

Deccan Education Society's

## BRIHAN MAHARASHTRA COLLEGE OF COMMERCE

845, Shivajinagar, Pune 411004. Maharashtra - India.  
Autonomous College Affiliated to Savitribai Phule Pune University -  
Senior College (I.D.No. Pu/Pn/C/010[1943]) - Junior College No. 11-11-007

### Minutes of the BMCC CDC Meeting on 21.10.2021

Minutes of the fourteenth meeting of College Development Committee of BMCC (Autonomous), Pune held on Thursday 21<sup>st</sup> October 2021 at 2.00 pm by both modes, (online) on Microsoft Teams and (offline) at Library Meeting Hall. The following members were attended online meeting.

Sr. No	Name & Designation	Mode of present
1	CA Shri. S. S. Phadke, Chairman	Online
2	Dr. J. R. Lanjekar, Vice Principal	Offline
3	Dr. A. M. Puranik, Vice Principal	Offline
4	Smt. Shilpa Patwardhan, Nominee (Educational Institutes)	Offline
5	Dr. Smt. R. D. Gokhale, Teaching Representative	Offline
6	Prof. Smt. P. R. Rajguru, Teaching Representative	Offline
7	Prof. Y. P. Mahajan, HOD	Offline
8	Smt. M. T. Pawar, Non-Teaching Representative	Offline
9	Dr. Smt. V. H. Deshpande, IQAC, Coordinator, Invitee	Offline
10	Prof. Smt. Bharati Upadhye, Invitee	Offline
11	Shri.A.A.Salampure, Office Superintendent	Offline
12	Dr.Seema U.Purohit, Secretary, CDC	Offline

Leave of absence was granted to the following members: -

Sr.No	Name & Designation
1	Dr. V. V. Acharya, Management
2	Shri. Jagadish Kadam, Management
3	CS Shri. M. A. Athavale, Management
4	Shri. Badrinath Murty, Nominee (Industry)
5	Shri. S. S. Sable, Nominee (Past Student)
6	Dr. Dileep Deodhar, Nominee(Social Services)
7	Dr. S. V. Waghmare, Teaching Representative (Transferred to CCS)





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**Action taken report 11.02.2021 CDC meeting**

Res olution No.	Item	Action Taken
	Leave of absence	Approved
1	Confirmation of the minutes of the previous meeting held on 06.01.2021	Minutes were approved unanimously
2	Budget for the year 2021-2022 (Sr.College, DES Central Account, Non-Grant Unit, Boys Hostel and Ladies Hostel).	Approved and forwarded to DES Finance Committee for approval.
3	Estimate for painting work of classrooms in BMCC campus Ref.No.2621/EC/20-21 dt.29.01.2021.	Work Done .
4	Roof repairing work of Gymkhana and Canteen at BMCC campus	Work Done.
5	various work (Computer lab No.01 on the first floor of BBA building) Computer Laboratory extension from 40 computers to 100 computers	Resolution forwarded to Estate committee DES on 26.03.2021. GBR awaited.
6	various work (BMTRC Building) at BMCC. (Electrical repairs work)	Resolution forwarded to Estate committee DES on 26.03.2021. GBR awaited.
7	Construction of new flag hoisting platform and surrounding area development at BMCC	Work Done.
8	Removing toilet block at NSS room at BMCC campus	Work Done.

**Items regarding Finance Committee**

**Item No. 1**

Letter from Dr.Kiran Kumar Bonder, Coordinator, Higher Education, Pune region, Pune, dated 3.08.2021 to give concession / waiving off to students in fees, due to Covid-19 pandemic situation. **BMCC/CDCR-01/21.10.2021**: Resolved that, the Principal BMCC in consultation with Chairman,CDC be authorized to study the circular / letter and prepared report about financial impact and forward it to GB, BMCC.

**Item no. 2**

Applications from the following students regarding concession/ waiving off in fees for the Academic Year 2021-22

Sr.No.	Name of the Student, and course	Course Fee	Pending Fee	Reason
1	Yogesh Anant Date, F.Y.B.Com.	To give exemption in fee. As per Maharashtra Govt. GR. No.वेटक-२०२१/प्र. क्र.१७/विशि-३ dated 3.06.2021.	9750/-	Both parents have passed away due to covid-19.
2	Tejaswini Awale, 11 <sup>th</sup> Non-grant div.	15000/-	7500/-	Unable to pay full fee, Paid Rs.7500/- fees. need concession in remaining fees. (Rs.7500/-)





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3	Dnyaneshwari Babasaheb Wakde. T.Y.B.Com.(EBC Student)	7100/-	SY- 7500/- TY- 7100/- Total-14600/-	Sickness of her mother, unable to pay fees.
4	Tanvi Vinod Gaikwad, T.Y.B.Com.	8100/-	F.Y.- 1740/- S.Y.- 7100/- T.Y.- 7900/- Total-16740	Student in from poor family. Her father has death and due to pandemic situation, her mother Can't get income.

**Preamble:** Every year requests regarding fee concession from genuine needy students are received. Considering their financial position and inability to pay the fees, a positive consideration is given.

**BMCC/CDCR-02/21.10.2021:** Resolved that, it be recommended to GB(BMCC) that the Principal BMCC be authorized to constitute a committee for needy students under the chairmanship of Dr.J.R.Lanjekar, Vice Principal, BMCC, to meet out such considerations following steps can be used.

- 1) Rules in this behalf be prepared.
- 2) First use college level fund for needy students and then apply for society's needy fund.
- 3) Prepare a report about it and forwarded to GB BMCC and Finance committee DES.

**Item No. 3**

Office note from Shri.Chintamani Thatte, Technical Engineer, regarding

- i) To purchase required network devices and accessories to install Fiber ring & Backbone infrastructure for internet connectivity, with all accessories at BMCC campus.
- ii) Requirements for New academic Complex (Shri.Mukunddas Lohiya Academic Complex) :- Fiber uplinks & Lan Networking (cable Networks) – new academic complex all classroom, All Departments, Meeting Rooms, & Computer Labs. networking works for lab (cabled Workers & Fiber Up-Links).

**Preamble :**

- 1.Network Wires are hanging around all over the campus. Due to heavy rains, birds and falling trees the wires are often damaged and the connectors are spoiled and due to which the network connectivity goes down frequently.
- 2.At some places (including Principal and Vice Principal residence, Hostels) there are very poor (almost nil) mobile as well as network connectivity. This results in communications issues.
- 3.As we have installed IP landline phones (no telecommunication network) and CCTV, they also require good bandwidth and wired connectivity.
- 4.Due to heterogeneity in network devices and hanging wires data packets are lost frequently, resulting disruptions in telephone as well internet connectivity even for day to day online meetings as well online examinations and webinars.
- 5.When there is lightening and thundering, the power surge happens through the electricity cables as well networks cables if they are hanging. Due to this recently many switches, telephones, network devices, UPS, CCTV got damaged.
6. Shri. Mukunddas Lohiya Academic Council is under construction and in its last phase. At this stage it is convenient to do the work of fiber uplink and cable networking as well as to access whether wire or wireless connectivity will be appropriate for conducting various academic, educational activities. Hence it is desired to survey the entire campus of BMCC to ensure the following: -

- i) To find which will be the correct networking design plan and correct selection of network devices.
- ii) To have the robust backbone internet infrastructure, which will work for next 20-25 years.
- iii) To remove all the hanging network cables which results in frequent network connectivity issues in power switches when the lightening and thundering occurs.





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Hence, considering the future expansion of BMCC it is proposed that once and for all we can have a proper connectivity through fiber optic cable laying so that for at least for next 15-20 years we will be getting seamless connectivity. hence the resolution.

**BMCC/CDCR-03/21.10.2021:** Resolved that, the Principal BMCC be authorized to write a suitable letter to the IT department for making a survey of BMCC premises for establishing robust internet infrastructure as well as the networking works to be done at new Mukunddas Lohiya Academic Complex.

Further resolved that, it be recommended to GB(DES) through GB(BMCC), Finance Committee, DES and IT Committee (DES), that the Principal BMCC be authorized to acquire network devices and accessories to install fiber ring and backbone infrastructure for internet connectivity with all accessories as per the survey done at BMCC Campus. It is understood that the payment will be made from the funds of BMCC available with DES.

**Item No. 4**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC to Purchase Desktop Computers in Lab – BMTRC 1, UGC Research Network Centre, Exam Dept., BCA Lab 1 & 2 = 155 Desktop pc (30+20+5+50+50=155)**

**Preamble:** - In BMCC BMTRC Lab.1, UGC Research Centre Lab., BCA Lab1 and Lab 2 and exam department desktop pc are outdated. Hardware configuration and mother board does not support Windows 10 operating system. The operating system is outdated, and support is unavailable from Microsoft corporations. We use these labs for practical for Junior college, online Exam for HSC Board IT Subjects, Senior college & non grant units, for this college needs to purchase new desktop with new configuration pc in various Lab, hence the resolution.

**Details of old PC with justification: -**

Sr. No	Lab Name	Old Configuration	Qty	Operating system	Purchased Date
01	BMTRC Lab1	Intel Core i3-2100 CPU @ 3.10GHz Processor, Intel DH61WW Mother Board, 2GB Ram, 250GB Hard Disk	30	Windows 7	11 Feb 2012
02	UGC Research Center Lab	Intel Core i3-2100 CPU @ 3.10GHz Processor, Intel DH61WW Mother Board, 2GB Ram, 250GB Hard Disk	20	Windows 7	11 Feb 2012
03	BCA Lab 1	Intel Core i3-3220 CPU @ 3.30GHz, Intel DQ77CP Mother Board, 4GB Ram, 500GB Hard disk	50	Windows xp	9 Feb 2015
04	BCA Lab 2	Intel Core i3-3220 CPU @ 3.30GHz, ASUS-H61M-D Mother Board, 4GB Ram, 500GB Hard Disk	50	Windows 7	5 Mar 2015
05	Exam Dept.	Intel Core i3-2100 CPU @ 3.10GHz Processor, Intel DH61WW Mother Board, 2GB Ram, 250GB Hard Disk	05	Windows 7	11 Feb 2012
		Total Desktop pc	155		

**BMCC/CDCR-04/21.10.2021:** Resolved that, it be recommended to GB(DES) through GB(BMCC), Finance Committee, DES and IT Committee (DES), that the Principal BMCC be authorized to purchase Desktop Computers in BMCC as per following configurations: -

**Configuration: - Branded Desktop Computer - Core I 5 10<sup>th</sup> gen Processor, 8 GB Ram, 256 GB SSD + 1 TB HDD, 21.5" LCD Monitor, USB Keyboard + Mouse Etc.**

It is understood that the payment will be made from the funds of BMCC available with DES.





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**Item No. 5**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC to Scrap the old desktop PC, old Phone Cable, old device in PNG Lab & old CRT Monitor**

**Preamble:** All the desktop pcs are outdated and there is no support available from Microsoft for Windows XP operating system. Hence there is a need to scrap the old desktop pc, cable, device in PNG Lab & old LCD projectors as per the list attached, hence the resolution.

**BMCC/CDCR-05/21.10.2021:** Resolved that, the principal BMCC in consultation with Chairman, CDC, be authorized to invite quotations from e-vendor for scrapping old desktop PC, Old Phone Cable, old device in PNG lab and old CRT monitor following due procedure.

**Item No. 6**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC for Upgradation of desktop in various departments - 240 GB SSD Hard Disk & 8 GB Ram – 22 PC**

**Preamble:-** BMCC has purchased 22 desktop pcs in 2018, with core i3 processor, 4 GB Ram & 1 TB HDD. Due to slow performance of motherboard, system gets hanged many times. If we purchase SSD hard disk and replace the Ram of these computers, they will work smoothly and fast, hence the resolution,

**BMCC/CDCR-06/21.10.2021:** Resolved that, It be recommended to Finance Committee (DES) and CPC, DES through GB (BMCC) that, the Principal BMCC be authorized to purchase the 240 GB SSD Hard disk & 8 GB Ram to upgrade desktops in various departments. It is understood that the payment will be made from the funds of BMCC available with DES.

**Item No. 7**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC, to purchase online UPS Backup with Battery bank & MSEB power points – all classrooms with interactive Digital Board, Library office, PNG Lab, TATA HALL & under Ground departments, Cyrus Hall, junior college & placement office, BMCC JRVGTI Dept., Principal & Vice-Principal Bungalow, Boys Hostel, Ladies Hostel (15 to 30 min Backup required till the Generator starts functioning)**

**Preamble: -** All classrooms and various departments have been given generator facility, but when electricity goes off, it takes minimum 45 seconds to start. During that period classroom lecture, lab and various department work related and data will be lost, hence, to run the machines without interruption battery backup is essential. Expected life of machines, including PCS, interactive Board in classroom and Computer Lab., this arrangement will be useful for students and various departments in BMCC. Currently the fluctuation of electricity power was incurred heavy lags and repairs, hence the resolution,

**BMCC/CDCR-07/21.10.2021:** Resolved that, it be recommended to Finance Committee (DES) . IT Committee (DES) and CPC DES through GB (BMCC) that, the Principal, BMCC be authorized, to purchase online UPS Back up with battery bank and MSEB Power points for Jr.College, Sr.College and Non grant Unit classrooms as well as in PNG Lab BMTRC building, Library office, Desktop PC's of various departments office, Principal and Vice Principal Bungalow, Boys Hostel, Ladies Hostel, Cyrus Poonawalla Hall, BMCC JRVGTI Dept.

Further resolved that, the Principal BMCC be authorized to purchase or install floor wise UPS back up in consultation with technical team. It is understood that the payment will be made from the funds of BMCC available with DES.

**Item No. 8**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC, to purchase new WIFI-Access Points at BMCC campus, purchase non-chinese access points, all accessories, networking works for access points, switch, cloud Licenses services etc.**

**Preamble:-** As per UGC circular in hybrid approach blended learning online teaching is going to take place in the credit based system, hence to have seamless, smooth and efficient online teaching we need online WiFi Access points with all accessories, networking devices, Cloud Licensing. WiFi access on campus is an essential facility to students and teachers to avail higher education.





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**BMCC/CDCR-08/21.10.2021:** Resolved that, it be recommended to IT Committee (DES) through GB (BMCC) that the Principal BMCC be authorized to purchase new WiFi-Access Points with all accessories, networking works for access points, switch, cloud Licenses services etc. It is understood that the payment will be made from the funds of BMCC available with DES.

**Item No. 9**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC, to Purchase Interactive Digital Board For classroom Junior College Building, BBA Building, BMTRC AV Hall.**

Preamble: - Under RUSA fund college has purchased Digital Board and installed it in 31 classrooms. In blended learning, all the teachers are conducting lectures on digital board. College needs more digital boards for jr. College Building, BBA building and BMTRC AV hall as per following specifications.

Sr. No.	Classroom No.	Description of Board	Qty	Amount approx. (each)	Total Amount
1	Junior College building Classroom No.17	Senses interactive intelligent Panel. 75 inches	01	258420	258420.00
2	BBA Building Classroom No. 16 to 20	Senses interactive intelligent Panel. 75 inches	05	258420	1292100.00
3	BMTRC AV Hall	Senses interactive intelligent Panel. 86 inches	01	424800	424800.00
				Total Cost (Approx.)	1975320.00

**BMCC/CDCR-09/21.10.2021:** Resolved that, it be recommended to GB(DES) through GB (BMCC), Finance Committee (DES) and IT Committee (DES), that the Principal BMCC be authorized to purchase Interactive Digital Board for Jr. College Building, BBA building and BMTRC AV hall. It is understood that the payment will be made from the funds of BMCC available with DES.

**Item No. 10**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC, to purchase Echo cancellation Machine & HD Camera with all accessories, amplifier, cable, speaker, mike Etc., for BMS Courses for conducting online lectures.**

Preamble:- For BMS Course, as per the guidelines of Logistic Sector Council, video and online lecture are conducted, where Resource Persons are teaching from their remote locations, this results in disruptions due to noise and eco. For eco cancellation and increasing the quality of the audio of resource persons, we need Echo cancel machine with all accessories for BMS course, hence the resolution,

**BMCC/CDCRR-10/21.10.2021:** Resolved that, it be recommended to GB(DES) through GB (BMCC), Finance Committee (DES) and IT Committee (DES), that the Principal BMCC be authorized to purchase Echo Cancel Machine with all accessories for BMS Course as per following details :-

- 1) HD Webcam (camera)Auto focus facility with all accessories, amplifier with Mic and Speaker.
- 2) Echo cancellation System with all accessories.

It is understood that the payment will be made from the funds of BMCC available with DES.





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**Item No. 11**

**Office note from Shri.Chintamani Thatte, Technical Engineer, BMCC, to Purchase Laptop for Teaching Faculty & non-Teaching Staff for office & ERP works.**

**Preamble:-** Teaching and non-teaching staff need laptop for online lectures, office works, IQAC, NAAC related work, University affiliation work, ERP works, project work etc. Existing laptops purchased in 2015-16, which are very old and not working properly. If college will provide laptop to teaching and non-teaching staff, they will be able to work in more efficient way as well as can deliver sessions from college, hence the resolution,

**BMCC/CDCR-11/21.10.2021:** Resolved that, it be recommended to GB(DES) through GB (BMCC), Finance Committee (DES) and IT Committee (DES), that the Principal BMCC be authorized to purchase 15 Laptop for teaching and non-teaching staff at BMCC as per following configuration.

**Laptop Configuration:-** Core I 5 10<sup>th</sup> gen processor, 8GB Ram, 512 GB SSD hard Disk & Paper Licenses windows 10 64-bit operating system.

It is understood that the payment will be made from the funds of BMCC available with DES.

**Item No.12**

**Approval of Budget for entrepreneurship Development Cell by Smt.Preeti Rajguru and Dr.Varsha Deshpande.**

**Preamble :** In previous IQAC meeting the committee for Entrepreneurship Development Cell was constituted. Committee has prepared the project report for establishing Centre for Entrepreneurship Studies. It is desired to have three activities, under this

- 1) BMCC Chamber of Commerce
- 2) Entrepreneurship Development Cell (ED Cell)
- 3) Management Development Program.

Under Entrepreneurship Development Cell, it is desired to conduct the activities to create entrepreneurial environment in the college, where the aspiring students will get an opportunity to sharpen their entrepreneurship skills. Under this ED Cell college will be conducting two types of activities.

- 1) Entrepreneurship Development Program for selected Students
- 2) Other activities such as workshops, conferences, competitions for the students

The proposed budget for Entrepreneurship Development Cell is divided in to two parts, i.e.

**1) Estimated Budget for the Entrepreneurship Development Programs for selected students.**

Sources of Funds	Amount (₹)	Application of Funds	Amount (₹)
Fees from students (one time Reg. fee non refundable)	180000	Honorarium to resource persons	37500
(60*3000)		(25*1500)	
		Remuneration to visiting faculties	45000
	180000	(15*1000* 3 session)	
		Payment to consultant for approval of project plan	30000
Faculty requirement	No.	(assuming 1 consultant to be paid a lumpsum fee	
Entrepreneurship theory	4	Stationery for posters/ banners etc.	7500
Marketing & Sales	3	Expenses for activities/fests/workshops	10000
Finance & Accounts	3	Conveyance & field visit expenses	10000
			5000





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Legal aspects	2	Refreshments	5000
Soft skills and communication	2	Contingencies & other expenses	15000
Psychological aspects	1	SURPLUS	20000
	15		
			180000

2) Estimated Budget for Other activities such as workshops, conferences, competitions for the students.

Sr no.	Particulars	Amt (Rs)
1	Inauguration of ED Cell (2 guest speakers)	5000
2	Guest lecture on opportunity seeking	2000
3	ICE' in collaboration with Business Practices Dept	10000
4	Quiz Competition & Women's Day Celebration	4000
5	Guest Lecture on 'Preparation of Business Plan' & Business Plan Competition	4000
6	Guest Lecture on 'Government Schemes for Start-ups in collaboration with DeAsra Foundation	5000
	Total	30000

**BMCC/CDCR-12/21.10.2021:** Resolved that, the Principal BMCC be authorized to forward the budge of Entrepreneurial Development Cell to GB(DES) through Finance Committee (DES) for approval.

**Items Regarding Estate Committee (इस्टेट समितीकडे पाठविण्याचे विषय)(2.7):-**

**Item No.13**

Read the note from Dr.A.M.Puranik, Vice Principal and Cultural Head, BMCC regarding repair work and small fixtures for Pittie Hall.

**BMCC/CDCR-13/21.10.2021:** Resolved that, it be recommended to GB through Estate Committee, that the Principal, BMCC be authorized to send letter to estate committee for estimate for repair work and small fixtures for Pittis Hall. This work is to be done before the proposal of Mezzanine floor of Pittie Hall.

**Item Regarding Administrative work (प्रशासकीय बाबी) (3) :-**

**Item No.14**

Read the office note from Shri.D.N.Edake, Head Clerk, dated 7.07.2021 regarding continuation in the services of Shri.Uddhav Navnath Nikat, Library Attendant. (Probation period :- 01.05.2019 to 30.04.2021)

**BMCC/CDCR-14/21.10.2021:** Resolved that, it be recommended to GB through PB, that the services of Shri. Uddhav Navnath Nikat, Library Attendant, be confirmed in the services of the D.E. Society, with effect from 1.05.2021 (Date of Joining 01.05.2019) and be allowed to contribute to Government Defined Contribution Pension Scheme from 01.05.2021 as approved by the concern Government Authorities.

Note. There are no adverse remarks about work of Shri.Uddhav Navnath Nikat, Library Attendant and he has not availed any leave without pay, during the probation period.





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**Retirement of Shri. Mahesh Kashinath Gavaskar, Part Time Assistant Professor (Date of retirement 30.11.2021)**

**BMCC/CDCR-15/21.10.2021:** Resolved that, it be recommended to GB(DES) through PB that Shri. Mahesh Kashinath Gavaskar working as Part Time Assistant Professor in Accountancy, in Sr.College Grant in Aid section in BMCC be allowed to retire due to superannuation from the services of the Deccan Education Society, with effect from 30.11.2021 after office hours on completion of 60 years of his age (Date of Birth 12.11.1961).

**Item No.16**

**GBR-81/24.05.2021** referred to CDC regarding, MOU between JRVGTI and FCP and BMCC to conduct Diploma Courses under FCP and BMCC.

**BMCC/CDCR-16/21.10.2021:** Resolved that Principal BMCC be authorized to arrange joint meeting with JRVGTI regarding MOU.

**Item No.17**

**Letter from Smt.Aparna Sadhale, Principal, D.E. Society's Brijlal Jindal College Physiotherapy, Pune dated 25.06.2021** regarding, fitness assessment of students participating in various sports events through college.

**BMCC/CDCR-17/21.10.2021:** Resolved that, the Principal BMCC in consultation with Chairman CDC be authorized to make MOU with DES's Brijlal Jindal College of Physiotherapy, Department, for medical check-up of each student of UG course and arrange one lecture on General Behaviour Law to all students and make it mandatory for every student.

**Item No.18**

**Proposal for starting new programs and activities at Shri. Mukunddas Lohiya Academic Complex (SMLAC) at BMCC.**

**BMCC/CDCR-18/21.10.2021:** Resolved that, it be recommended to GB(DES) through PB that the Principal, BMCC in consultation with Chairman, CDC, be authorized to submit proposals to Savitribai Phule Pune University for starting following new Degree and Diploma Courses at Mukunddas Lohiya Academic Complex, BMCC.

Sr.No.	Name of the Program	Status of the Program
1	B.Com. (Honours)	New Course
2	M.Com. (Management Accounting)	Additional Division
3	B.Com.(Fin Tech)	New Course
4	BBA(Fin Tech)	New Course
5	BBA (Service Sector)	New Course
6	BBA(CA)(AEDP)	New Course
7	PGDBDA	New Course
8	PGDGPE	New Course
9	B.Voc	New Course
10	B.Com. (Financial Acturials)	New Course
11	BBA(IB)	Additional Division
12	BBA(CA)	Additional Division
13	PGDSB (Sustainable Business)	New Course
14	PGDFT (Fin Tech)	New Course
15	PGDAS (Acturial Sciences)	New Course





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**Item No.19**

Note From Dr.V.H.Deshpande, IQAC Coordinator, to organize seminars for teaching and Non-teaching staff.

**BMCC/CDCR-19/21.10.2021:** Resolved that, it be recommended to GB(BMCC) that the Principal BMCC be authorized to organize following seminars for Teaching and non-teaching staff of BMCC in the second term of the Academic year 2021-22. It is further resolved that to invite the teaching and non-teaching staff of all DES college for this seminar.

**Seminar for Nonteaching Staff on following subjects:-**

- i) Soft skills development
- ii) Documentation for SSR. (NAAC)

**Seminar for Teaching staff on following subjects:-**

- i) Industry-Academics interface

**Item No.20.**

Office note from Smt.Bharati Upadhye, Incharge, BBA, BBA(IB) Program and Smt.Vinaya Hasamnis, Incharge, BBA(CA) Program dated 16.06.2021, regarding additional division for BBA, BBA(IB) and BBA(CA) Courses

Preamble : As per the following table, limited sanctioned strength many students are denied admission. Considering this positively, it is appropriate to start additional divisions for BBA(IB), BBA(CA) and M.Com. courses from the academic year 2022-23 with the necessary government permission, hence the resolution:

Sr.no.	Course Name	Sanctioned divisions	Sanctioned Intake	Application forms received		
				2018-19	2019-20	2020-21
1	BBA(IB)	01	80	746	734	632
2	BBA(CA)	01	80	287	203	314
3	M.Com.	02	120	368	338	403

**BMCC/CDCR-20/21.10.2021:-** Resolved that, it be recommended GB(BMCC) that the Principal BMCC be authorized to submit proposal to Savitribai Phule Pune University for additional divisions on non-grant basis for UG and PG courses as per following table to, with the necessary Government permission.

Sr No	Name of course	Existing divisions	Additional Divisions	Purpose for additional division
1	Bachelor of Business Administration (International Business) BBA(IB)	01	01	Demand is much more than the sanctioned strength as per the above able.
2	Bachelor of Business Administration (Computer Applications) BBA(CA))	01	01	To start new specialization in Data Analytics
3	Master of Commerce (M.com.)	02	01	Demand is much more than the sanctioned strength as per the above able & To start new specialization in Management Accounting





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**Item No.21**

**Item from Dr.Scema U. Purohit, Officiating Principal- Appointment of Gardener for maintaining gardens in BMCC.**

**Preamble:-**In the last few years various new buildings have been constructed on the premises of BMCC (BBA building, Boys hostel, Girls hostel,) and these building are beautified around the sides. In front of the college porch new flag hosting platform was redesigned. The steps in front of it were beautified, and the main entrance was beautified. The landscaping done in many parts of the building. Now Shri. Mukunddas Lohiya complex building work is in last stage. For maintaining various sides and gardens at BMCC and gardens in Principal and Vice Principal Bungalow, we need gardeners. If we hire an outside agency for this job, they will be paid more. In our staff Shri.Sandep sakpal is trained gardener and under his supervision more two class IV employees are ready to do this gardening work after office hours, hence the resolution.

**BMCC/CDCR-21/21.10.2021:** Resolved that, it be recommended to GB(BMCC) that the Principal BMCC be authorized to give permission to Shri.Sandep Pandurang Sapkal, Library attendant, Shri.Rakesh Tukaram Tambat, Library Attendant and Shri.Sandep G.Gaikwad, Peon, (DES Scale) to work as gardener for maintaining various sides and gardens at BMCC campus w.e.f.1<sup>st</sup> November 2021 after the regular duty hours. It is further resolved that the Principal BMCC be authorized to give Rs.2000/- per month, per head to them as a remuneration.

**BMCC/CDCR-22/21.10.2021:** Resolved that, the action taken by the Principal, BMCC in sanctioning Medical Leaves to the following employees be and is hereby sanctioned and confirmed.

Sr No	Name & Designation	From	To	Total No. of days	Credit leaves as on 30.06.2020
1	Smt.M.T.Pawar, Stenographer	22.02.2021	24.02.2021	03	92
2	Smt.M.T.Pawar, Stenographer	01.04.2021	12.04.2021	12	
3	Dr.S.V.Waghmare, Vice Principal	20.03.2021	03.04.2021	15	435
4	Shri.R.T.Suryawanshi, Peon	01.04.2021	03.04.2021	03	0
5	Shri.R.T.Suryawanshi, Peon	09.04.2021	19.04.2021	11	
6	Smt.V.M.Kondhalkar, Jr.Clerk	1.04.2021	19.04.2021	19	26
7	Shri.V.M.Padhiyar, Peon	01.04.2021	10.04.2021	10	107
8	Shri.D.N.Edake, Head Clerk	2.06.2021	06.07.2021	35	491
9	Shri.C.D.Chavan, Library Attendant	18.08.2021	21.08.2021	04	292
10	Shri.C.D.Chavan, Library Attendant	11.10.2021	16.10.2021	06	
11	Shri.A.A.Salampure, Office Supt.	21.08.2021	24.08.2021	04	521
12	Shri.D.D.Kharose, Peon	23.08.2021	26.08.2021	04	170
13	Shri.R.P.Mhetre, Library Attendant	16.09.2021	18.09.2021	03	125
14	Shri.R.P.Mhetre, Library Attendant	21.09.2021	25.09.2021	05	
15	Shri.R.T.Tambat, Library Attendant	08.10.2021	14.10.2021	07	111
16	Shri.S.P.Vitkar, Library Attendant	08.10.2021	12.10.2021	05	280
17	Shri.G.N.Borhude, Sr.Clerk	14.10.2021	14.12.2021	62	64





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**BMCC/CDCR-23/21.10.2021:** Resolved that, the action taken by the Principal, BMCC in sanctioning Earned Leaves to the following employees be and is hereby sanctioned and confirmed.

Sr. No	Name & Designation	From	To	Total No. of days	Credit leaves as on 30.06.2020
1	Smt.Manasi A.Chandak, Sr.Clerk	5.01.2021	07.01.2021	03	87
2	Smt.Manasi A.Chandak, Sr.Clerk	24.09.2021	30.09.2021	07	
3	Shri.P.K.Rajgurav, Peon	12.01.2021	15.01.2021	04	238
4	Shri.L.A.Bagve, Peon	13.01.2021	16.01.2021	04	293
5	Shri.L.A.Bagve, Peon	15.03.2021	17.03.2021	03	
6	Shri.L.A.Bagve, Peon	29.07.2021	31.07.2021	03	
7	Shri.L.A.Bagve, Peon	20.09.2021	25.09.2021	06	
8	Shri.S.G.Walsange, Peon	20.01.2021	23.01.2021	04	52
9	Shri.S.G.Walsange, Peon	01.02.2021	04.02.2021	04	
10	Shri.S.G.Walsange, Peon	23.07.2021	25.07.2021	03	
11	Shri.S.G.Walsange, Peon	02.08.2021	07.08.2021	06	
12	Shri.S.G.Walsange, Peon	09.10.2021	11.10.2021	03	
13	Shri.S.S.Patil, Sr.Clerk	28.01.2021	30.01.2021	03	67
14	Shri.S.P.Vitkar, Library Attendant	18.01.2021	23.01.2021	06	148
15	Shri.S.P.Vitkar, Library Attendant	11.02.2021	13.02.2021	03	
16	Shri.S.P.Vitkar, Library Attendant	02.08.2021	07.08.2021	06	
17	Shri.G.P.Dalvi, Library Attendant	21.01.2021	23.01.2021	03	182
18	Shri.D.N.Edake, Head Clerk	27.01.2021	01.02.2021	04	296
19	Shri.N.H.Pawar, Sr.Clerk	10.02.2021	18.02.2021	09	265
20	Shri.S.G.Gaikwad, Peon	15.02.2021	24.02.2021	10	294
21	Shri.S.G.Gaikwad, Peon	08.09.2021	15.09.2021	08	
22	Shri.G.B.Pawar, Library Attendant	15.02.2021	17.02.2021	03	199
23	Shri.G.B.Pawar, Library Attendant	4.03.2021	06.03.2021	03	
24	Shri.G.B.Pawar, Library Attendant	15.06.2021	19.06.2021	05	
25	Shri.G.B.Pawar, Library Attendant	16.09.2021	22.09.2021	07	
26	Smt.S.D.Dodake, Head Clerk	16.02.2021	18.02.2021	03	290





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Sr. No	Name & Designation	From	To	Total No. of days	Credit leaves as on 30.06.2020
28	Smt.S.D.Dodake, Head Clerk	26.08.2021	28.08.2021	03	
29	Smt.S.D.Dodake, Head Clerk	08.09.2021	10.09.2021	03	
30	Shri.S.B.Moghe, Peon	18.02.2021	22.02.2021	05	50
31	Shri.S.B.Moghe, Peon	28.07.2021	03.08.2021	07	
32	Shri.G.P.Dalvi, Library Attendant	23.02.2021	26.02.2021	04	182
33	Shri.C.S.Sane, Peon	08.02.2021	10.02.2021	03	297
34	Smt.G.N.Borhude, Sr.Clerk	25.02.2021	27.02.2021	03	284
35	Shri.R.T.Suryawanshi, Peon	02.03.2021	5.03.2021	04	70
36	Shri.R.T.Suryawanshi, Peon	27.09.2021	30.09.2021	04	
37	Shri.P.B.Nalawade, Jr.Clerk	02.03.2021	04.03.2021	03	
38	Shri.P.B.Nalawade, Jr.Clerk	24.07.2021	27.07.2021	04	48
39	Shri.P.B.Nalawade, Jr.Clerk	20.08.2021	24.08.2021	04	
40	Shri.D.D.Kharose, Peon	08.03.2021	10.03.2021	03	
41	Shri.D.D.Kharose, Peon	30.03.2021	01.04.2021	03	265
42	Shri.D.D.Kharose, Peon	29.07.2021	31.07.2021	03	
43	Smt.M.T.Pawar, Stenographer	10.03.2021	20.03.2021	11	
44	Smt.M.T.Pawar, Stenographer	27.07.2021	29.07.2021	03	262
45	Smt.M.T.Pawar, Stenographer	02.09.2021	06.09.2021	05	
46	Shri.S.L.Lokhande, Peon	15.03.2021	17.03.2021	03	297
47	Shri.P.B.Salunke, Jr.Clerk	16.03.2021	18.03.2021	03	297
48	Shri.V.C.Padhiyar, Peon	23.03.2021	27.03.2021	05	161
49	Shri.V.C.Padhiyar, Peon	06.09.2021	09.09.2021	04	
50	Shri.A.A.Salampure, Office Supt.	02.06.2021	23.06.2021	22	278
51	Shri.P.D.Shigwarn, Peon	12.08.2021	14.08.2021	03	290
52	Shri.P.D.Shigwarn, Peon	15.09.2021	22.09.2021	08	
53	Shri.S.P.Sapkal, Library Attendant	30.06.2021	03.07.2021	04	188
54	Smt.Shital S.Vanage, Office Assistant	22.07.2021	24.07.2021	03	75
55	Shri.S.R.Salave, Asst. Librarian	28.08.2021	31.08.2021	04	165
56	Shri.O.V.Kaldhonkar, Jr.Clerk	06.09.2021	18.09.2021	13	193





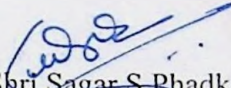
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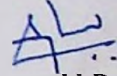
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Following item are noted.

- i) Application from Shri.Prakash Dhondibha Shigwan, Peon, dated 24.07.2021, to give permission to stay in staff quarter till Nov.2021.

The meeting concluded with a vote of thanks to the Chair.

  
(Shri. Sagar S. Phadke)  
Chairman, CDC, BMCC

  
(Dr. Seema U. Purohit)  
Officiating Principal & Secretary,  
CDC, BMCC

OFFICIATING PRINCIPAL  
B M. College of Commerce  
(Autonomous)  
Pune - 411 004.

