

Brihan Maharashtra College of Commerce, Pune-04.

IQAC

Minutes of the Meeting

Meeting Date: 20.06.2018

Meeting Time: 11:00 am

Meeting held at: IQAC Room

Minutes of the meeting of the IQAC on 20th June 2018

A meeting of the IQAC in-house members was conducted on 20th, June 2018 Wednesday, at 11:00 am in the NAAC office.

The following members attended the meeting:

1. Dr. J.R.Lanjekar
2. Dr. S. V. Waghmare
3. Dr. Ashish Puranik
4. Dr. G. K. Bengale
5. Dr. P. V. Sathe
6. Bharati Upadhye
7. Vinaya Hasamnis
8. Dr. Rajashri Gokhale
9. Dr. Deepak Powdel
10. Dr. R. P. Kuchekar
11. Manjusha Gokhale
12. Preeti Rajguru
13. Dr. S. H. Nirmale
14. Dr. Varsha Deshpande
15. Dr. Kishor Bhosale
16. Shri. Vijay Salunkhe
17. Dr. Asma Bagwan
18. Shri. S. G. Gosavi

The following was discussed/suggested by the members:

- 1) It was decided that the Student's Induction Programme be held in the first week of July 2018.
- 2) Implementation of autonomy for the second year was discussed and accordingly it was affirmed that the appointment of teachers, the preparation of time tables to be completed on a priority basis. It was also decided that the approved curriculum by BOS be taught in the current academic year
- 3) It was decided that the link for add-on courses, for credits to be earned by the students, be opened for Registration in the month of August, 2018. Similarly it was decided that the credits for the Experiential Learning Department activities like ASTITVA, Moot Court, Nature's Club be allocated to the students from Academic Year 2018-19.
- 4) It was decided that the Board of Studies (BOS) Meetings to discuss and update the syllabus of Third year courses be conducted in the month of September, 2018.

- 5) It was further concurred that the newly set up computer lab with a capacity of 100 computers be used for conducting the MCQ examinations.
- 6) It was decided that the Library Exhibition be held in the month of September,2018 and the details regarding the same were to be finalised in the subsequent Library Committee Meetings.
- 7) The schedules for various flagship activities like 'ASTITVA', 'EMERGE', Film-Screenings, A.D. Shroff Memorial Elocution Competition, 'KIOSK', Sarpotdar Karandak etc. was finalised.
- 8) The schedule for workshops on 'Research Methodology' for M.Phil. and PhD. students was discussed and finalised.
- 9) The use of ICT in 'Teaching-Learning' process was discussed. The possibility of submission of Online Assignments through ERP was discussed and the pros and cons of the same were highlighted. However it was later agreed upon by the members that it shall be left to the discretion of the concerned teachers.
- 10)The proposal from Mr. Krishna Patil on Incubation centre was discussed and it was decided that Ms. Bharati Upadhye will look into the same.
- 11)The programme for Yoga-Day was finalised.
- 12)The schedules of various curricular and co-curricular activities were finalised.
- 13)The Academic calendar for the year 2018-19 was prepared and approved.
- 14)The tentative schedule of the Semester End exams was prepared.

The Meeting concluded with a vote of thanks to the Chair.

Dr.Varsha Deshpande

IQAC Coordinator

Action Taken report

Sr No	Activity	Action Taken
1	Students' Induction Programme	Conducted on 2 nd July, 2018
3	Registration for Add-on courses for credits	Completed by August 2018
4	Additional courses for credits	Proposals to be placed in the BOS Meeting
5	BOS Meetings for syllabus finalisation for third year courses	Conducted by the respective Boards in September,2018
6	Computer lab utilisation for Online MCQ Exams	Online MCQ exams successfully conducted in the lab in the month of October, 2018
7	'Library Exhibition'	Conducted in the month of September, 2018
8	'Research Methodology' workshop	Conducted in 4 sessions starting from 1/11/2018
9	Use of ICT in 'Teaching-Learning' process	Successfully implemented by few teachers
10	Proposal from Mr. Krishna Patil	Under consideration
11	Yoga-Day Programme	Conducted on 21 st June, 2018
12	Curricular & Co-curricular activities	Conducted as per the schedule
13	Academic Calendar (18-19)	Subsequently updated and activities carried out as per the schedule
14	Semester End Examinations	Conducted as per the schedule prepared by the Examinations Department