission of Students

Admission process is very transparent. It is done on the basis of merit.

Teacher committees are formed to guide students on the choice of special subjects.

List of students is declared on website.

Government rules and regulations as to the social reservation are strictly adhered to.

6.4 Welfare schemes

Teaching	<p>Interaction with international experts in various fields was arranged.</p> <p>Resource sharing - Inter library loan facility with Fergusson College, Gokhale Institute and Jaikar Library,SPPU</p> <p>4 faculty members were deputed to attend Faculty Development Programmes.</p> <p>Appreciation and recognition by authorities from time to time for achievements,</p>
Non teaching	<p>Advance against Salary ,Admissions to Wards of Employees, Social gatherings of the staff, Indoor games, medical aid ,participation in seminars and workshops</p>
Students	<p>Welfare Schemes like Poor Students' Aid Fund and Students' Welfare Fund, Earn and Learn Scheme, <u>Book Bank Scheme</u>, <u>Book Exhibition</u>, <u>Mess and Canteen Facilities</u>, <u>Counseling Support to students</u> are also implemented</p>

6.5 Total corpus fund generated

RS.50000

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	✓
Administrative			✓	✓

6.8 Does the University/ Autonomous College declares results within 30 days? **N.A**

For UG Programmes	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Internal continuous evaluation has been introduced at F.Y level
- Online entrance exams and MCQ tests are a part of internal evaluation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University of Pune motivates A grade colleges to apply for autonomy. This year our proposal was forwarded by the University to the UGC and BMCC was granted autonomy by the UGC in this academic year.

6.11 Activities and support from the Alumni Association

A strong alumni association is our strength. They are a part of IQAC of the college. There is continuous interaction with the alumni through meetings/ events/ interactions. This year being 75th year of BMCC, our alumni supported us in the celebrations. 75 different types of plants were planted on campus. A special rally was arranged on the occasion

Lectures/ interaction with students and faculty to upgrade them on current happenings at national and international level were arranged.

Pride of BMCC – a special award for illustrious alumni of the college has been instituted by the college and past student association. The awardees are honoured on the annual get-together of the association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

On behalf of the Deccan Education Society and BMCC, following initiatives are undertaken:

1. Training /workshops conducted for understanding and implementing GST
2. Workshop for use of Tally software conducted
3. Workshop for enhancing communication skills
4. Social gatherings /picnics of the staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Many initiatives have been taken by the college towards environment protection:

Incinerators installed in Ladies hostel, Ladies Common room , ladies toilets and in other areas throughout the college.

E-waste management done regularly.

Solar panels installed in hostels.

Use of LED lamps

Biogas plant set up .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Experiential learning board established for running credit courses and activities.
- Student participation in NCC/NSS etc .recognised by giving them credits under the new autonomous structure of the college
- Digital boards installed in classrooms
- Virtual share trading portal is developed by our faculty to help students get a feel how to deal in share market
- visits to unorganised retail stores were arranged to understand their marketing strategies.

This has helped the Institution in general and the faculty and students to enrich our attitude and vision towards academics.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Activities	Action Taken
Implementation of autonomy	All first year courses of B.Com,M.Com amd BBA are now autonomous
Credit courses	Language lab has introduced credit courses in German,Spanish and English
Experiential Learning board	Skill courses/add on courses and activities of NSS,NCC, Student welfare department brought under this Board for credits to be allotted to students
ICT	Promotion of use of ICT in teaching –learning through installation of Smart Boards in classrooms.
ERP system for administration	Many processes like admission, examination ,results are conducted through this software
Upgradation of Language Laboratory	Required infrastructure granted by the management of the institution.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexures enclosed

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Nature club of our college sensitizes the students about environment protection and conservation through creative ways like:

- a) Guest lecture by faculty from Indapur, Maharashtra on different species of snakes and their unique features.
- b) Celebrating Friendship day with nature: In the first week of August, students celebrated friendship day with nature by tying friendship bands to the oldest banyan tree in our college also known as Mother tree and taking an oath under the same tree to preserve nature
- c) Other activities like Tree plantation, campus cleaning, power point presentations on environmental issues were arranged.
- d) Students of Nature club participated in the photography competition organised by Heritage Collective of our college and won the first prize
- e) Film screening on environmental issues in collaboration with Kirloskar Vasundhara Films was also done.

7.5 Whether environmental audit was conducted? Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

BMCC has been granted autonomy by the UGC. This is the first year of its implementation. All first year courses of B.Com, M.Com and BBA are under autonomous structure. It will be extended to second year and third year in the coming academic years.

There are innumerable benefits of being autonomous college but Implementing autonomy successfully is a challenge.

8. Plans of institution for next year

Introducing add on /skill courses for the students.

Setting up a : a) New computer lab with 100 computers b)Accounting lab c) biogas plant

Upgradation of CCTV surveillance

Purchase of generators

Installing a separate server for the college

Name Ms.Varsha Deshpande_____

Name: Dr.C.N.Rawal, Principal, BMCC

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test

PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
