

Minutes of the Eighth meeting of College Development Committee of BMCC (Autonomous), Pune, held on Wednesday 10th April 2019 at 4.30 pm. at the Library Meeting Room of the College. The following members were present for the meeting.

Sr.No	Name & Designation
1	Shri.M.A.Athavale, Chairman
2	Dr.S.N.Kanetkar, Secretary
3	Dr.Savita V.Kelkar, Member
4	Shri.Badrinath Murthy, Nominee (Industry)
5	Smt.Shilpa Patwardhan, Nominee
6	Shri.S.S.Sable, Nominee (Past Student)
7	Dr.S.V.Waghmare, Teaching Representative
8	Dr.Smt.R.D.Gokhale, Teaching Representative
9	Prof.Smt.P.R.Rajguru, Teaching Representative
10	Prof.Y.P.Mahajan, HOD
11	Smt.M.T.Pawar, Non-Teaching Representative
12	Dr.Smt.V.H.Deshpande, IQAC , Coordinator, Invitee
13	Dr.J.R.Lanjekar, Invitee, NAAC Co-ordinator.
14	Dr.A.M. Puranik, Invitee
15	Prof.Smt.Bharati Upadhye, Invitee
16	Shri.S.G.Gosavi, Invitee
17	Prin.Dr.C.N.Rawal, Secretary

Leave of absence was granted to the following members: -

Sr.No	Name & Designation
1	Shri.S. S. Phadke, Member
2	Shri.P.T. Rawat, Member
3	Prof.Prasanna Deshpande
4	Dr.Dileep Deodhar, Nominee(Social Services)
5	Shri.Shubham Patole, Student Council Representative

BMCC/CDCR-01/10.04.2019: The minutes of the last meeting held on 9.02.2019 were confirmed and signed by the Chairman. The Report of actions taken was read by Principal Dr.C.N.Rawal and was accepted by all the members present.

Actions Taken for 9.02.2019 meeting

Sr.No.	Item	Action Taken
1	Leave of absence	Approved
2	Confirmation of the minutes of the previous meeting held on 8 th January 2019.	Minutes were approved unanimously
3	Budget for the year 2019-2020 (Sr. College, DES Central Account, Non-Grant Section, Boys Hostel and Ladies Hostel)	Approved.
4	Note from Shri.S.G. Gosavi, Registrar regarding additional provision for Exam Expenses, during the Financial Year 2018-19 for the Sr.College.	Approved.
5	Application from Dr.R.P. Kuchekar regarding additional provision in the budget for the year 2018-19 under the head of Earn and Learn Scheme	Approved.
6	Estimate for underground Water Tank Work near Gate No.01 on, BMCC Campus.	In Process.
7	Office Note from Mr. Chintamani Thatte, Hardware Engineer regarding Purchase of Server Machine for Language Laboratory in BMCC.	Action Completed.
8	Office Note from Mr.Chintamani Thatte, Hardware Engineer regarding additional budgetary provision under the head of Data and Connectivity. (for the Financial Year 2018-19) with an amount not exceeding Rs. 32258/-	Resolution passed and forwarded to Finance Committee, DES for further procedure. Work completed and payment of Rs.32258/- paid. _____
9	Office Note from Mr.Chintamani Thatte, Hardware Engineer regarding additional Budgetary provision under the Head of Networking Expenses (for the Financial Year 2018-19) amount not exceeding Rs. 50,000/-	Resolution passed and Sent to Finance Committee, DES for further procedure. Work completed and payment of Rs.48,000/- paid. _____.
10	Office Note from Mr.Chintamani Thatte, Hardware Engineer regarding Purchase of five windows-10 Licenses for P.Cs. purchased for the office of BMCC.	Resolution passed and forwarded to DES, Finance Committee for further procedure. Purchased five windows-10 Licenses, installed in P.C in administrative office for administrative purpose. (Rs.44250/-).

11	Office Note from Mr.Chintamani Thatte, Hardware Engineer regarding, Purchase of new Battery Bank (20 quantities) for BMTRC Lab-1.	Action Completed.
12	Office Note from Shri.S.G.Gosavi, regarding underground electrical maintenance work of BMTRC Building.	Resolution passed and forwarded to Central Purchase Committee, DES for further procedure and letter sent to Secretary DES for his information.
13	Office Note from Smt.V.M.Hasamnis, BCA Co-ordinator, regarding Alumnai Web Portal.	Committee is formed and a meeting with Mr.Sanjay Bhargava will be scheduled shortly. Report to be submitted in the next meeting.
14	Office note from Dr.G.K.Bengale, COE, BMCC regarding purchase of Heavy Duty Multi Functioning Colour Printing Machine	Colour Printing Machine given by JRVJTI.
15	Leave Without Pay to the following Teaching Associates. 1) Smt.Vedashree D.Bhide 2) Smt.Neetika Sharma	Approved
16	Medical leaves	Approved
17	Earned leaves	Approved
18	Duty leaves	Approved

Action Taken Report Suggestions:-

- 1) Prof. Swapnil Deshmukh Jr. College Teacher has to look after the Water arrangement on the Campus.
- 2) Alumni Web Portal meeting minutes should be sent to Shri.M.A.Athavale,Chairman, BMCC.

Office Note from Smt.V.M.Hasamnis, BCA Co-ordinator, regarding Alumni Web Portal.

BMCC/CDCR-02/10.04.2019: It is resolved that the existing ERP system have the facility of Alumni portal. Mrs. Vinaya M.Hasamnis will have a meeting with ERP Team and the report will be presented in the next CDC meeting.

Office note from Dr.S.V.Waghmare, Library Incharge regarding:-

- (i) Availability of Still cupboards for New Books in the Library.
- (ii) Painting and furniture work in the Library.
- (iii) Making wooden cupboard on wall for new books in Library.

BMCC/CDCR-03/10.04.2019: Resolved that, it be recommended to GB(DES) through Central Purchase Committee, in consultation with Chairman CDC,,to invite quotations for following works in BMCC Library. (Encl. Questionnaire) (Note from Registrar enclosed)

- 1) Still Cupboards (2) Paining work and furniture work in the library (3) Wooden Cupboard on Wall for new books.

Letter from SPPU dated 8.04.2019 regarding establishment of Student Development Department.

BMCC/CDCR-04/10.04.2019: It is resolved, that the Principal, BMCC, be authorized to instruct incharge of Students Development Board as per the notification of Savitribai Phule Pune University, Ref.No.vvm/2018-19/1036 dated 8.04.2019, to establish Student Development Department in the college.

Application from Dr.G.K.Bengale, Associate Professor, regarding relieving him from duties as a Co-ordinator of YCMOU Centre at BMCC.

BMCC/CDCR-05/10.04.2019: Resolved that, it be recommended to GB(BMCC), that the Principal, BMCC, in consultation with Chairman, CDC be authorized to relieve Dr.G.K.Bengale from his duties as the Co-ordinator of YCMOU Centre of BMCC w.e.f.30.04.2019 or on completion of all Examinations of YCMOU and hand over the charge of Co-ordinator of YCMOU centre of BMCC to another faculty member.

Application from Dr.G.K.Bengale Associate Professor, regarding relieving him from duties as a Controller of Examination of BMCC.

BMCC/CDCR-06/10.04.2019: Resolved that, it be recommended to GB(BMCC), that the Principal BMCC, in consultation with Chairman CDC, BMCC be authorized to relieve Dr.G.K.Bengale, Associate Professor from his duties of Controller of Examination at Autonomous College level and College Examination Officer at the University Level of BMCC w.e.f..30.04.2019.

Further resolved that Principal BMCC be authorized to appoint Prof.Smt.Preeti R.Rajguru, Assistant Professor as a Controller of Examination and College Examination Officer of BMCC w.e.f.1.05.2019.

Application from Smt.Manjusha V. Gokhale, Assistant Professor regarding relieving her from duties as Care Taker Office of NCC-Girls Unit of BMCC.

BMCC/CDCR-07/10.04.2019: Resolved that, it be recommended to GB(BMCC), that the Principal, BMCC in consultation with Chairman, BMCC be authorized to relieve Prof.Smt.Manjusha V. Gokhale, Assistant Professor from the duties of Care Taker Officer of NCC-Girls Unit of BMCC w.e.f.30.04.2019 and handover the same charge to Junior College Full Time faculty member. It is understood that Mrs. R.G.Bhong will assign this duty to Jr.College faculty.

BMCC/CDCR-08/10.04.2019: Resolved that, it be recommended to G.B. through P.B., that Smt.Asha Shantaram Jagtap, working on DES Scale as Class IV employee w.e.f. 1.05.1990 to BMCC be allowed to retire from the services of the Deccan Education Society, with effect from 30.06.2019 after office hours on completion of 60 years of her age (Date of Birth 10.06.1959) and further resolved that, the Secretary, DES be requested to take further necessary consequent steps to close her Provident Fund Account and pay her the PF amount after deducting dues, if any.

Creation of the post of Placement Officer

Preamble:- Autonomous BMCC has regular attendance of the students. This is the third year of Autonomous BMCC. The first batch will pass out in May 2020. We need a Placement Officer specially appointed for this purpose, who will look after the placement activities to assist students, hence the resolution.

BMCC/CDCR-09/10.04.2018: Resolved that, it be recommend to GB through PB that the Principal, BMCC in consultation with Secretary, DES be authorized to create a post of Placement officer from the Academic Year 2019-20 to be appointed separately for BMCC. Secretary DES be authorized to decide the norms and service conditions of the post. It being understood that, the salary and non-salary expenses to be incurred for newly created post will be met from the provision made in the budget of BMCC for the year 2019-20.

Creation of the post of Research Co-ordinator

Preamble:- BMCC has received Grant for D.G.Karve Chair a decade ago, from which the Research project of the students and faculties were to be sponsored. The Autonomous Research Centre of the College, which provides finance for students research, research project by faculties and the expenditure of the research undertaken by the Ph.D. and M.Phil.students requires a separate Co-ordinator to be appointed. The Research Co-ordinator appointed will also handle the D.G.Karve Chair and support the Research Centre, hence the resolution,

BMCC/CDCR-10/10.04.2018: Resolved that, it be recommend to GB through PB that the Principal, BMCC in consultation with Secretary, DES be authorized, to create a post of Research Co-ordinator, from the Academic Year 2019-20 to be appointed separately for BMCC. Secretary DES be authorized to decide the norms and service conditions of the post. It being understood that the salary and non-salary expenses to be incurred for newly created post will be met from the provision made in the budget of BMCC for the year 2019-20.

BMCC/CDCR-11/10.04.2019: Resolved that the action taken by Principal BMCC in sanctioning the Medical Leaves to the following employees be and is hereby confirmed.

Sr. No	Name & Designation	From	To	Total No. of days	Credit leaves as on 31.12.2018
1	Shri.P.M.Jadhav, Class IV employee	12.03.2019	14.03.2019	03	93
2	Shri.D.D.Kharose, Class IV employee	26.02.2019	02.03.2019	05	148
3	Shri.S.P.Sapkal,Lib. Attendant	16.03.2019	30.03.2019	15	199

BMCC/CDCR-12/10.04.2019: Resolved that the action taken by Principal BMCC in sanctioning the Earned Leaves to the following employees be and is hereby confirmed.

Sr. No	Name & Designation	From	To	Total No. of days	Credit leaves as on 31.12.2018
1	Shri.R.T.Suryawanshi, Class IV employee	13.02.2019	16.02.2019	04	45
2	Shri.R.T.Suryawanshi, class IV employee	09.03.2019	16.03.2019	08	
3	Shri.D.N.Edake, Head Clerk	18.02.2019	20.02.2019	03	288
4	Shri.N.A.Owhal, Jr.Clerk	21.02.2019	23.02.2019	03	300
5	Shri.C.D.Chavan, Library Attendant	26.02.2019	28.02.2019	03	224
6	Shri.V.C.Padhiyar, Class IV Employee	27.02.2019	02.03.2019	04	115
7	Smt.M.T.Pawar, Stenographer	5.03.2019	12.03.2019	08	231
8	Shri.L.A.Bagwe, Class IV employee	25.03.2019	30.03.2019	06	227
9	Shri.D.D.Kharose, Class IV employee	25.03.2019	27.03.2019	03	218
10	Shri.S.L.Lokhande, Class IV employee	25.03.2019	27.03.2019	03	296
11	Shri.R.T.Tambat, Library Attendant	26.03.2019	28.03.2019	03	166
12	Shri.R.P.Mhetre, Library Attendant	27.03.2019	30.03.2019	04	118

BMCC/CDCR-13/10.04.2019: Resolved that the action taken by Principal BMCC in sanctioning Duty Leaves to the following employees be and is hereby confirmed.

Sr. No	Name & Designation	From	To	Total No. of days	Reason
1	Dr.S.V.Waghmare	12.02.2019	12.02.2019	01	Attended meeting of BOS of Economics of Karmaveer Bhaurao Patil College, Vashi.
2	Dr.S.V.Waghmare	15.02.2019	17.02.2019	03	Participated in FDP at Panchgani on 'Leadership for Change' organized by UGC-MHDC-SPPU
3	Smt.M.V.Gokhale	15.02.2019	17.02.2019	03	Participated in FDP at Panchgani on 'Leadership for Change' organized by UGC-MHDC-SPPU
4	Dr.M.N.Amrule	14.02.2019	19.02.2019	06	Worked as Team mentor for Inter University Sports "Krida Mohotsav 2018" for Girls Volley Ball Matches held at Mumbai.
5	Dr.A.M.Puranik	06.03.2019	07.03.2019	02	Guest Speaker on the topic "Teaching Learning Innovation in higher Education" for the Two days National Conference organized by A.G.Teachers college , Gujrat
6	Dr.S.V.Waghmare	15.03.2019	16.03.2019	02	Participated as a Panelist in National Symposium on 'Regional Imbalance in India' organized by BAMU, Aurangabad.
7	Shri.R.P.Mhetre, Library Attendant	23.02.2019	24.02.2019	02	Worked as BLO for Lok Sabha Election 2019.
		02.03.2019	03.03.2019	02	
8	Smt.P.P.Kulkanri, Library Clerk	23.02.2019	24.02.2019	02	Worked as BLO for Lok Sabha Election 2019.
		02.03.2019	03.03.2019	02	
9	Dr.Smt.R.D.Gokhale	20.02.2019	23.02.2019	03	Presented paper at EDI conference, Gujrat
10	Shri.R.T.Tambat, Library Attendant	23.02.2019	24.02.2019	02	Worked as BLO for Lok Sabha Election 2019.
		02.03.2019	03.03.2019	02	

11	Shri.N.H.Pawar, Sr. Clerk	25.03.2019	-	½	Training for Lok Sabha Election.
12	Shri.R.B.Shinde, Jr.Clerk	25.03.2019	-	½	Training for Lok Sabha Election.
13	Shri.N.A.Owhal, Jr.Clerk	25.03.2019	-	½	Training for Lok Sabha Election.
14	Shri.S.S.Supalkar, Jr.Clerk	25.03.2019	-	½	Training for Lok Sabha Election.
15	Smt.P.J.Naik, Jr.Clerk	25.03.2019	-	1/2	Training for Lok Sabha Election.
16	Shri.O.V.Kaldhonkar, Library Clerk	25.03.2019	-	1/2	Training for Lok Sabha Election.
17	Smt.P.P.Kulkarni, Library Clerk.	25.03.2019	-	1/2	Training for Lok Sabha Election.

Following item was noted:-

- i) Office Note from Dr.A.M.Puranik, Vice Principal regarding Lecture Recording Studio.

The meeting concluded with vote of thanks to the Chair.

(Shri.M.A.Athavale)
Chairman CDC



(Dr.C.N.Rawal)
Principal, BMCC &
Secretary CDC