

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING IS MADE AND EXECUTED AT PUNE ON THIS DAY OF IN THE YEAR 2021.

BETWEEN

Deccan Education Society's Brihan Maharashtra College of Commerce, Pune is an autonomous college and it is affiliated to Savitribai Phule University, Under the management of Deccan Education Society, established on 24th Oct, 1890 registered under Societies Registration Act, 1860, on 28th June 1923, through the authorized person of D. E. society, Pune.

HEREINAFTER referred to as "said College" (which expression unless repugnant to the context or meaning thereof shall mean and include their Representatives, Administrators, Executors, Staff and Assignee's, etc.)
..... **PARTY OF THE FIRST PART.**

AND

Shri. Umesh Deshpande, Chairman, Torna - Rajgad Parisar Vikas Nyas, Velhe, Dist. - Pune, Age - Adult, Occupation :- Service.

&

Shri. Mandar Atre, Secretary, Torna - Rajgad Parisar Vikas Nyas, Velhe, Dist. - Pune, Age - Adult, Occupation :- Service.

HEREINAFTER referred to as "**second part**" (which expression shall unless repugnant to the contest or meaning thereof shall mean and include their Administrators, Staff, Executors or / etc.)

PARTY OF THE SECOND PART.

As Party of the First Part is a well-known college of India, run under the management of Deccan Education Society and it is is affiliated to Savitribai Phule Pune University, formerly known as University of Pune. In furtherance of its commitment of imparting quality education to ALL and as a part of Savitribai Phule Pune University Innovative Scheme of satellite Centre, Brihan Maharashtra College (autonomous) intends to establish its center in association of the Party of the **Second Part**.

AND WHEREAS, the Party of the Second Part Torana - Rajgad Parisar Vikas Nyas, Velhe, Dist. - Pune, in furtherance of its work for the welfare of the local people in Velhe Taluka, It has accepted the proposal of College to establish a Satellite Center at the place and avail the academic facility for the students of their locality.

AND WHEREAS, the Party of the First Part intends to provide enriching professional Courses, not available in the vicinity and the educational facility i.e. teaching facility and learning resources at the place - center of party of the second part.

AND WHEREAS, the said College has expressed its willingness to undertake this association and approached the party of the first part to seek infrastructural Assistance and association

The Party of the Second Part intends to provide the infrastructure and assistance and associate for this education cause with college, Party of the First part.

AND WHEREAS, the said College has the academic infrastructure, with socially committed management, updated online resources, various scholars, Teachers, experts who are committed to quality education and assistance as well as social awareness. The college will provide the teaching-learning facility with required infrastructure assistance by the Party of the Second Part.

AND WHEREAS, after due discussion between the parties herein, they have decided to enter into and execute in writing this MOU on mutually agreed terms and conditions.

The terms and conditions of this Memorandum of Understanding are as follow:-

(The agreed terms conditions need to be added along with the stated terms)

1. The Party of the Second Part will provide the required infrastructure for use and access to the whole of the place at all required times. The College is also permitted to have temporary fixtures, connections required for the efficient functioning of the Satellite Center.
2. The party of the first part will decide and offer the course as per the Brihan Maharashtra College Of Commerce (autonomous) and its Satellite Center scheme and the same Course will be recognized and approved by the Party of the Second Part also.

3. It is further agreed by and between the parties hereto that any modification or rectification to this MOU if required for compliance with the SPPU norms of satellite Center, both the parties shall execute a written separate MOU in reasonable time. In absence of any written supplementary MOU no modification or rectification shall be considered to be effective.

It is hereby understood by the PARTY OF THE FIRST PART and PARTY OF THE SECOND PART that the commencement date of this MOU shall be the date of execution mentioned herein above and the duration of this MOU shall be for 35 months and may be extended if required by the Party of the First Part.


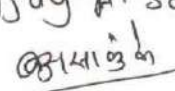
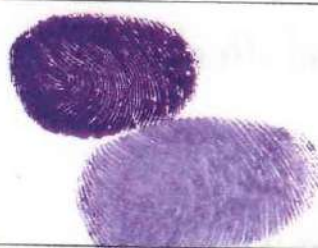
However, it is specifically understood that both the parties reserve the right to terminate this MOU unilaterally without assigning any reasons thereto.

THE PARTY OF THE SECOND PART hereby agrees, accepts and declares that it shall at no point of time dispute any such termination in any court of Law, for whatsoever reason.

THE PARTY OF THE FIRST PART i.e., the said College, hereby agrees and acknowledges that at all times it shall abide by the terms and conditions mentioned hereby.

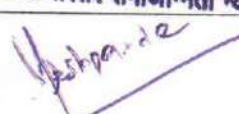


PARTY OF THE FIRST PART and PARTY OF THE SECOND PART shall mandatorily subject any dispute regarding the subject matter of this MOU to Arbitration only.

IN WITNESS WHEREOF THE PARTIES HERETO HAVE HEREUNTO SET & SUBSCRIBE THEIR RESPECTIVE HANDS THE DAY & YEAR FIRST HEREIN ABOVE WRITTEN.

Signature/Stamp	L.H.T.I.
1) Dr. Seema Purohit  2) Vijay A. Salunke 	



D E Society through authorised person of Society,
for BMCC , Pune

Signature/Stamp	L.H.T.I.
1)  Dinesh Deshpande 2)  Mandar Atrre	



through its authorized signatory _____,

WITNESSES:

1. SIGN.: 

NAME : Prof. Dr. J. R. Lanjekar

ADD.: Vice Principal's Residence
Brihan Maharashtra College of Commerce
845, Deccan Gymkhana, Pune - 411004

2. SIGN.: किरीटि

NAME: Kiran Sharad Deshpande

ADD: 1385 Shylenivar 1st,
Tunyakhann - Plot No. 201
Pune - 411030

महाराष्ट्र शासन विद्यालयी शिक्षण विभाग

पुणे

महाराष्ट्र शासन विद्यालयी शिक्षण विभाग

पुणे



24.06.2022

This is a letter of appreciation to acknowledge the association of BMCC with us for the last 8 years for the issue of sustainability and environmental conservation.

BMCC has participated every year in the KVIFF festival and the faculty and students have actively contributed to the several events organized under this initiative, like film screenings on campus, photo exhibition, panel discussion on several issues and PowerPoint presentation.

They have also participated in the round table discussions organized to plan the activities of the KVIFF AND GCCC Event.

We sincerely acknowledge the contribution and active participation of the institute in this industry academic collaboration on the important issue of environmental awareness and sustainability and look forward to a great association in future as well.

Thanks

Virendra Chitrav
(Festival Director)



Moot Court Society for Commerce Colleges



*(A BMCC Initiative)
Established 2022*

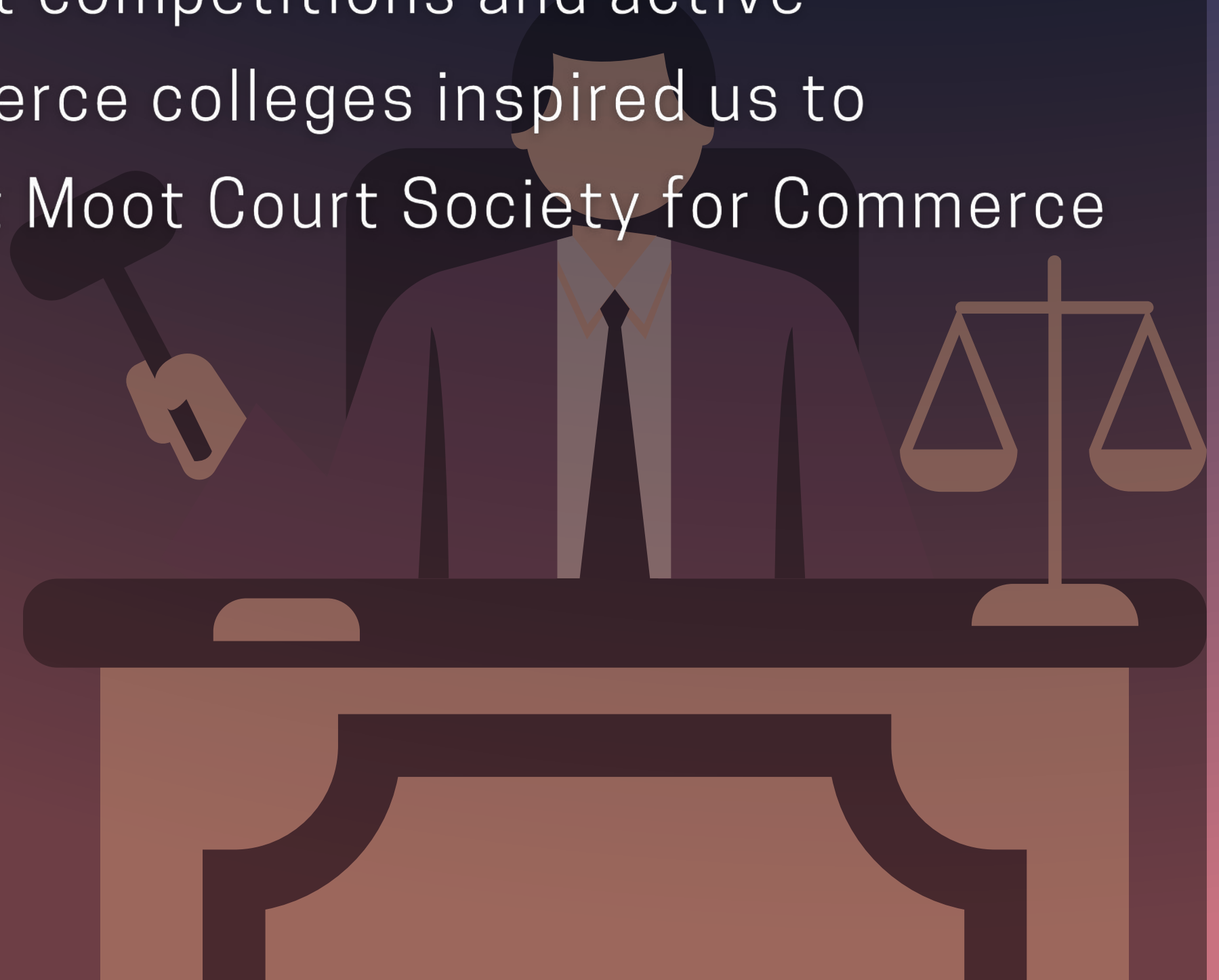


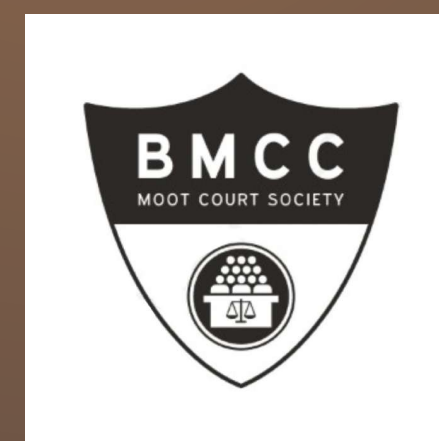
About Moot court society



In India, mooting started in the year 1981 by the Bar Council of India. By the year 1985, Moot Court Society became an integrated feature of our Indian legal system. Moot court societies are generally the essence of every law institute. BMCC takes immense pleasure to be a pioneer in establishing a MOOT COURT SOCIETY exclusively for Commerce Colleges.

Brihan Maharashtra College of Commerce has successfully conducted Moot Court competition for 5 consecutive years in the memory of Late Shri.Vijay A.Chavan; one of the popular presences in BMCC. The success of Moot Court competitions and active participation of commerce colleges inspired us to institute the very first Moot Court Society for Commerce colleges.





BMCC intends to encourage and stimulate interest and fascination for Law amongst Commerce students. We aim to collaborate with commerce colleges so as to enhance students intrigue in Law facets, adopt the practice of mooting and expand their knowledge and skills.

Various sessions will be conducted in the academic year of 2022. These will include interactive discussions and webinars on topics of law with eminent High Court Lawyers. The learning outcome will hone public speaking and advocacy skills.

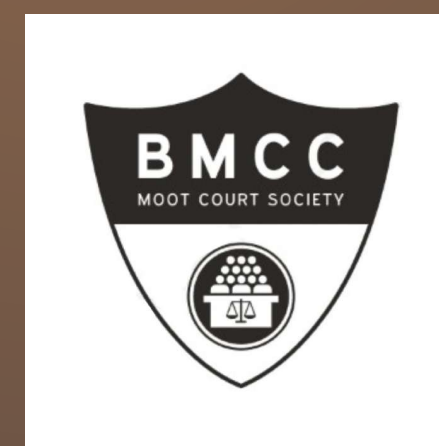


Moot court society — OBJECTIVES



- To create awareness of various law facets among commerce students.
- To infuse fascination of law case studies, mooting culture and relevant law issues.
- To generate and sensitize facts of our Indian Legal System.
- To improve advocating, mooting, problem solving and analytical skills.
- To provide a platform for exchange of knowledge and student networking





Invitation Letter

Brihan Maharashtra College of Commerce, Pune is providing an opportunity for commerce students to get immersed in the world of law and to learn, acquire and practice lawyering skills.

With immense pride, we announce the inception of our Moot Court Society, exclusively for commerce colleges.

We cordially invite you to be a member of our society.

Join us in the journey of simulation in legal education!



Moot Court Society Membership



- The Membership for our Moot Court Society will be on Institutional basis.
- Interested students are required to fill up a google form to be a member of the society.
- The Registration fee is Rs 100 per student.
- A faculty in-charge should represent the college.
- A Student Council for the Moot Court Society will be established consisting of one student representative from each member college for communication purpose.





Memorandum of Understanding Between

DECCAN EDUCATION SOCIETY'S BRIHAN MAHARASHTRA COLLEGE OF
COMMERCE, PUNE

And

THE BAHÁ'Í ACADEMY (A RECOGNIZED INSTITUTION OF SHIVAJI
UNIVERSITY), PANCHGANI, DIST.: SATARA

In Relation to the Programme "Education in Universal Human Values"

Preamble

Brihan Maharashtra College Of Commerce, Pune and the Bahá'í Academy, Panchgani recognizing the strengths and achievements of the College, in offering opportunities for higher education to hundreds of deserving students from Pune and beyond; and recognizing its high aspiration and commitment to educating future generations to be ethical professionals, creative and informed citizens with strong moral capabilities for personal development and contributing to unity, prosperity and social progress;

And bearing in mind that the Bahá'í Academy, a Recognized Institution of Shivaji University, is an institution engaged in research and action in the field of value education for institutions of higher learning and its commitment to the above aspirations and commitments by providing a programme of international standard on education in universal human values which includes a number of courses for faculty members, Administrative/non-teaching staff members, both U.G. and P.G. students, and research courses. And noting the recognition that the Bahá'í Academy has achieved in providing this programme to institutions of higher learning in Maharashtra and beyond, a programme that is universally relevant with secular modules prepared by well qualified local and international educationists and trainers.

And acknowledging that the benefits to all the stakeholders of the programme include such **benefits to the students** as developing core employability skills (including attitudinal and affective abilities; skills such as team work and decision making; and values and attitudes such as integrity, self-discipline willingness to learn, flexibility, goal oriented mindeset), enhancing communication skills (such as team discussion, presentation, consultation, and clear thinking), becoming joyful learners with moral capabilities, leadership abilities and enhanced self-confidence, forming a global perspective and world-view, developing their vision and purpose in life, and serving communities. And in short they become "Leaders", but leaders of a new kind. And **benefits to the teachers** including boosting their professional growth through grooming their capabilities to meet the growing challenges of their professional and social mission, redefining their relationship with students and improving their participatory teaching skills and cooperative/experiential learning competence, overhauling their personalities and working out fresh value-based attitudes towards their institution and co-workers. And **benefits to the College** including training teachers in cooperative and participatory learning and becoming mentors for the modules of education in universal human values, implementing such meaningful Service Learning Activities/ Extension Activities by the students in the college neighborhood and target communities, promoting quality education by meeting some important criteria set by NAAC (NBA, TEQIP), promoting unity of vision and thought among students and

staff, begin changing their attitudes towards their responsibilities, enhancing leadership capabilities to fulfil the institution's vision and mission, and implementing innovative community projects.

And further noting the Courses/Activities being offered under this MoU by the for various target groups such as:

1. First Year Students:

To start with, there will be a 10-Day Campaign (10X6=60 hours) for the first year students to complete the Foundation Module "Moral Capabilities: Fundamentals" and its related practical assignments and community project. This is equal to 4 Credits, as per the UGC norms.

Fees payable to the Academy will be Rs.850/- per participant. This will include study material, evaluation and certification. As this is the first collaborative activity of the two institutions, the Academy will not charge any training /tuition fee for this batch. It is expected that a large number of students will participate. The College will provide tea and mid-day food to the participants. Travelling expenses of the Resource Persons and hospitality will be provided by the College. As discussed, the Campaign will be in the first week of September.

Evaluation and Certification:

Assessment and evaluation will be done by the Academy. Certificates will be issued to the deserving participants jointly by the Bahá'í Academy and the BMCC

2. M.Com. Students:

These students will take Academy's Course called "ASHA: Abilities, Skills and Healthy Attitudes". (A 9 Credit Course)

ASHA is a Course for intellectual, professional, moral and social development of the youth. It seeks their personal and career development while building their moral capabilities to meet their social responsibilities:

Fee structure of the course per student:

A: Tuition fees:	Rs 1500/-
B: Other fees:	
• Course materials and students' portfolios to be supplied by the Bahá'í Academy:	Rs. 375/-
• Supervision at College level and Project by the Bahá'í Academy:	Rs 250/-
• Evaluation by the Bahá'í Academy:	Rs 75/-
• Certification	Rs.75/-
	Total: Rs.2275

3. U.G. Students: 3 –Level Course for Self Development

The Bahá'í Academy offers a 12-Credit Diploma Course for Self Development called "Fostering Personal Development and Social Progress". It consists of three levels of 4-credits each. Students can take one level can per semester or per year. Thus on completion of their degree course, they will also be awarded their diplomas in "Fostering Personal Development & Social Progress".

Level 1: Foundation Level

At the Foundation Level, students study a module designed to help develop moral capabilities such as managing one's affairs with rectitude of conduct, building environments of unity built on diversity and fostering initiative. This module is accompanied by the service learning activities module, training on cooperative learning and Happy Hippo Show are also included.

Level 2: Certificate Level

At the Certificate Level, in addition to the foundation level modules, students study the two moral forces; "Attraction to Beauty" and "Thirst for Knowledge." The impact of change, forces of destruction and construction, destiny of mankind, Human Rights and Duties and influencing and being influenced by the environment are among other themes of this module.

Level 3: Diploma Level

The Diploma Level includes the modules of the above two courses and also the Basic Concepts of Education module. This module presents eight aspects of education.

1. Its nature.
2. Aim.
3. The nature of understanding.
4. Concepts and information.
5. The twofold purpose of education.
6. Investigation of truth.
7. Building capabilities.
8. Integration.

Alternatively they may opt for module "True Happiness, Social Harmony and Peace"

Evaluation and Certification:

Assessment and evaluation will be done by the Academy. Certificates will be issued to the deserving participants jointly by the Bahá'í Academy and the BMCC.

4. Refresher Course for Non-Teaching Staff Members:

There will also be a two-day (or a three-day) workshop at the Academy for non-teaching staff members of the College.

Similarly workshop for teaching staff members will be arranged at the Academy.

Certification:

Certificates will be issued to the deserving participants jointly by the Bahá'í Academy and the BMCC.

Expenses:

The expenses per person for the three-day Workshop will be as follows.

1. Registration	Rs. 100/-
2. Study Kit and Certification	Rs. 850/-
3. Training	Rs. 720/-
4. Three days food and Accommodation at dormitories (This includes Daily three meals, twice tea and refreshment)	Rs. 2310/-
Total: 3980/-	

Note: Accommodation at double occupancy rooms if required will be @ Rs. 480/- extra per day per person.

Therefore the **BRIHAN MAHARASHTRA COLLEGE OF COMMERCE, PUNE AND THE BAHÁ'Í ACADEMY, PANCHGANI** enter into the following Memorandum of Understanding which will remain valid for an initial period of five years.

Terms and Commitments:

The Bahá'í Academy has developed modules and courses as described above, focusing on Universal Human Values, life skills and abilities, healthy attitudes, and leadership capabilities. These modules draw on universal principles, cooperative and experiential learning techniques, educational activities and games, personal and people skills and reflection upon current problems and challenges facing India and the world, including the problems faced by the younger generation of university and college students. Hence personal development, family environment, career and professional development, and service to society are the contexts within which the development of human values and soft skills are addressed.

1. The Bahá'í Academy's Commitment:

- i- The Academy will conduct the necessary Teachers' Orientation and Refresher Workshops on the modules of Courses under this Memorandum as per a schedule agreed by the Bahá'í Academy and Brihan Maharashtra College Of Commerce, (BMCC) Pune and the Bahá'í Academy, Panchgani College. Each faculty member thus trained will form a Study Group among students and train them as per the course content and methodology. (It is preferable that initially the Teacher:Student ratio for these Study Groups will be about 1:25)
- ii. The Academy will support these study groups through visits, at least three times per module, by its Programme Officers, to guide and facilitate their progress to fulfil the educational objectives of the programme. They make suggestions and recommendations to the teachers / mentors and College authorities in this regard. These visits will be part of this MoU; no honorarium will be provided to the Academy Officers for these visits. Travel expenses and hospitality will be provided to the Academy representatives by the College.
- iii. The Academy will conduct assessment and evaluation of the students' progress at the end of each module and prepare Certificates/Diplomas (and transcripts) at the end of each Course for the deserving students to be issued jointly with the College.
- iv. Similarly the Teachers who mentor these students, the College Principal as well as the College receive from the Bahá'í Academy their respective Certificates of Accomplishment.
- v. The Academy will carry out one joint research project per module with the College. It will be related to various aspects/impacts of education in universal human values, and provide required academic and administrative support for the same.

2. Brihan Maharashtra College Of Commerce College's Commitment:

- i- The College decides and informs the Bahá'í Academy what percentage of its students and teachers should receive the benefits for this MoU during its 5-year term.
- ii- The College will provide financial support for Teachers' Orientation Workshops/FDPs, and Administrative staff workshops.
- iii- The College will ensure that on completion of their training the trained teachers (who will become mentors for Education in Universal Human Values programme) form Study Groups of about 25 students each and implement the Course among them on payment of the Course fees by the students. Students can grow through higher modules each subsequent year and achieve higher levels of competence and certification.
- iv- The College will ensure that adequate publicity is given to the programme among the students through various means.
- v- The College will provide a slot of 3-4 hours in its weekly timetable (for about 10 weeks in one or two semesters) and/or a few days campaign in its annual calendar for implementing contact sessions and service learning activities, that is a total of 40 hours per module for contact sessions and about 30 hours for Service Learning Activities/Community Project.
- vi- The College will ensure that the mentors' reports and students' assignments are submitted to the Academy on time for evaluation.

The College nominates a capable and interested staff member to be the Programme Coordinator at the College and be the liaison with the Academy.

3. Shared Responsibilities:

- i. Both parties to this Memorandum undertake to promote its terms and implement the same in good faith and in a spirit of mutual co-operation.
- ii. Either or both the parties may propose changes to the implementation strategies as the programme progresses, bearing in mind the feedback from trainers and the course participants. If these changes are accepted by both parties as adding value to the courses, both organizations continue to present the courses as joint awards.
- iii. Subject to any financial constraints and any such arrangements as may be necessary to safeguard the confidentiality of any information or documents, the parties agree to provide each other with such documents, information or materials as may be necessary for any activity to be carried out under this memorandum.
- iv. Quality control is the shared responsibility of both the parties, each one in its own sphere of activities and roles.
- v. Both the parties share the right of accepting into the course students who desire to join the course.
- vi. Although evaluation and assessment is carried out by the Bahá'í Academy, certificates and transcripts are issued jointly by the College and the Academy.

4. Final Provisions:

- i. This MoU is valid only if within 3 months from its inception, the first training programme stipulated in this MoU is implemented.
- ii. The terms of this memorandum may be amended in writing with the written consent of both organizations. The organizations undertake to resolve in good faith any concerns or questions which may arise concerning the terms and implementation of this Memorandum of Understanding.
- iii. Either organization may terminate this Memorandum of Understanding by giving three months prior notice in writing to the other party, which shall not however affect any legal rights or obligations which may have been created under any agreement.
- iv. This MoU shall also stand terminated for any reason such as legal processes, Acts of the State or similar such exigencies beyond the normal control of the parties concerned and which disable any of the parties hereto from functioning further.


5. Arbitration:

Any dispute arising in relation to or in connection with this MoU between the parties shall be resolved by mutual negotiations. In case of any unresolved dispute, the parties shall refer the said dispute for arbitration, to the sole arbitrator appointed by the Principal, Brihan Maharashtra College Of Commerce, Pune, and the Director of the Bahá'í Academy and the decision of the arbitrator shall be final and binding on both the parties. The provisions of the Arbitration and Conciliation Act, 1996 shall apply to such arbitration. Such arbitration proceeding shall be held at Panchgani.

I. Dated, this the day of year
For College
Principal

Signature:
Seal of College,
Address:
Phone and Fax No.....

II. Dated, this the 26th day of May year 2018
For Bahá'í Academy, Panchgani
Director L. Azadi

Signature: 
Ph: 02168-240100/240461



Seal of the Bahá'í Academy, Shivajinagar,
Panchgani-412 805, Dist. Satara, Maharashtra.

Signature


Principal
BMCC College, Pune



III. Witnesses:

Dr. Mrs. Shashi Gaikwad, Asst-Director
1. Name, Designation and Address.

Signature: 

Mr. Percy B. Tendale, Programme Officer
2. Name, designation, address.

Signature: 

3. Name, designation, address:
S. G. Gosavi, - Registrar, BMCC,

Signature: 

4. Name, designation, address:
Dr. A. M. Puranik

Signature: 

Memorandum of Understanding

This memorandum of understanding is made and executed at Pune on 09-03-2018, Friday.

BETWEEN

Brihan Maharashtra College of Commerce- (BMCC), address as 845, Shivajinagar Pune 411004, India, represented by The Chairman, LMC BMCC and The Principal BMCC hereinafter called the **Party of the FIRST PART**.

AND

CCA Education Pvt. Ltd Address: Office No 311/12/13/14, 3rd floor, Mahalaxmi Market, Mandai road, Shanipar chowk, Pune: 411002, hereinafter called the **Party of the SECOND PART**.

1. BACKGROUND

The **Party of the FIRST PART** was established in the year 1943, by the Deccan Education Society Pune. It is affiliated to the University of Pune and recognized by the Government of Maharashtra.

The **Party of the SECOND PART** is a corporate and academic trainer, who has wide experience in teaching technical and non-technical courses in accordance with professional and competent environment.

2. OFFER AND ACCEPTANCE

2.1. The **Party of the SECOND PART** made an offer to the **Party of the FIRST PART** by its offer letter dated 3rd Aug 2016.

2.2. After having preliminary discussions in this matter and have ascertained areas of broad consensus the both the parties mutually decided to finalize the terms and conditions to approve CCA to conduct training program on **TALLY ERP9** at Brihan Maharashtra College of Commerce- BMCC, Pune, campus.

3. PURPOSE

The purpose of this Memorandum of Understanding is to establish a framework for co-operation between **Parties of the FIRST PART** and **Party of the SECOND PART** to conduct the tally program courses at BMCC campus the parties now, have therefore, and agreed to sign Memorandum of Understanding. The Memorandum of Understanding will be applicable for the period April 2018 to May 2021.

4. RESPONSIBILITIES

4.1. **Training Program and syllabus:** The **Party of the SECOND PART** shall offer the following training program as approved by the **Party of the FIRST PART**.

Tally. ERP9 Courses-

Sr No	Course Name	Duration	With	Course Fees
1	Tally Professional-4 Credit	120 hrs	4 Books, Online Exam & Certificate	6000/- + GST
1	Smart Tally -2 Credit	75 hrs	2 Books, 2 Online Exam & Certificate	1800/- + GST

Syllabus:

Course: Tally Professional

1. Module 1 : Non Trading Organization:

- Introduction Of Tally, Accounting basics, Transactions in Tally.ERP 9, Ledger & Groups, Features Of Tally .ERP 9, Accounting Vouchers, Processing Transaction in Tally.ERP9, Use Of Vouchers, Purchase & Sales, Backup & Restore, Taxation in Tally in Tally.ERP 9, **GST Introduction, GST Mechanism & Journey, How GST Work, Chart Of Accounts, Function Key,**

2. Module 2 : Trading Organization:

- Purchase & Sales ,Cash & Credit Purchase & Sales ,Invoicing in Tally.ERP 9, Inventory Creation ,Inventory Transactions ,Features of Tally.ERP9 , Advanced Inventory Features, Actual & Billed Quantity, Separate Discount Columns, Multiple Price Levels, Taxation in Tally.ERP 9, Goods and Service Tax **G.S.T, Scenario 1, G.S.T.R 2 Return Summary, Exporting GSTR1 , Scenario 2, Statutory Adjustment , Scenario 3, Statutory Adjustment Of Reverse Charge, Scenario 4,** Point of Sales(POS),Reports, Accounting Reports, Statement of Accounts Inventory Reports, Statements of Inventory, Statutory Reports

3. Module 3 :Manufacturing Organization:

Accounting Voucher with GST applicable, batch wise details, Order Processing, Includes all Statutory Features, Goods Under GST ,Service Exempted, Processing Job, Goods and Services on Manufacturing Under GST, Job work In Order, TDS, TCS, Payroll, Multi Currency, Bill Of Material, Manufacturing Process.

4. Module 4 : Display & Reporting:

Include management & Control systems, Reports & All Statements, Backup & Restore, account Security, Budget, Scenarios, Finalization Of accounts.

Course: Smart Tally:

Module 1 : Non Trading Organization:

- Introduction Of Tally, Accounting basics, Transactions in Tally.ERP 9, Ledger & Groups, Features Of Tally .ERP 9, Accounting Vouchers, Processing Transaction in Tally.ERP9, Use Of Vouchers, Purchase & Sales, Backup & Restore, Taxation in Tally in Tally.ERP 9, **GST Introduction, GST Mechanism & Journey, How GST Work, Chart Of Accounts, Function Key,**

Module 2: Trading Organization:

- Purchase.& Sales, Cash & Credit Purchase & Sales, Invoicing in Tally.ERP 9, Inventory Creation, Inventory Transactions, Features of Tally.ERP9, Advanced Inventory Features, Actual & Billed Quantity, Separate Discount

Columns, Multiple Price Levels, Taxation in Tally. ERP 9, Goods and Service Tax G.S.T, **Scenario 1, G.S.T.R 2 Return Summary, Exporting GSTR1 , Scenario 2, Statutory Adjustment , Scenario 3, Statutory Adjustment Of Reverse Charge, Scenario 4,** Point of Sales(POS),Reports, Accounting Reports, Statement of Accounts Inventory Reports, Statements of Inventory, Statutory Reports

4.2. **Fees and Charges:**

4.2.1. It has been agreed to the Parties that the Fees for the said training Course shall be Rs. 1800/- + GST per Trainee for Smart Tally & Rs 6000/- + GST per Trainee for Tally Professional and **Party of the FIRST PART** shall collect fees from trainees.

4.2.2. Fees will be Shared between the parties as follows

Course	Fees	CCA
Tally Professional	6000 + GST	3500+ GST
Tally Smart	1800 + GST	1000+GST

The **Party of the FIRST PART** shall make the 50% advance payment of the above said share after collecting from students within 15 days after start of the said training course. Such payment shall be calculated on the number of students admitted for the course batch and made along with the letter of confirmation to start the training batch.

4.2.3. The **Party of the FIRST PART** shall pay remaining 50% of the Fees after completion of training batch.

4.3. **Payment Mode:** The payment of share in fees as per clause 4.2.2 by the **Party of the FIRST PART** to the **Party of the SECOND PART** can be done through Cash/cheque/ DD/ RTGS/ NEFT or any other mode which is suitable and mutually decided between the parties.

- 4.4. **Handouts and Certificates:** The cost of handouts and Certificates to be distributed and given to trainees is included in the Fees as decided in clause 4.2.1. The **Party of the SECOND PART** shall not distribute the Handouts and Certificates without prior permission of the **Party of the FIRST PART** the cost of printing certificate, study material, handouts should be borne by party of Second Part
- 4.5. **Training Schedule and Duration:** The schedule of the training batches will be decided as per mutual consent and availability of computer lab.
- 4.6. **Administrative and Infrastructural support:** The **Party of the FIRST PART** shall provide training room, suitable to the number of trainees to conduct training program along with Computer Lab, Projector with screen, Audio file players, and Helpdesk counter for counselling the students.
- 4.7. **Teaching Staff:** The trainer will be our professional certified and will be provided by part of the second part. The trainer's remuneration convenience will be paid by party of the second part. Trainer will not be employed by BMCC
- 4.8. Faculty will be provided By **Party of the SECOND PART** and their remuneration will be paid by **Party of the SECOND PART**.
- 4.9. **Exam:** The **Party of the SECOND PART** will conduct Tally Exam with prior permission of the **Party of the FIRST PART**.
- 4.10. **Resolution of dispute and jurisdiction:** This memorandum of understanding is governed and construed in all respects in accordance with the laws of India and each party hereby submits to the non exclusive jurisdiction of Pune Courts. In the event of any dispute or difference between **The Party of the FIRST PART** and the **Party of the SECOND PART** with regards to any terms of this memorandum of understanding, such dispute/difference shall be referred to mutually decided arbitrator for arbitration. The proceedings shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
- 4.11. This MOU can be terminated by either parties with one month prior notice, subject to completion of batch in process.

In witness whereof the parties have signed this Memorandum of Understanding of the day, month and year first hereinabove written

MEMORANDUM OF UNDERSTANDING(MOU)

BETWEEN

**DECCAN EDUCATION SOCIETY'S Brihan Maharashtra College Of
Commerce, Pune
&**

Mettle Innovations

भारतीय गैर न्यायिक
भारत INDIA

₹. 500



FIVE HUNDRED
RUPEES

पाँच सौ रुपये

सत्यमेव जयते

Rs. 500

INDIA NON JUDICIAL

महाराष्ट्र MAHARASHTRA

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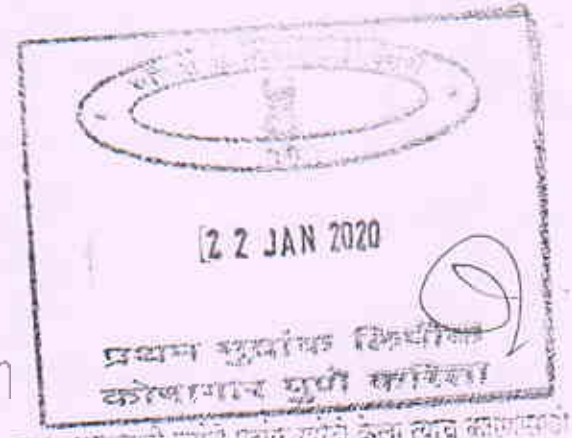
28 JAN 2020

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Prin B.M.C.C
Bmcc Reg. Pune
M.A. - Care
S.B. Chitre - Pune

Dr. C.N. Rawal
Principal
845, Deccan Gymkhana
Pune 411004



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on this the 29th Jay of January – Two Thousand Twenty (29.01.2020),

BETWEEN

DECCAN EDUCATION SOCIETY'S Brhhan Maharashtra College Of Commerce, Deccan Gymkhana ,Pune 411004, the First Party represented herein by its Principal BMCC , Dr.C.N.Rawal, 845,Deccan Gymkhana ,Pune 411004, (hereinafter referred as 'First Party',

the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

AND

Mettle Innovations, 106, Grandeza Apartment, Bhujbal Township, Kothrud Pune 411038 the **Second Party**, and represented herein by its Chief Executive Officer, **Mukund Jagdish Deshpande** (hereinafter referred to as "**Second Party**", company which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

WHEREAS:

A) First Party is a Higher Educational Institution named:

DECCAN EDUCATION SOCIETY'S Brihan Maharashtra College Of Commerce, Deccan Gymkhana ,Pune 411004,

B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

C) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education and Research.

D) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interest;

E) **Mettle Innovations** –, the Second Party is engaged in Business, Manufacturing, Skill Development, Education and R&D Services in the fields of Business and Commerce and related fields

F) **Mettle Innovations** –, the Second Party is promoted by its Chief Executive Officer,

**Mukund Jagdish Deshpande, 106, Grandeza Apartment, Bhujbal Township,
Kothrud Pune 411038**

- G) Give related information, its branches, and dimensional information about the industry concerned with whom the MOU is sworn.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERETO AGREE AS FOLLOWS:

CLAUSE 1 CO-OPERATION

- 1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution and its related wings. The Parties shall keep each other informed of potential opportunities that may be relevant to secure additional opportunities for one another.
- 1.2 First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry, the Second Party.
- 1.3 The general terms of co-operation shall be governed by this MOU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MOU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MOU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

CLAUSE 2 SCOPE OF THE MOU

- 2.1** The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 2.2** **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.
- 2.3** **Industrial Training & Visits:** Industry and Institution interaction will give an insight into the latest developments / requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also involve in Industrial Training Programs for the First Party. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career. The Second Party will provide its Labs / Workshops / Industrial Sites for the hands-on training of the learners enrolled with the First Party.
- 2.4** **Internships and Placement of Students:** Second Party will actively engage to help the delivery of the Internship and placement of students of the First Party into internships/jobs, as per UGC/AICTE internship Policy. The Second Party will also register itself on UGC/AICTE Internship Policy Portal for disseminating the Internship opportunities available with them.
- 2.5** **Research and Development:** Both Parties have agreed to carry out the joint research activities in the fields under the scope of institution
- 2.6** **Skill Development Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready.
- 2.7** **Guest Lectures:** Second Party to extend the necessary support to deliver guest

lectures to the students of the First Party on the technology trends and in house requirements.

- 2.8 **Faculty Development Programs:** Second Party to train the Faculties of First Party for imparting industrial exposure/ training as per the industrial requirement considering the National Occupational Standards in concerned sector, if available.
- 2.9 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programs on the terms specified herein
- 2.10 There is no financial commitment on the part of the DECCAN EDUCATION SOCIETY'S Brihan Maharashtra College Of Commerce, Deccan Gymkhana ,Pune 411004, the First Party to take up any program mentioned in the MoU. If there is any financial consideration, it will be dealt separately.
- 2.11 Both parties will be indulging in the specific certificate courses and will share revenue for the same. The revenues will be decided and agreed upon depending on the scope of work for both the parties.

CLAUSE 3 INTELLECTUAL PROPERTY

- 3.1 Nothing contained in this MOU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.
- 3.2 The incidental IPR created because of this MoU and activities under its umbrella will be shared after case to case considerations not limited to knowhow, inventions, patents, copyrights and design.

CLAUSE 4 VALIDITY

- 4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period Mettle Innovations, the Second Party,

as the case may be, will take effective steps for implementation of this MOU. Any act on the part of **Training Partner** or **Mettle Innovations**, the Second Party after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MOU

- 4.2 Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations

CLAUSE 5 RELATIONSHIP BETWEEN THE PARTIES

5.1 It is expressly agreed that **First Party** and **Second Party** are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

x 
First Party


Second Party

Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the First Party. This undertaking is to be construed in accordance with Indian Law with exclusive jurisdiction in the Courts of Pune.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made on the 16th day of May 2018 at Pune

by and between

Quick Heal Foundation, registered under Bombay Public Trusts Act 1950 and obtained a registration under section 21 of the said Act, having its registered office 603 Mayfair Tower II, Wakdewadi, Shivaji Nagar Pune 411005, (hereinafter referred to as "First Party /QHF" which expression shall, unless it be repugnant to the subject or context thereof, include its successors and permitted assigns) acting through its authorized representative Mr. Ajay Shirke, the Authorized Signatory, of QHF.

AND

Brihan Maharashtra College of Commerce (BMCC), having its registered office at 845, Shivajinagar, Deccan Gymkhana, Pune 411004 (hereinafter referred to as "Second Party / BMCC" which expression shall, unless it be repugnant to the subject or context thereof, include its successors and permitted assigns) acting through its authorized representative Dr. C. N. Rawal the Principal of Brihan Maharashtra College of Commerce.

QHF and BMCC are hereinafter individually referred to as "Party" and collectively as "Parties".

WHEREAS,

- A. QHF is a non-profit, non-religious, non-political organization involved in social work with one of its key area creating cyber awareness amongst school children and college students by conducting seminars and workshops free of cost.
- B. BMCC is affiliated to SPPU;
- C. BMCC is recognized for its work, inter alia, in the development of human values in the past many years. The detailed objectives which CALC proposes to achieve are set out in Schedule I of this MoU ("hereinafter referred to as "Project").



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Contact Person: Mr. Ajay Shirke

Mobile: +91 7028012479 | Email: ajay.shirke@quickhealfoundation.org

- B. For the purpose of implementing the Project, first party has submitted a Project Proposal dated 1st April 2018 to second party under the scheme/Project EALE to the tune of Rs. (Not applicable) As per schedule III as a grant which shall be utilized by second party for meeting the Project Cost (more particularly set out in Schedule III).
- E. Therefore, to further the objectives of the Project under EALE, QHF has agreed to provide upto a sum of Rs. (Not applicable) As per schedule III as grant ("Grant Amount"). The Grant Amount shall be provided to Second Party only after successfully and satisfactory implementation of the Project;

NOW THEREFORE, THESE PRESENTS WITNESSES AS FOLLOWS:

A. DEFINITIONS

1.1 In this MoU, unless the context otherwise so requires, the following expressions shall have the meanings as set out against each of it, v.i.z.:

- (i) "Authority" shall mean and include any applicable legislative body, regulatory or administrative authority, agency or commission, or any court, board, bureau, instrumentality, tribunal, or judicial or quasi-judicial or arbitral body having authority of law;
- (ii) "Business Day" shall mean a day on which the office of the First Party as described in this MoU, or such other office as may be notified by the First Party to the Second Party, is open for normal business transactions;
- (iii) "Constitutional Documents" shall mean the registration documents of Second Party filed at the time of its registration and any amendments thereto;
- (iv) "Facility Agreements/Documents" shall collectively mean and include this MoU, CSR Guidelines, Project Proposal, Proposal Documents, Project Approval, Board Resolutions issued by the First Party in respect of Grant Amount to the Second Party and all or any other MoUs, instruments, undertakings, deeds, writings and other documents executed or entered into, or to be executed or entered into by the Second Party and/or any other person (whether financing, security or otherwise) in relation to or pertaining to the transactions contemplated by or under this MoU and/or the other Facility Agreements, as amended from time to time;
- (v) "Grant Amount" shall mean an amount of a sum up to Rs. As per schedule III, which the First Party had agreed to provide to the Second Party for the implementation of the Project;
- (vi) "Project Monitor" shall mean an authorized person appointed from time to time by the First Party from time to time at its sole discretion for the purpose of monitoring and inspection of the implementation of the Project under this MoU;
- (vii) "Law" shall mean and include any statute, law, treaties, rule, regulation, ordinance, guideline, notification or any requirement, restriction, authorization, order, directive, permit, judgment, decree having the force of law and shall include any re-enactment, substitution or amendment thereof that is applicable to any transactions contemplated herein and/or to any other Facility Agreement, and/or to any of the respective Parties



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- (v) The disbursements shall be credited by the First Party into a separate/ designated bank account of the Second Party for grants disbursed under this MoU. All the related collection/remittance/other charges in relation to obtaining the Grant Amount will be borne by the Second Party;
- (vi) The First Party, in its own discretion, may reduce the Grant Amount, for each student/participant that withdraws from the Project and is not replaced by the Second Party, by average participant cost as detailed in Schedule III for the period that a place was unfilled. The First Party shall however be obliged to reimburse all amounts incurred by the Second Party in respect of such withdrawn (and not replaced) student. In addition, any excess amounts incurred by the Second Party in relation to the training for the incumbent student shall also be reimbursed by the First Party;
- (vii) The Second Party shall be severally liable to comply and fulfill all its obligations under this MoU;
- (viii) If the Second Party fails, omits or neglects to observe or perform or commits or allows to be committed a breach of any of the terms, conditions, provisions or stipulations of this MoU or in connection with any other Facility Agreements on its part to be observed and performed or in case of occurrence of any Material Adverse Effect ("Default"), then the First Party shall give written notice to Second Party to rectify the said default within a period of 30 days, failing which the First Party shall be entitled to initiate appropriate legal proceedings including termination along with damages, interests and expenses without prejudice to any other right or remedy which the First Party may have under this MoU or otherwise in law..
- (ix) The Second Party agrees that if as a result of review by the First Party or 'Project Monitor', it is of the opinion that the Second Party has not implemented/nor is likely to implement the Project within the Project Cost as provided in Schedule III and/or in accordance with the financing plan as per the Project Proposal, the First Party shall be entitled to terminate this MoU;
- (x) Notwithstanding termination of this MoU, the Second Party's obligations shall be limited only to complete the training to the enrolled students/participants of the Project as per the Project Proposal for which the First Party shall reimburse the accrued costs as per the terms and conditions of this MoU. It is further agreed that in the event of termination of the MOU, the Second Party shall not be under any obligation to continue enrolment of any new students/participants;
- (xi) The Second Party may apply and/or obtain any loan or further grant from any third party during the term of this MoU in respect of the Purpose/Project only with the prior written approval of First Party other than what has been approved in the Project Proposal;
- (xii) The Second Party shall submit all necessary and relevant documents as per the Project Proposal to the complete satisfaction of the First Party and shall submit a certificate within one month of the completion of the training to the students enrolled under the Project.



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5.2 The First Party may terminate or suspend this MoU, upon Fifteen (15) days written notice to the Second Party, in whole or in part for any material breach committed by the Second Party or upon happening of an event of Default under this MoU. Provided, that any portion of this MoU that is not terminated or suspended shall remain in force and effect.

VI. ASSIGNMENT

6.1 The Second Party shall not be entitled to assign any of its rights, benefits or obligations under this MoU and/or any other Facility Agreements without written consent of the First Party;

6.2 Save as aforesaid, this MoU shall be binding upon and shall ensure for the benefit of the First Party and its successors in title and assigns and the Second Party and its successors in title.

VII. GENERAL

7.1 Any notice by one Party to the other Party shall be in writing and posted, delivered personally with proper acknowledgment or sent by courier, registered or certified mail or facsimile transmission to the Second Party's last known address and/or the address as specified hereto.

First Party: QUICK HEAL FOUNDATION

Registered office: Quick Heal Technologies Pvt. Ltd.,

Office No. 603 , Mayfair Tower 2, Wakdewadi Shivaji Nagar Pune - 411 004

Kind Attn.: Mr. Ajay Shirke

Fax & E-mail: ajay.shirke@quickhealfoundation.org

Second Party: Brihan Maharashtra College of Commerce

Registered office: 845, Shivajinagar, Deccan Gymkhana, Pune 411004

Kind Attn.: Dr. C. N. Rawal

Phone no. & E-mail: 02030866203 / bmccpune04@gmail.com

Single Point of contact (SPOC) Person: Prof. Vinaya Hasmnis

Phone no. & E-mail: 02030866278 / 9850092425 / vinaya.bmcc@gmail.com

7.2 Time shall be the essence of this MoU in so far as it relates to the observance or performance by the Second Party of all or any of its obligations hereunder.

7.3 This MoU represents the entire MoU in respect of the Grant Amount between the parties and shall be capable of variation in writing by a note of amendment ("**Note of Amendment**") signed by an authorized representative on behalf of the First Party and the Second Party.

7.4 This MoU shall be governed and interpreted by, and construed in accordance with the laws of India. The parties hereto agree that the courts at Pune will have exclusive jurisdiction over the disputes arising out of this MoU.

7.5 The Parties understand and agree that in the course of Project execution under this MoU, it may have access to the documents which is confidential in nature. The Parties and its representative/employees shall be bound by the confidentiality obligations.

7.6 Parties acknowledges and agrees that either Party shall be the sole and exclusive owner of all its own work product and all patents, inventions, copyrights, trademarks, trade secrets,



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computer software code, confidential information and other intellectual property or proprietary rights as may exist before the execution of this MoU.

7.7 Dispute Resolution

- a) Any claims, dispute and or difference (including a dispute regarding the existence, validity or termination of this MoU) arising out of, or relating to this MoU including interpretation of its terms will be resolved through joint discussions of the Authorized Representatives of the Parties.
- b) If any such claim, dispute or difference cannot be resolved through such joint discussions within 30 (thirty) days of the date of the notice of such dispute, then the matter will be referred for adjudication to the arbitration by nominating one Arbitrator mutually by Parties, and finally resolved by arbitration in Pune, India.
- c) Arbitration proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 for the time being in force which provisions are deemed to be incorporated by reference into this clause.
- d) The language of the arbitration shall be English. The award shall be final and binding on Parties.
- e) Where reference to the courts is necessary, the Parties hereby submit to the exclusive jurisdiction of the courts at Pune, India.

IN WITNESS THEREOF THE PARTIES IN THEIR FREE VOLITION AND FULL UNDERSTANDING WITH THE INTENT TO LEGALLY BIND THEMSELVES TO THIS MOU EXECUTE THIS MOU THROUGH THEIR DULY AUTHORIZED PERSONNEL'S

<p>SIGNED SEALED AND DELIVERED For "QUICK HEAL FOUNDATION"</p>  <p>Name: Mr. Ajay Shirke Designation: Manager, CSR</p>	<p>SIGNED SEALED AND DELIVERED For "Brihan Maharashtra College of Commerce"</p>  <p>Name: Dr. C. N. Rawal Designation: Principal</p> <p>PRINCIPAL B.M. College of Commerce Pune - 411 004. <i>WM</i></p>
<p>Witness</p>  <p>Name: Sugandha Daw Designation: Executive, CSR</p>	<p>Witness</p>  <p>Name: Vinaya Hasamnis Designation: Incharge, BCA.</p>

ACTIVITES CONDUCTED

SCHEDULE I

1. Online course on "Cyber Security Awareness"

Objective:

to create cyber security awareness among youths by teaching them netiquettes and prevent them from getting victimized from cyber criminals not indulged in any activity which leads to cyber crime

2. Earn & Learn Scheme:

Objective:

To appoint IT students as volunteers and groom them by giving required training of personality development which includes public speaking skills, confidence building, presentation skills and team building and spread cyber security awareness among school children through them. Stipend to be paid for it along with intern certificate on successful completion of the activity.

3. Faculty Development Program

Objective:

To develop professional "C, C++" Programmers required by IT security industry by training computer science faculties as per the IT industry norms free of cost. The faculties will train the students as per industry standards and make them job ready which will increase employment in turn reduce in-house training time of industry.

4. Web Portal (Regular / Impact Partner)

Objective:

To use & contribute to web portal contents on "C Language" to enhance skills of computer science students required to serve in IT security industry.

SCHEDULE II

ELIGIBILITY CRITERIA FOR STUDENTS / PARTICIPANTS IN THE PROJECT

a. ELIGIBLE STUDENTS/PARTICIPANTS:

- a. For Online Exam: Eligible student should be student of BCA, B.Sc.(CS/IT), MCA or M.Sc.(CS/IT), BE Full-time course
- b. For Earn & Learn Scheme: Eligible student should be student of BCA, B.Sc.(CS/IT), MCA or M.Sc.(CS/IT), BE Full-time course
- c. For FDP: Eligible faculty should be teaching C, C++ in current / previous academic year.
- d. For Web Portal: All computer Science students



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- b. Web Portal Impact Partners
 - a. Should provide infrastructure to Quick Heal trainer to conduct training of students (5 Hrs)
 - b. Continuously monitor the parameters and update Quick Heal Foundation on the same as and when required.

SCHEDULE III

PROJECT COST & DISBURSEMENT SCHEDULE

1. Rs. 500/- Stipend per presentation for student volunteer working under Earn & Learn scheme and successfully completed 5 presentations where each presentation has at least 200 participants.
2. Rs. 200/- per presentation for faculty / college to take ownership of monitoring conduction of successful presentations by students and reporting in prescribed format to QHF.
3. Disbursement of payment will be done only after receipt of required documents.
4. Presentations must be done with Quick Heal Foundation's banner.
5. Feedback forms must have signature and stamp of school authority.
6. In-charge - Faculty deputed to monitor Earn & Learn activity must monitor presentation schedule and inform it to QHF time to time

SCHEDULE IV

PROJECT PROPOSAL

To form Cyber Awareness Literacy Cell (CALC) in college and to conduct following activities:

1. Online course on "Cyber Security Awareness"

- a. Enroll for course
- b. Download course ware & Study
- c. Appear for online test
- d. Receive e-Certificate for participation

Number of beneficiary: students pursuing BCA, B.Sc. (CS/IT), MCA, M.Sc.(CS/IT)

2. Earn & Learn Scheme:

- a. To select volunteers.
- b. Train them to give presentations in schools.
- c. Provide volunteers with banner, presentation's soft copy and feedback form, permission letter format
- d. Provide faculty in charge with formats of reporting
- e. Volunteers collect feedback from school authority after presentation
- f. Faculty in charge submits all reports to QHF



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- g. Quick Heal foundation transfers amount due to college account
 - h. Stipend is paid to volunteers
 - i. Signed vouchers to be submitted to QHF
 - j. QHF issues internship letter to volunteers
- Number of beneficiary: Will be decided by mutual consent

3. Faculty Development Program

- a. QHF trainer will train faculties to enhance skill-set as per industry requirement
- b. Faculties will train students as per guidelines of QHF trainer

4. Web Portal Impact Partner:

- a. Provide required details of placement and result for last 2 years
- b. Enroll students on web portal
- c. Provide required infrastructure (As per schedule II) to QHF trainer
- d. Select students participating in training, monitor progress and report to Quick Heal Foundation
- e. Conduct competitions

SCHEDULE IV

ACTIVITIES AGREED TO CONDUCT

1. Online course on "Cyber Security Awareness"
2. Earn & Learn Scheme
3. Faculty Development Program
4. Web portal Impact / ordinary partner



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Quick Heal Foundation

Office No.501, 5th Floor, Metropolitan Building,
Sr.No.27, Wakdewadi, Old Mumbai Pune Road,
Shivajinagar, Pune- 411 005
Tel. No.- 020-41467217 | Email:- info@quickhealfoundation.org

Date: __/__/20__

To,
The Principal

Sub: Seeking permission for "Cyber Safety Awareness" Presentation

Respected Sir/Madam,

Quick Heal Foundation is an independent entity of Quick Heal Technologies Ltd, implementing Quick Heal CSR activities all over India. This organization has been registered under Societies Act/ Trust act. "Cyber Safety Awareness" is an effort by Quick Heal Foundation across India, working together with college students, to put into effect better practices and safeguards to combat cyber-crimes. The mission of this project is to keep the kids safe online.

As kids grow up in this digital age, keeping up with the latest trends and technology is a part of everyday life. Parents, on the other hand, are oftentimes less savvy than their kids when it comes to cyber behavior. Due to lack of cyber awareness many crimes are happening online and is bound to increase drastically in near future. Having sensed the potential online danger, Quick Heal foundation has taken an initiative of CYBER SAFETY awareness program among the school kids.

Seeking your permission for the approval of CYBER SAFETY awareness program in your school. This program will give students the knowledge about online safety and preventive measures. The program requires 45 minutes' session. The presentation is for groups: Std. 5 - 7, 8 - 10 junior college and senior college students.

Looking forward to a favorable response from you.

Thanking you,

Yours Truly,

Ajay Shirke
Sr. Manager CSR
Quick Heal Foundation

Associate Partner: _____

Contact Person:

Phone No.:

Volunteer1:

Phone No.

Volunteer2:

Phone No.

Contact Person: **Mr. Ajay Shirke**

Mobile: +91 7028012479 | Email: ajay.shirke@quickhealfoundation.org

Date: __/__/20__

To,
The Principal

Sub: Seeking permission for "Cyber Safety Awareness" Presentation

Respected Sir/Madam,

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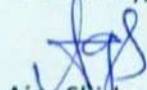
As kids grow up in this digital age, keeping up with the latest trends and technology is a part of everyday life. Parents, on the other hand, are oftentimes less savvy than their kids when it comes to cyber behavior. Due to lack of cyber awareness many crimes are happening online and is bound to increase drastically in near future. Having sensed the potential online danger, Quick Heal foundation has taken an initiative of CYBER SAFETY awareness program among the school kids.

Seeking your permission for the approval of CYBER SAFETY awareness program in your school. This program will give students the knowledge about online safety and preventive measures. The program requires 45 minutes' session. The presentation is for groups: Std. 5 - 7, 8 - 10 junior college and senior college students.

Looking forward to a favorable response from you.

Thanking you,

Yours Truly,



Ajay Shirke
Sr. Manager CSR
Quick Heal Foundation

Associate Partner: _____

Contact Person:

Phone No.:

Volunteer1:

Phone No.

Volunteer2:

Phone No.

Contact Person: **Mr. Ajay Shirke**

Mobile: +91 7028012479 | Email: ajay.shirke@quickhealfoundation.org



महाराष्ट्र MAHARASHTRA

2021

BG 464879

ज्या कारणासाठी ज्यांनी मुद्रांक खरेदी केला आहे त्यांनी त्याच कारणासाठी तो स्वतःच पुरविल्याबद्दल आपण जबाबदार आहात.

दस्तावेजाप्रकार/ अनुबंध न क्रमांक : M.O.U.

दस्त मोठ्या कागदा आहेत का :

नोंदणी हाताने करण्यास दुरुयत निबंधक कार्यालयाचे नाव :

निबंधकचे नाव :

पतेदाराचे नाव :

मुद्रांक विक्री कार्यालयाचे नाव व पत्ता : Secretary DES Ferod Pune

दस्तावेजाप्रकाराचे नाव : Ninad Mankar.

दस्त मोठ्या कागदाचे नाव : मोठे

दस्त मोठ्या कागदाचे नाव व पत्ता : SW

मुद्रांक विक्री न पत्रे अनु.क्रमांक : 1982 दि. 27 OCT 2021

मुद्रांक विक्री घेणाऱ्याची सही :

प्रदानाधारक मुद्रांक विक्रीत्याची सही/पत्ता/

परवाना क्रमांक R

The Pune Lawyers Consumer's Co-op Society Ltd., Pune-5 LIC. No. 2201111



प्रथम मुद्रांक लिपीक कोषागार पुणे करिता

MEMORANDUM OF UNDERSTANDING

Between

“Uttarakpath” Institute for Administrative Studies, Pune

And

Deccan Education Society, Pune



DECCAN EDUCATION SOCIETY, a Society registered under the Societies Registration Act, 1860, at Regd No.57/15.08.1985, and also a public charitable trust, registered under the Bombay Public Trust Act, 1950, at Regd No. F-167, having its office at Fergusson College Campus, Namdar Gopal Krishna Gokhale Path, Shivaji Nagar, Pune-411 004, represented through its duly Authorized Signatory, **Shri.Dhananjay Anant Kulkarni** aged about 53 years, Secretary, Deccan Education Society Pune. Hereinafter called as the "FIRST PARTY", which expression shall, unless repugnant to the context or meaning thereof, mean and include her legal heirs, successors, survivors, executors and assigns ...of the ONE PART

And

"Uttarapath" Institute for Administrative Studies(Hereinafter referred to as UIAS) represented through its duly authorised signatory Mr. Ninad Mainkar aged about 32 years, Occupation: Service, Permanent Faculty Member, UIAS Hereinafter called as the "SECOND PARTY", which expression shall, unless repugnant to the context or eaning hereof, mean and include her legal heirs, successors, survivors, executors, and assigns.... of SECOND PART

In the spirit of friendship and mutual interest in co-operation, DES and UIAS enter into this MOU to promote joint educational collaboration and agree as follows:

Article 1:

Parties believe that collaboration and cooperation between them will promote more effective use of each other's resources and provide each of them with enhanced opportunities.

Parties intend to cooperate and focus their efforts on cooperation within area of training students for competitive examinations.

Article 2:

The budding graduates from various institutions could play a key role in nation building while assuming the seat of civil servant in future. Both parties believe that close cooperation



between the two would be major benefit to the aspiring students to enhance their competitive edge, analytical abilities required to be a civil servant and knowledge.

This collaboration is; therefore, for offering training to those students preparing for UPSC – Civil Services mainly.

Considering the need and demand from students, collaboration may be in future extended to various other courses such as MPSC (JMFC, CDS, SSC, SSB, IB or those competitive exams and/or courses mutually decided by the parties.

Article 3:

- DES shall provide required online & offline infrastructure as basic amenities such as electricity, printing, water, etc. fixed - dedicated classrooms suitable and equipped with benches, smart board, projector, audio system, Wi-Fi, etc. for delivering lectures & other necessary activities for implementation of courses.
- DES shall also provide access to auditorium, conference hall, amphitheatre, if and when required for seminars, conferences etc for activities related to implementing programme successfully.
- DES shall provide a fixed, workable office room with basic amenities solely dedicated for the staff of UIAS to facilitate marketing, counselling & other related activities for successful outcome of this programme.
- DES shall provide library & study room facility for UIAS staff for free of cost & to students on enrolment & payment of nominal fees. DES holds the right to collect these fees directly from students. UIAS holds no responsibility of payment of such fees to DES in case of default/non-payment from student(s).
- DES shall provide hostel facility for UIAS students on enrolment & payment according to hostel policy in force at time by Deccan Education Society. DES holds right to charge fees directly from students. UIAS holds no responsibility of payment of such fees to DES in case of default/ non-payment from student(s).
- DES shall nominate a coordinator as a point of contact for proper operation of this MOU. Such person appointed as coordinator must be permanent faculty member of DES. He will work as a channel for official communication, terms and conditions



agreed and acted upon by him will be seen and treated as if agreed and acted upon by DES. Details of all these official communication and coordination such as minutes of meetings, acceptance of proposal/other suggestions regarding implementation of said course, amendments to MOU or any other necessary arrangements shall be communicated by him using DES's official email id i.e.: des.legal@despune.org UIAS's official email is i.e.: uttarapathias@gmail.com

- In case of appointment of new coordinator, DES shall update UIAS within 48 hours, in writing. Salary/payment of remuneration of such coordinator will be borne by DES.
- DES shall help to develop market through its existing established network & would facilitate & support in marketing exercises. Which shall include publication of press releases, conducting press conferences, etc.
- UIAS will utilize its strength to align with various skill development programmes and initiatives to meet the objectives of this MOU.

Said training programmes/courses shall be designed by UIAS considering prescribed syllabus of courses and/or as per the requirements of the students/programme(s)/ by the best judgment of the UIAS.

- The quality delivery is the responsibility of UIAS, and for such quality delivery of lecture UIAS will engage the required manpower and the faculty/resource person as per the requirement. Such appointments will be governed by the agreement signed between UIAS and party so concerned.
- Along with designing of the courses UIAS will be responsible for conducting lectures, scheduling of the same, coordinating with students and resource persons for implementation of the course, designing and conducting tests, seminars, evaluation, progress mapping of students, counselling, research necessary in furtherance of this programme.
- UIAS shall nominate a permanent member of UIAS as a coordinator as a point of contact for proper operation of this MOU. He will work as a channel for official communication, terms and conditions agreed and acted upon by him will be seen and treated as if agreed and acted upon by UIAS. Details of all these official communication and coordination such as minutes of meetings, acceptance of proposal/other suggestions regarding implementation of said course, amendments to MOU or any other necessary arrangements shall be communicated by him using



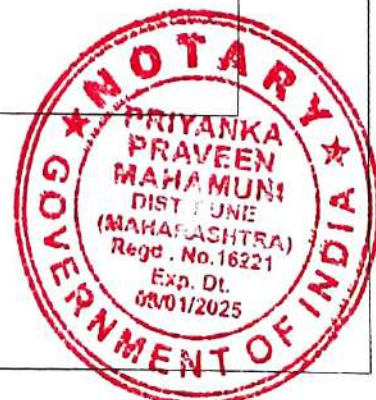
UIAS's official email id i.e., uttarapathias@gmail.com to DES's official email is i.e., des.legal@despune.org

- Marketing and mobilization of the students shall be carried out jointly as per mutually agreed terms.
- Promotions for the programmes undertaken shall be advertised/ propagated through respective websites and other social media platforms of the parties.
- Seminars, Webinars, conferences, etc. shall be organised for successful implementation of the programme.

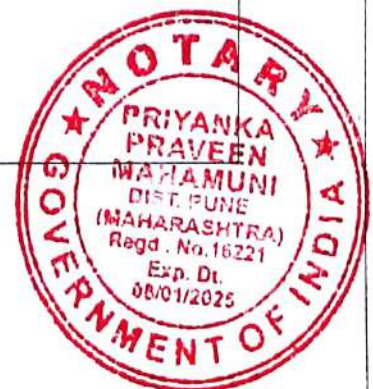
Following tabulated form of roles and responsibilities can be used for better clarity over the distribution of roles and responsibilities:

Roles and Responsibilities

Sr. No.	Role	Responsibility
1.	Designing of Course <ul style="list-style-type: none"> - Course Identification - Research - Syllabus formation and updation - Finalising course duration 	UIAS
2.	Student Counselling	UIAS
3.	Handling admission process <ul style="list-style-type: none"> - Coordinating with students - Fee collection - Receipt and bill generation - Maintenance of admission data 	UIAS
4.	Content creation for course implementation <ul style="list-style-type: none"> - Delegation of responsibility for content creation to concerned faculty/staff - Blogs and articles, - Notes - Assignments - Test papers - And other Audio-visual content - Research 	UIAS
5.	Course Implementation <ul style="list-style-type: none"> - Faculty appointment - Faculty training - Scheduling and Conducting lectures - student assessment and progress mapping 	UIAS



	<ul style="list-style-type: none"> - Class assessment - Coordinating with students and parents for progress mapping - Feedback assessment 	
6.	Infrastructure <ul style="list-style-type: none"> - Office place/room solely dedicated as UIAS's office - Smart Classroom - Requisite infrastructure for offline and online classes - Library and study room facility (free for UIAS faculty) - Library and study room facility (nominal charges for students) - Hostel facility for UIAS students (nominal charges for students) - Wash room - Cloakroom - Parking - Access to auditorium and conference hall, if and when required 	DES
7.	Printer	DES
8.	Administrative work <ul style="list-style-type: none"> - Roll call list - Attendance of students and faculty - Preparation of weekly timetable of lectures - Issuance of identity card - Maintaining course study material (hard copy as well as soft copies) - Collection, Maintenance and assessment of feedback data 	UIAS
9.	Advertising and marketing – including but not limited to <ul style="list-style-type: none"> - Press conference - Press release - Reaching out to other collages and institution all over India - Digital media news/releases - Webinars, seminars, conferences - Guest lectures - Presence on Social Media and other electronic media and electronic platforms - Identifying target audience / group - Sign boards - Dedicated tab on official website of DES and other institutions/colleges/schools of DES 	Joint



	providing detailed information about courses - Providing access to UIAS; of student's data collected by DES	
10.	Accounting Compliance	UIAS
11.	Post completion - Feedback about faculty - Feedback about course structures - Feedback about course implementation	UIAS

Article 4:

The training shall be conducted in the DES's Fergusson College Road campus but taking into consideration Covid-19 situation and/or convenience of the faculties, a part thereof or whole training programme might also be conducted online.

The training duration shall be different for different modules, collectively amounting to fourteen (14) months to complete one (1) cycle. It shall include various promotional activities and seminars as well.

Article 5:

The programme shall commence on the date agreed upon by the parties.

Promotional activities for the said programme shall be conducted by both the parties in collaboration under their respective logos and names well in advance before commencement of courses for every course cycle.

These promotional activities shall be commenced as soon as the assent of both the parties is communicated to each other in writing.

Parties may mutually decide upon such details related to promotional activities and completion of procedural formalities for the same.

In such promotional activities and otherwise while said programme is in force both parties are allowed to use logo, website details, only for the purpose of successful campaigning and implementation of the said programme.



Article 6:

Course fee structure for all courses shall be decided, finalised, updated by UIAS, and will be communicated to DES in case of a change.

The course fee shall be collected by UIAS using DES platform in UIAS's dedicated bank account.

Information of all such admissions, fees collected will be provided to DES in a timely manner using in mutually decided format.

Group A - UIAS	Group B - DES
Name: <u>Megha Deshmukh</u> Permanent Faculty Member, UIAS Course Coordinator & Authorised Signatory of second party for said courses	Name: <u>Prof. Dr. Anand Katkar</u> Permanent Faculty Member of DES Course coordinator & Authorised Signatory of first party for said courses
Name: <u>Ninad Mainkar</u> Permanent Faculty Member, UIAS Authorised signatory of second party other than course coordinator	Name: <u>Prof. Dr. Prassanna Deshpande</u> Permanent Faculty Member of DES Authorised signatory of first party other than course coordinator
Name: <u>Amruta Shirpurkar</u> Official signatory of second party in case of absence of other two signatories for the purpose of implementation of this MOU	Name: <u>Prof. Dr. Achish Purank</u> Official signatory of first party in case of absence of other two signatories for the purpose of implementation of this MOU

Revenue sharing mechanism:

UIAS	DES
70% of fees + GST of the receipts	30% of fees + GST of the receipts



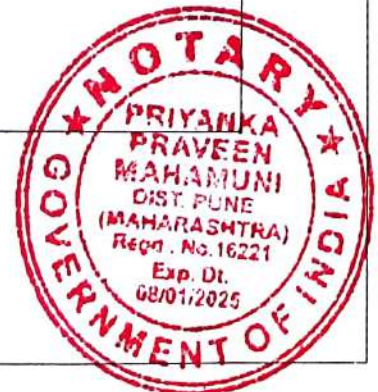
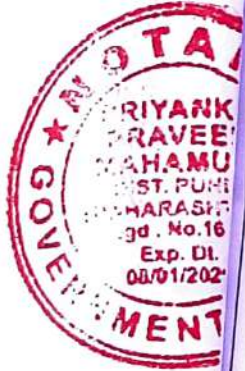
(Subject to specific expenses if applicable & allowed as per the clauses mentioned in this MOU)

The revenue sharing shall be done on monthly basis for all fees collected by UIAS in a month's duration.

UIAS shall not be liable for discharging any financial commitments made by DES and vice-versa.

Basic Fee structure for various modules of the programme for year 2021-2022 is as follows:

Sr. No.	Particulars	Amount Rs.
1	Integrated General Studies (Prelims + Mains + Essay)	100300/- (85000+GST)
2	Optional Subjects (Per subject)	35400/- (30000+5400)
3	Test Series (Prelim 20+ Mains 24+Essay 5= Total 49)	21240/- (18000+3240)
4	Foundation Batch (Basic Introduction + NCERTs)	23600/- (20000+GST)
5	UPSC Comprehensive (3 years)	236000/- (200000+36000)
6	MPSC State Services (राज्यसेवा)	49560/- (42000+7560)
7	MPSC PSI/STI/ASO	17700/- (15000+2700)
8	MPSC PSI/STI/ASO (With Test Series – 2tests * Papers) (Prelims 3tests Mains 6 tests)	18880/- (16000+2880)
9	MPSC राज्यसेवा Test Series Prelims (GS + CSAT * 3 = 6 Tests)	1180/- (1000+180)



10	MPSC राज्यसेवा Test Series Mains (4 Papers* 3 = 12 Tests)	3000/- (3000+540)
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(Above fees are decided considering GST rates applicable in the month of September of the year 2021.)

- This fess structure is only indicative in nature and stands compatible for timely updates. Such changes will be done by UIAS and immediately communicated to DES using official communication channel. This shall not amount to amendment to MOU.

Article 7:

In furtherance of Article 3, both parties are united by common interests and objectives and they shall establish channels of communication and co-operation that will promote and advance their respective operations. Such as:

- 1) Co-ordinator (Who shall look into all type of official communication and will supervise administrative work)
- 2) Authorised signatory (Who shall sign all financial documents, and without whose signature no transaction can be approved)

Both parties are mandated to appoint persons on these positions for making transaction of business smooth and clear for each other. It is discretion of the party whom they would like to appoint. Only condition is that he/she should be of the normal prudence and must have at least basic knowledge how educational collaborations work.

Parties may appoint two different individuals for these two posts or may delegate work to the same person. All the incurred expenses for the same will be responsibility of the respective party, and which shall not affect the mutually decided percentage sharing mechanism.

The parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for each other

The general terms of cooperation shall be governed by this MOU. The parties shall cooperate with each other and shall promptly as is reasonably practical, enter into all relevant agreements, deeds, and documents (the Definitive documents) as may be required to give



effect to the actions contemplated in the terms of this MOU. The terms of definitive documents shall be mutually decided between the parties. Along with definitive documents, this MOU shall represent the entire understanding as to the subject matter hereof.

Article 8:

The MOU shall be effective from the date of signing and shall remain in force for a period of two UPSC cycles i.e., 28 calendar months. The MOU shall automatically be renewed for next two cycles/28 months until and unless discontinued by either party.

In case party intend to terminate, it shall communicate other party three months in advance and in addition it shall meet all its obligations for the running or announced batches.

In case of such termination, if any long-term batch is in force, it shall be obligation of both parties to make it successful.

No new programmes will be launched while notice period is being served.

Article 9:

In case of need, amendments to this MOU shall be requested by either party, in writing only. Such communication shall take place only through official communication channel(s) only. Comments, suggestions, amendments suggested/requested in person, in personal capacity shall not hold any obligation in respect of this MOU.

Amendment shall be effective only after it is agreed and signed jointly by authorized signatories of the both the parties concerned. Parties in such a case may mutually decide upon the procedure for such amendment in detail only if required.

Article 10:

Nothing contained in this MOU shall, by express grant, implication, estoppel or otherwise, create in either party any right, title, interest or license in or to the intellectual property of the other party.



The course structure and material shall remain intellectual property right of UIAS; and all the rights towards the same shall lie with UIAS only.

Material provided during programme is the exclusive property of UIAS and shall not be used by DES for commercial purpose.

DES, while this MOU is in force not allowed to engage any other entity or person to impart the duties of exact or of the same nature as UIAS is imparting by virtue of this agreement.

Article 11:

Both parties have full power and authority to enter into this MOU and take any action, execute any document by the terms hereof, and that this MOU; entered into has duly and validly executed and delivered, and is legal, valid and binding obligation of, enforceable in accordance with the terms hereof, and that the executants of this MOU are duly empowered and authorised to execute this MOU and to perform all its obligations in accordance with the terms herein.

DES and UIAS shall perform their duties in strict compliance with all applicable laws in India along with rules and regulations of duly constituted Government authorities in India and shall obtain all licences and other approvals, if any required by laws in India in connection with the services rendered hereunder.

Unless otherwise provided herein, all notices or other communications under or in connection with this MOU shall be given in writing and may be sent by personal delivery, or post or courier or by using official email id. Any such communication will be deemed to be effective only if sent by personal deliver, when delivered, if sent by post then two days after being deposited in the post, if sent by courier, one day after being deposited with the courier, and if sent in mail than on receipt of acceptance on senders official email id from other party.

All miscellaneous arrangements towards running of the said programme shall be the mutual responsibility of both the parties.

Article 12:



In the event of dispute between DES and UIAS arising out of or relating to this agreement, its interpretation or performance hereunder, the parties shall exert their best efforts to resolve the dispute amicably through negotiations.

In case of any disagreement and dispute and parties fail to mutually resolve the issue(s), both parties shall appoint an Arbitrator that is mutually agreeable and settled as per Indian Arbitration Act.

Further in case if parties fail to resolve dispute, this agreement shall be governed by and construed in accordance with the law within the state Maharashtra, India. Jurisdiction shall be Court in Pune.

IN WITNESS WHEREOF, each of the parties hereto has caused this Agreement to be duly executed by duly authorised representatives of such party as of the date first above written.

For Uttarapath
Institute for Administrative Studies,
Pune

For Deccan Education Society,
Pune



(Shri. Ninad Mainkar)

(Shri. D.A. Kulkarni)

Permanent Faculty Member, UIAS

(Secretary, DES)

Pune

Pune

Date: _____

Date: _____



Uttarapath Institute for Administrative Studies, Pune	Deccan Education Society, Pune
Address: "Sanjeev" Bungalow, 32 Motibaug Society, Near Market Yard, Satara Road, Pune, 411037	Address: Fergusson College Campus, Namdar Gopal Krishna Gokhale Path, Shivaji Nagar, Pune-411 004
Contact details: 8856857941, 7709318422	Contact details:
Email: uttarapathiad@gmail.com	Email: des.legal@despune.org
Account Name: Uttarapath Institute of Administrative Studies	Account Name: Secretary, Deccan Education Society, Pune
Account Number: 50200058443871	Account Number: 50100306478021
IFSC: HDFC0001793	IFSC: HDFC 0000103
Branch: Lal Bahadur Shstri Road, Navi Peth, Pune 411030	Branch: Shivajinagar, fergusson College Road, Pune.
GSTN: 27BCVPD3932J1Z8	GSTN: 27AAATD3141P1ZL



Witness 1: Prof. Dr. Anand Katikal
(Aadhar No. 5988 8590 7462)

Witness 2: Megha Jayant Deshmukh
(Aadhar No. 3370 4734 392f)

Witness 3: Dr. Santosh Dhotre
(Aadhar No. 2949 7539 3710)

Witness 4: Amruta Sanjay Shirpurkar
(Aadhar No. 4235 2157 3051)

NOTED AND REGISTERED
AT SR. NO. 11/2022
DATE 12 JAN 2022

BEFORE ME
Priyanka

PRIYANKA PRAVEEN MAHAMUNI
NOTARY GOVT. OF INDIA
DIST. PUNE (MAHARASHTRA)
Regd. No. 16221
Exp. Dt. 08/01/2025



NOTARIAL

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PRIYANKA PRAVEEN MAHAMUNI
NOTARY, GOVT. OF INDIA
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